

AGENDA

Regular Council Meeting
Tuesday, June 6, 2023, at 7:00 p.m.
Powassan Council Chambers
(Firehall Station 1)

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings.”

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

5.1 – Paul Goodridge – Municipality of Powassan’s Rural Development Policies

6. ADOPTION OF MINUTES

6.1 Regular Council meeting of May 16, 2023

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

8.1 Powassan and District Public Library Minutes of April 24, 2023

8.2 Powassan and District Public Library Draft Minutes of May 15, 2023

8.3 The Golden Sunshine Municipal Non-Profit Housing Corporation Minutes of April 18, 2023

8.4 The Golden Sunshine Municipal Non-Profit Housing Corporation Annual General Meeting Minutes of May 17, 2022

8.5 North Bay Mattawa Conservation Authority 2022 Financial Statements

9. STAFF REPORTS

9.1 – T. Tennant, Public Works Foreman – Tender 2023-03 Rehabilitation of Memorial Park Drive East (#222) Culvert

9.2 – K. Bester, Deputy Clerk – Poultry Processing Plant Request

9.3 – B. Robinson, Treasurer/Director of Corporate Services – Extension Agreement, 102 Corkery Street

9.4 – B. Robinson, Treasurer/Director of Corporate Services – Fees Bylaw Update

9.5 – B. Robinson, Treasurer/Director of Corporate Services – 2023 Playground Inspection Report

9.6 – B. Robinson, Treasurer/Director of Corporate Services - Tangible Capital Asset By-law

10. BY-LAWS

- 10.1 Bylaw 2023-12 To Regulate Filming Activity
- 10.2 Bylaw 2023-14 Tax Arrears Extension Agreement
- 10.3 Bylaw 2023-15 Tangible Capital Assets Policy

11. UNFINISHED BUSINESS

- 11.1 OPP North East Region Regional Commander M. R. Pilon – Highway 11 overpass dedication
- 11.2 Donation Policy Update

12. NEW BUSINESS

- 12.1 Planscape - Planning Report – 1884045 ONTARIO LTD. (Home Hardware)
- 12.2 Proclamation – National Indigenous History Month and National Indigenous Peoples Day
- 12.3 Flag Policy – Verbal, Councillor Patey

13. CORRESPONDENCE

- 13.1 – Community Drug Strategy North Bay & Area – Choosing a new direction project
- 13.2 – Mr. Lawrence – Footbridge and Main Street Crosswalk
- 13.3 – National Chronic Pain Society – Canadian Opioid Crisis
- 13.4 – Resolution from the Council of the Municipality of Tweed - Bell-Hydro Infrastructure
- 13.5 – Rorab Shrine Club – Tag Day, June 17, 2023

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

- 18.1 Adoption of Closed Session Minutes of May 16, 2023
- 18.2 Security of Property -Section 239(2)(a) of the Municipal Act and under 6(1)(a) of the Procedural Bylaw- the security of property of the municipality or local board.
- 18.3 Legal-Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural Bylaw - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- 18.4 Legal-Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural Bylaw - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

19. MOTION TO ADJOURN

Goodridge Goulet Planning & Surveying Ltd.

ONTARIO LAND SURVEYOR

LAND USE PLANNERS & DEVELOPMENT CONSULTANTS

June 3, 2022

Ms. Karin Ann Brent, AMCT
NAPB Administrative Director
North Almaguin Planning Board
P.O. Box 57, 250 Clark Street
Powassan, ON P0H 1Z0

Dear Karin,

Reference: Draft Plan of Subdivision – Ernie & Kelly Loxton
Part of Lot 20, Concession 11, Geographic Township of Himsworth
Municipality of Powassan, District of Parry Sound
PIN 52208-0522 (LT)

Our file: 1324-22

I am pleased to submit the following Draft Plan of Subdivision application together with supporting documents. Included in this submission are:

- Application for Draft Plan of Subdivision approval (8 copies);
- Draft Plan of Subdivision (12 full-sized copies);
- Draft Plan of Subdivision (12 letter-sized copies);
- Registry Office Block Map;
- PIN 52208-0522 (LT);
- MDS1 Calculation Sheet for Land Type “A” uses (8 copies);
- MDS1 Calculation Sheet for Land Type “B” uses (8 copies);
- Sketch to illustrate results of MDS1 calculations (8 copies); and
- My clients’ cheque in the amount of \$4,000.00.

My clients, Ernie and Kelly Loxton, are seeking to create a thirteen (13) lot, rural estate subdivision situate on part of Lot 20, Concession 11, Geographic Township of Himsworth in the Municipality of Powassan. Lot frontages range from 56.11 meters to 115.02 meters with lot areas ranging from 1.025 hectares to 4.631 hectares. All lots front either on Maple Hill Road or Purdon Line, both municipally maintained roads. All lots will be privately serviced with on-site septic systems and drilled wells. Hydro and Bell service is available to all lots.

Although once a predominantly rural farming area, the land use patterns in close proximity to this site have evolved over the years. Although active farming still occurs to the east, southeast and southwest of this site, the area is now a mixed use of rural residential lots, telecommunications facility, aggregate extraction and commercial festival grounds.

The vast majority of the site is zoned Rural with a small portion of Lot 10 at the corner of Maple Hill Road and Purdon Line having a Hazard Overlay due to the proximity of McGillvray Creek south of Purdon Line and west of Maple Hill Road. The land was most recently used for hay production on the fields through the middle and south end of the site with limited livestock (pigs

and chickens) being kept on the northerly portion near the dwelling and barn. Currently the barn is used for storage.

Minimum Distance Separation

There are two barns located in close proximity to this site. The barn located in the southeast corner of Lot 21, Concession 11 is no longer being used for agricultural purposes and serves primarily as storage. Given the presence of the South River and McGillvary Creek and the number of lots already severed from this land, its viability of a stand-alone agricultural operation is questionable at best. No MDS calculations were undertaken for this structure.

The lands immediately east of subject lands are currently used as an active beef cattle operation. The south half of the lot approximately is open pasture, grazing land. There is a dwelling and farm located near the south boundary. We have estimated the area of the barn for livestock from satellite imagery without benefit of field survey. The estimated housing area is 291.3 square meters for the main area of the barn.

Two MDS1 calculations were conducted for this structure based upon both Type "A" and Type "B" land uses. Type "A" land uses include limited lot creation in the rural area. Type "B" land uses include developments of four or more lots in the rural area. Type "B" land uses are considered a more sensitive land use. The MDS1 distance computed for the Type "A" uses is 213 meters. The MDS1 distance computed for the Type "B" uses is 425 meters. (Refer to the calculation sheets attached.)

The Sketch (being a copy of the Draft Plan with the MDS1 radii plotted thereon) illustrates their impact on the proposed lots. Part of Lots 4 through 10 are impacted by the MDS1 Type "B" radius but leaves more than sufficient room for construction of dwellings beyond the impacted area. As all of Lots 4 through 10 front on Maple Hill Road, it is likely that residential development will occur closer to the road than the rear boundary. All of Lots 11 to 13 fell within the impacted area of the Type "B" radius.

As these three lots could have been developed first through the limited lot creation policies of the Municipality's Official Plan, the MDS1 calculations for Type "A" land uses was conducted. As shown on the sketch all of Lot 11 and part of Lot 12 are beyond the impacted area which would permit residential development. It is our recommendation that, if approved, the owners register a Notice on Title to Lots 4 through 13 that active farming operations are being conducted in the vicinity and that they may be impacted by dust, noise or odours associated therewith. Both the farming operations and the residential neighbours are further protected under the provisions of the Farm and Food Production Protection Act that ensures that normal farm practices will not be impacted by non-agricultural land uses.

Site Servicing

As stated, the lots are proposed to be serviced with on-site septic systems and wells. The lot widths and depths are quite capable of supporting private servicing with sufficient spacing between the septic systems and wells. Given the distance from the Town of Powassan and the fact that the Powassan sewage lagoons are basically at or near capacity, servicing these lots with

municipal water and sanitary sewers are neither practical nor cost-effective. The costs of excavating and installing the pipes and pumps necessary to connect to the municipal system is exorbitant. Even if connected, the limited capacity issue would also be a barrier.

Developments of this nature are a means for the Municipality to expand its tax base while increasing its stock of new housing units. In my opinion, private servicing is the only feasible solution for the servicing of this subdivision.

Aggregate Operations

An active aggregate (pit) operation is located on Lot 18, Concession 11. Although within the potential impact area of one kilometer, all of the proposed lots within this development are well beyond the 300 meter buffer recommended by the MECP's D-Series Guidelines. The operation is located to the east of subject lands while the prevailing winds in this location are from the west/northwest. This will help to mitigate the potential of dust and noise from the operation as will the heavily wooded areas separating the two land uses. Also, the peak of the topography is located on Lot 19, Concession 11 with the aggregate operation and the proposed lots being on either side of the hill.

The proposed lots are consistent with other recent development of the land both north and south on Maple Hill Road and with other proposed developments in this vicinity.

I trust that this submission meets all of your requirements and look forward to the opportunity to present it to your Board,

Sincerely,

Paul Goodridge

E-Mail Chain (09/09/2022)

Good afternoon Rian,

Attached is the submittal letter which also deals with the site servicing options. Also attached are the two MDS calculations completed for this project and are referred to in the submittal letter. The lot areas are as follows:

Lot 1	2.06 ha
Lot 2	2.03 ha
Lot 3	2.04 ha
Lot 4	2.04 ha
Lot 5	2.05 ha
Lot 6	4.63 ha
Lot 7	4.63 ha
Lot 8	1.16 ha
Lot 9	1.03 ha
Lot 10	1.02 ha
Lot 11	1.17 ha
Lot 12	1.04 ha
Lot 13	1.05 ha

As to Section 5.7.3 of the Official Plan, we satisfy this requirement as follows. As noted above, all lots are in excess of 1.0 hectares which satisfies the density requirement. As only 13 lots are proposed, depending on the calendar year when final approval is granted, we are under the 15 lot maximum creation in the rural area. This can also be controlled through phasing if necessary. The two severances per parcel of record restriction typically only deals with severance consents and any developments of a more intensive nature are dealt with through plans of subdivision to permit a more fulsome review. Section 5.7.3 is silent as to whether plans of subdivision are permissible. I note that Section 8 does permit subdivision and condominium developments without restriction as to where they could potentially be located. The submittal letter deals with the limited capacity of the sewage lagoons for the municipality. Unless the municipality expands their tax base or the Province acts as their fairy godmother and provides the funding to enlarge the lagoons, all development in the municipality, with the exception of very limited rural development, will halt. We are proposing this and the other subdivision, that I believe was sent to you in error as we have been dealing with Stefan on this proposal, as a means of allowing a higher density rural land use in proximity to the central area of Powassan as a means of expanding the tax base with the goal of generating additional revenues to pay for the sewage lagoon expansion. It is our intent to then open up additional areas for much more intensive urban development within the serviced boundaries of the Town proper.

Regards,

Paul

Paul Goodridge, BSc, OLIP, OLS

Goodridge Goulet Planning & Surveying Ltd.
Suite 1 - 490 Main Street East
North Bay, ON P1B 1B5
paul.goodridge@ggpsltd.com
(705) 493-1770

From: Rian Allen [<mailto:rallen@planscape.ca>]

Sent: September 9, 2022 1:05 PM

To: paul.goodridge@ggpsltd.com

Cc: Kim Bester

Subject: Purdon Line/Maple Hill Road - Plan of Subdivision - Powassan

Good afternoon Paul,

Im the Town's planning consultant and responsible for the review of the Loxton Plan of Subdivision application on Purdon Line/Maple Hill Road.

The municipality/planning board forwarded me the application package but your covering letter and the servicing options noted on the application form were not included. Can you please send me these documents and any other supporting material.

The proposed plan includes the lot frontage for each lot but not the lot area. Confirmation of lot areas will be required. In interested in understanding how the proposed plan confirms with Section 5.7.3 of the Official Plan.

Also, I see two severance plans were provided which are different from each other. I understand the subdivision plan to be considered is included with the notice from the planning board – see attached, but Im confused about the concept plan. Could you please clarify.

Thanks and have a good weekend.

Regards,

Rian Allen MSc, MCIP, RPP

Senior Planner

PLANSCAPE INC.

104 Kimberley Avenue, Bracebridge, ON P1L 1Z8

T: 705.645.1556 Ext: 106 F: 705.645.4500 C: 705-646-5357 E: rallen@planscape.ca

[Click Here](#) To Send Me Files (Larger Than 5mb)

METRIC
 DISTANCES AND ELEVATIONS SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

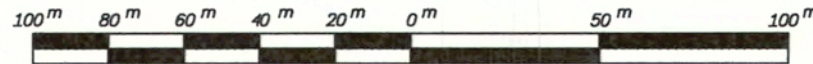
DRAFT PLAN OF SUBDIVISION OF
 PART OF LOT 20, CONCESSION 11
 GEOGRAPHIC TOWNSHIP OF SOUTH HIMSWORTH
MUNICIPALITY OF POWASSAN

DISTRICT OF PARRY SOUND

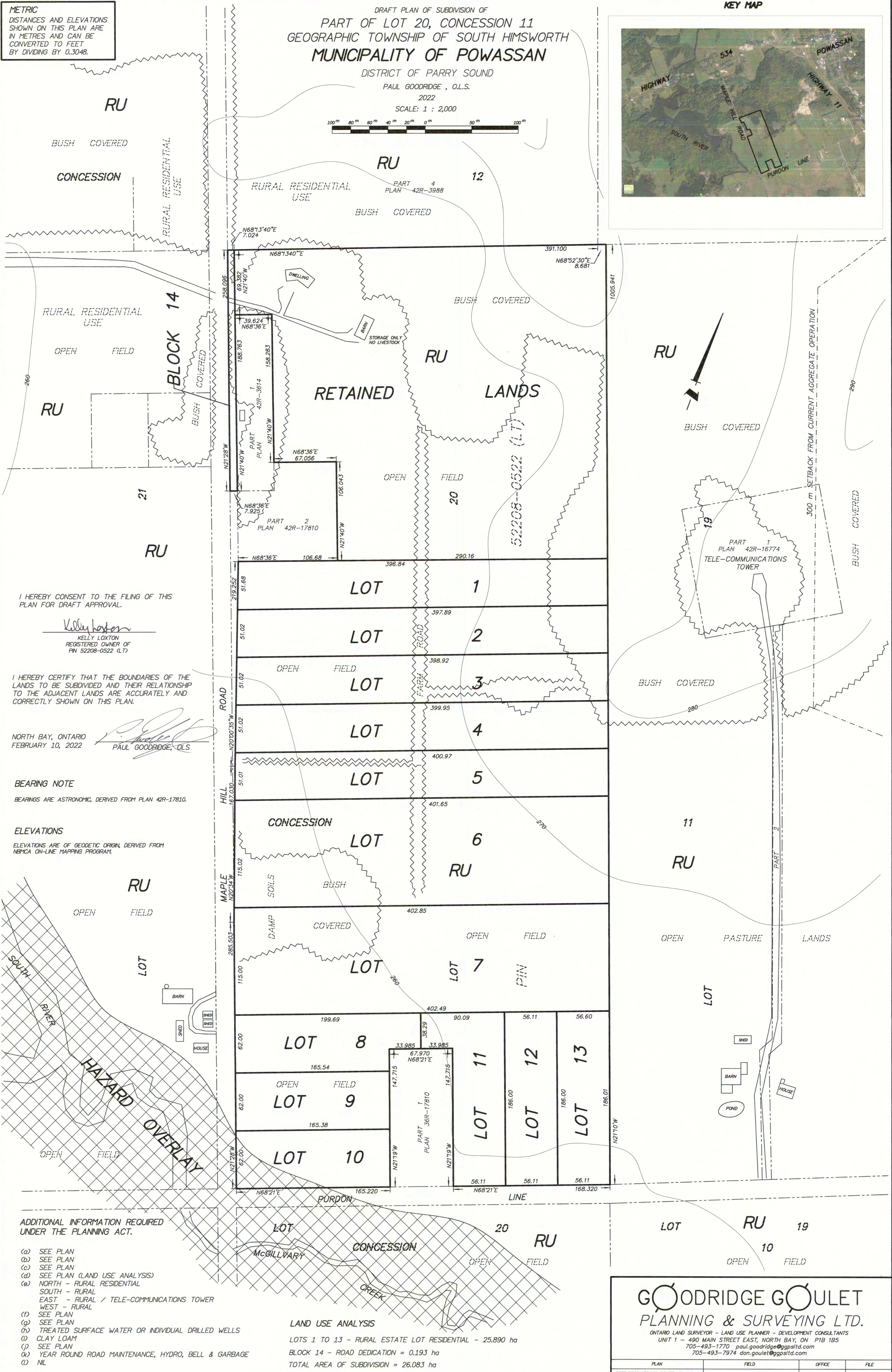
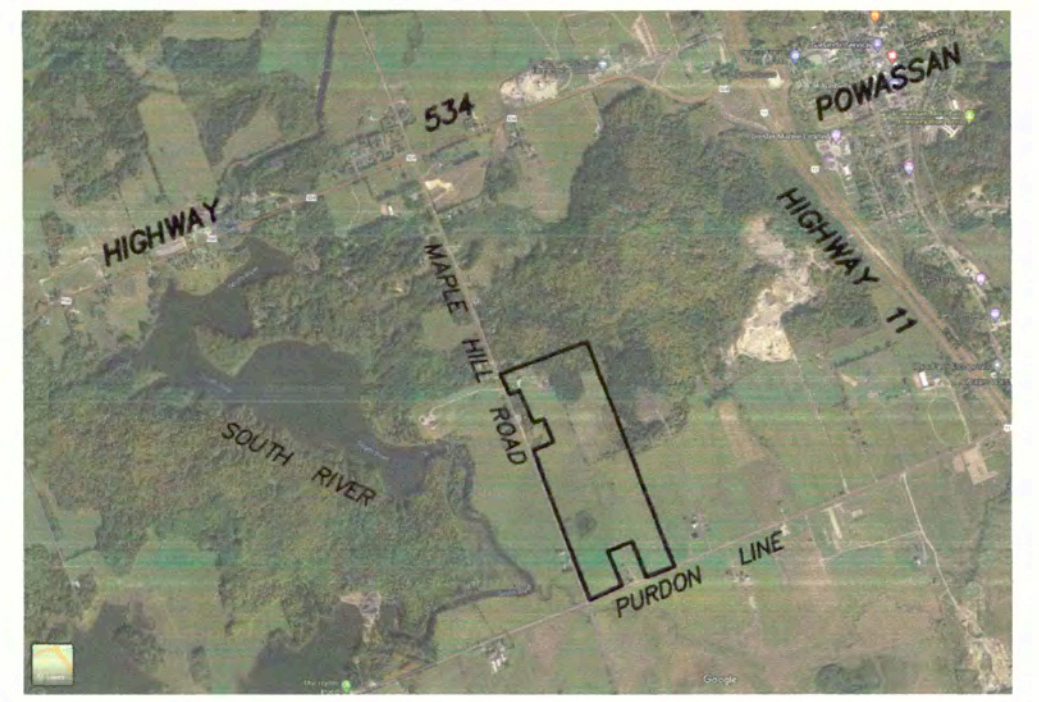
PAUL GOODRIDGE, O.L.S.

2022

SCALE: 1 : 2,000



KEY MAP



I HEREBY CONSENT TO THE FILING OF THIS PLAN FOR DRAFT APPROVAL.

Kelly Loxton
 KELLY LOXTON
 REGISTERED OWNER OF
 PIN 52208-0522 (L.T.)

I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE ACCURATELY AND CORRECTLY SHOWN ON THIS PLAN.

NORTH BAY, ONTARIO
 FEBRUARY 10, 2022

Paul Goodridge
 PAUL GOODRIDGE, O.L.S.

BEARING NOTE

BEARINGS ARE ASTRONOMIC, DERIVED FROM PLAN 42R-17810.

ELEVATIONS

ELEVATIONS ARE OF GEODETIC ORIGIN, DERIVED FROM NEMCA ON-LINE MAPPING PROGRAM.

ADDITIONAL INFORMATION REQUIRED UNDER THE PLANNING ACT.

- (a) SEE PLAN
- (b) SEE PLAN
- (c) SEE PLAN
- (d) SEE PLAN (LAND USE ANALYSIS)
- (e) NORTH - RURAL RESIDENTIAL
 SOUTH - RURAL
 EAST - RURAL / TELE-COMMUNICATIONS TOWER
 WEST - RURAL
- (f) SEE PLAN
- (g) SEE PLAN
- (h) TREATED SURFACE WATER OR INDIVIDUAL DRILLED WELLS
- (i) CLAY LOAM
- (j) SEE PLAN
- (k) YEAR ROUND ROAD MAINTENANCE, HYDRO, BELL & GARBAGE
- (l) NIL

LAND USE ANALYSIS

LOTS 1 TO 13 - RURAL ESTATE LOT RESIDENTIAL - 25.890 ha
 BLOCK 14 - ROAD DEDICATION = 0.193 ha
 TOTAL AREA OF SUBDIVISION = 26.083 ha

GOODRIDGE GOULET
PLANNING & SURVEYING LTD.

ONTARIO LAND SURVEYOR - LAND USE PLANNER - DEVELOPMENT CONSULTANTS
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PLAN	FIELD	OFFICE	FILE
06PS/2022/1324-22 DRAFT MPLAN.DWG	N/A	P.G.	1324-22

5.1 URBAN SERVICE AREA

The Powassan Urban Service Area is the largest population centre in the Municipality, with a population of about 1,175 people. In order to continue to build a strong community and provide opportunities for cost effective development standards that minimize land and energy consumption and reduce servicing costs, it is necessary for the sewage treatment system and water supply system to be expanded to accommodate additional growth. The Municipality will seek funding assistance and partnerships with Federal and Provincial governments and the private sector wherever possible to ensure that servicing capacity is available to accommodate new development in the Powassan Urban Service Area.

This section of the Plan provides general policies to guide development in the area where full urban services are available, including opportunities for intensification and revitalization in areas that have sufficient existing or planned infrastructure. Policies here will also provide direction for staging development proposed adjacent to existing serviced areas within the defined Urban Service Area. More specific policies are found in the sections of the Plan dealing with Residential, Downtown, Business Park and Open Space designations.

5.1.1 Full Services

Development within the Urban Service Area will be developed on the basis of full municipal services. The Zoning By-law will specify a minimum lot size depending on the use.

5.1.2 Permitted Uses

A large range of residential, commercial and institutional uses shall be permitted in the Urban Service Area.

Institutional uses including Group homes, crisis centres, and homes for the aged are also permitted within the Urban Service Area. In considering these uses Council shall ensure that the primary residential character of any neighbourhood is maintained and that the impacts associated with a non-residential development are compatible with surrounding land uses.

5.1.3 Housing

A range of housing types and tenures should be developed in the Urban Service Area. Medium density housing in the form of semi-detached, duplex or townhouse dwellings shall be located and designed to have minimal impact on low-density housing. Increased setbacks and buffering will be required for higher density uses.

5.1.4 Lot Creation

The Urban Serviced Area will develop on the basis of full municipal sewage and water services. In considering new development, Council shall be satisfied that there is sufficient capacity in the existing municipal system for the proposed development. New development should occur as infilling by consent or by Plan of Subdivision. New lots shall only occur on roads that are municipally maintained year round. Wherever possible roads and services should follow a grid system, which is similar to the original lot configuration of the Town in order to provide a variety of routes for pedestrian and vehicular traffic.

5.1.5 Two areas in the Urban Service Area have been identified and set aside for future residential development areas, in anticipation of the further build-out of the Powassan Urban Service Area when the demand for new fully-serviced urban development lots is realized. It is not anticipated that either of these two areas will be developed throughout out the lifetime of this Plan, as opportunities for intensification and the existence of an abundance of vacant lots will more than adequately meet anticipated housing needs.

The supply of existing vacant lots has dwindled dramatically since the writing of this Official Plan which simply could not have predicted the COVID real estate boom nor our current housing shortage and affordability crisis.

New development in either of these two areas should not take place until there is a demonstrated need within the municipality for additional lands for residential development. When need has been determined, new development should take place in a comprehensive manner which considers traffic, stormwater management, and the efficient use of municipal and community services, among other matters. Development of compact urban forms will be encouraged.

Development will also proceed in a logical manner, and may be phased if necessary. The inefficient and uneconomical extension of municipal services will be discouraged.

Existing uses in these areas are permitted to continue.

5.3 RESIDENTIAL

The Powassan Residential Area and Trout Creek Residential Area are intended to provide for stable residential development, which will encourage continuous improvements in property standards and housing conditions. This Plan encourages the maintenance and enhancement of the Residential Areas while providing for growth that is compatible with the existing residential development.

5.3.1 Permitted Uses

A mix of residential uses is encouraged within the Residential Area in both the Urban Serviced and Settlement Areas. A range of housing types and tenures should be developed to meet the needs of present and future inhabitants, while being compatible in scale and density with the existing residential uses.

5.3.2 Housing Form

5.3.2.1 New housing should reflect a range of housing sizes, including smaller affordable units that would be suitable for seniors and smaller families. Where smaller forms of housing and or smaller lots occurs adjacent to older housing on larger lots, the new development should be designed and landscape to be compatible with the character of the surrounding neighbourhood.

5.3.2.2 In considering applications to permit multi-unit residential development, Council shall be satisfied that the proposed density is compatible with existing residential uses and will not adversely affect adjacent private sewage or water systems.

5.3.3 Non-compatible Uses

The Zoning By-law will identify appropriate setbacks between sensitive uses and existing non-compatible uses. Mitigation measures such as setbacks, fences and landscaping may be required to minimize impacts. The By-law will also establish lot size requirements and identify separate zones for low and medium density residential development.

5.3.4 Servicing In keeping with Policy Sections 4.17 and 5.1.1, prior to approving new residential uses, Council shall be satisfied that the development can be adequately serviced with septic, water, fire protection and utilities. Provisions for storm water management shall be provided on site to ensure that the predevelopment run-off rates are maintained or improved. Council shall also be satisfied that there is safe access to the development area for existing and future traffic.

5.3.5 Home Based Businesses Small scale home based businesses will be permitted in the Residential Areas but will be limited in size to avoid conflicts with adjacent land uses. The Zoning By-law will specify standards for home based businesses.

5.7 RURAL AREA

Rural Areas include a variety of agricultural, residential, industrial and open space uses. Over the lifetime of this Plan, the Rural Area will experience limited growth and maintain its natural environment and rural character.

5.7.1 Permitted Uses

Permitted uses in the Rural Areas include low density residential uses, tourist establishments, open space, resource management activities and agricultural uses. Small scale commercial and dry industrial uses servicing the rural community shall be permitted, provided that those uses are in keeping with Section 4.14.3 of this Plan and are compatible with surrounding uses. Resource extraction, pits and quarries, may be permitted on prime agricultural lands provided that the site is rehabilitated and the soil quality is restored.

5.7.2 Servicing

New residential lots will be of a size which is appropriate to sustain private sewage and water systems which will have no on- or off-site impacts. To determine the appropriate size for development lots, hydrogeological investigations may be necessary to demonstrate the appropriateness of the development proposal. Outside of existing residential clusters, hydrogeological investigations will be required for new lots which are proposed to be smaller than 1 hectare. Hydrogeological investigations will be carried out by qualified professionals and may be subject to peer review as determined by the approval authority, with any additional costs borne by the developer. Small scale commercial and dry industrial uses will be limited to uses which do not use process water in industrial processes and which generate only waste water from employee uses on site.”

5.7.3 New Lots

i) New lots developed for residential purposes will be limited as follows:

a) a maximum of two lots from any parcel of land that existed on January 1, 1996; or

No allowance is made for the size of the parcel. This policy states that if you have a three hectare (7.5 acre) parcel of land that was created prior to January 1, 1996, you are entitled to two severances (if you have sufficient road frontage). This also means, however, that if you own a 200 hectare (500 acre) parcel land with frontage on three roads that was created prior to January 1, 1996, you are entitled to only two severances.

b) infilling where the proposed lot would be located within an area where six or more residential dwellings exist within 400 metres of each other measured along a municipal roadway.

The number of infilling lots permissible is not stipulated. Is it one or two or more?

ii) The total number of lots created in Rural area should not exceed 15 per year;

This may be unrealistic given our current housing shortage and affordability crisis.

iii) New residential lots may only be created on municipal roads maintained year round in areas where the Municipality and School Boards are presently providing services; and,

iv) The density of development in any residential cluster where development is permitted under section 5.7.3 (i)(b) above, shall not be less than 1.0 unit per hectare

v) In addition, new lots may be created for seasonal residential purposes on the lakes in the Municipality subject to satisfying the general development policies in section 4 and the land division policies in Section 8 of this Plan.

5.7.4 Agricultural Areas

The protection and enhancement of agricultural areas and lands exhibiting ongoing agricultural activity shall be encouraged. Development shall not be located in areas that would adversely affect existing agricultural operations. When considering development proposals in the vicinity of agricultural uses, the Minimum Distance Separation formulae as developed by the Province will be used. The Zoning By-law will implement the Minimum Distance Separation requirements. Non-agricultural development of Agricultural lands shall only occur where the following criteria have been satisfied:

- i) the lands have not been used for agricultural purposes for the past 10 years;
- ii) the lands do not contain farm buildings that are in good condition;
- iii) new dwellings and non agricultural development comply with the Minimum Distance Separation Formulae;
- iv) the development will not adversely affect neighbouring farming operations; and,
- v) the least productive portion of the lands are proposed for development.

8.0 LAND DIVISION

8.1 Severances

Applications for land division through the consent process shall only be considered if the proposal is minor in nature, does not result in unnecessary expansion of the present level of municipal services and is in compliance with the Objectives and General Development policies of this Plan.

8.1.1 Criteria

Every severance application received by Council and Planning Board for the purpose of creating a new lot shall meet the following criteria:

- i) a registered plan of subdivision is not necessary for the orderly development of the lands;
- ii) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;
- iii) the proposed lot must front on a publicly maintained road;
- iv) lots for hunt camps, fishing camps or similar uses may be permitted in keeping with policies 7.2 and 7.3 of this Plan;
- v) the lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided; vi) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code. New lots in Rural areas shall have a minimum lot size of 1.0 ha or be in keeping with policy 5.7.3 of this Plan;
- vi) Smaller lots may be considered subject to the applicant providing a hydrogeological study to the satisfaction of Council demonstrating that the smaller lot is sustainable;

- vii) any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway;
- viii) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land;
- ix) any lot created by severance in the vicinity of livestock operations shall meet the Minimum Distance Separation formulae.

8.1.2 Technical Consents

Notwithstanding the policies of this section, consents may be granted for the following technical purposes, provided that the retained and severed portions conform with the Zoning By-law:

- i) boundary corrections or adjustments;
- ii) lot enlargements;
- iii) re-creation of original 40 ha (100 acre lots);
- iv) discharge of mortgage;
- v) road widening and road allowances; and
- vi) easements.

8.1.3 Aggregate Areas

Land division applications proposed for uses other than mineral extraction in and adjacent to areas identified as Bedrock Resources and/or Primary Sand and Gravel Resources shall be in keeping with Section 4.1.1 of this Plan.

8.1.4 Open Space Areas and Hazard Lands

Consents shall not be permitted in areas designated as Open Space or in any area that could be unsafe as a result of naturally occurring or man-made hazards. Consent may be granted for the creation of a lot that encompasses lands designated Open Space, provided that there are sufficient lands not designated Open Space for the purpose for which the lot is being proposed.

8.2 Subdivisions and Condominiums

8.2.1 Where four or more lots or units in a vacant land condominium are created on a single parcel of land existing as of the date of this Plan, a plan of Subdivision or Vacant Land Condominium shall generally be required. Exceptions to this policy may be considered where there are no residual lands resulting from the development, and there is no need to extend municipal services.

Nothing in Section 8.2 limits where in the Municipality subdivision or condominium development can occur. It contains an inconsistency in that lot creation by severance is limited to two new parcels but plans of subdivision are generally required for four or more lots. Does this mean that we cannot create three new lots?

8.2.2 In considering a proposed plan of subdivision or vacant land condominium, Council shall ensure that all costs associated with the development of the land are borne by the developer.

8.2.3 All roads within a plan of subdivision shall be constructed to Municipal standard and shall be dedicated to the Municipality. Subdivisions for permanent residential purposes within the Urban Service Area and Trout Creek Settlement Area shall have hard surfaces. Road standards for land-based condominium developments may be less than those required for municipal roads.

This section makes a point of stipulating that “Subdivisions for permanent residential purposes within the Urban Service Area and Trout Creek Settlement Area shall have hard surfaces.” If subdivisions are only permissible in the urban service areas, there would be no need for this specific stipulation.

8.2.4 Prior to considering a plan of subdivision or condominium, the appropriate approval authority shall require the applicant to submit professional reports addressing the Development Criteria in Section 4 of this Plan.

8.3 Parkland Dedication

8.3.1 The minimum parkland dedication as part of a plan of subdivision or consent shall not include lands which are unsuitable for parkland development.

8.3.2 Where possible, parkland shall be taken on lands adjacent to a water course or existing recreational features such as trails or facilities.

8.3.3 Where the Municipality takes cash in lieu of parkland, the Municipality shall base the amount of cash taken on 5 per cent of the value of the land immediately prior to draft plan approval. Alternatively, the Municipality may pass a by-law to establish standard parkland dedication fees that represent a reasonable estimate of 5 per cent of the value of certain lands prior to the date of draft approval.

Regular Council Meeting
Tuesday, May 16, 2023, at 7:00 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Dave Britton, Councillor
Leo Patey, Councillor

Staff: Allison Quinn, Acting Clerk
Brayden Robinson, Treasurer/Director of Corporate Services

Absent,
With Regrets: Markus Wand, Deputy Mayor
Dave Britton, Councillor

Disclosure of Monetary Interest and General Nature Thereof:

Item 15 L. Patey Employer named in Item

2023-153 Moved by: R. Hall Seconded by: L. Patey
That the agenda of the Regular Council Meeting of May 16, 2023, be approved. **Carried**

2023-154 Moved by: L. Patey Seconded by: R. Hall
WHEREAS The month of June is recognized as Pride Month, to commemorate the
Stonewall Riots which occurred at the end of June 1969 in New York; and,

WHEREAS during Pride Month, the world’s Lesbian, Gay, Bisexual, Trans, Intersex,
Queer, Questioning, Two Spirit communities (LGBTQ2St) and Allies come
together to celebrate diversity and protest for the freedom to be themselves: to
overcome prejudice, for inclusive policies and laws: and for the right to be
accepted for who they are; and,

WHEREAS although many strides have been made forward to educate peoples bias,
there is still much work to be done in correcting adversity towards the LGBTQ2St
communities; therefore,

BE IT RESOLVED THAT the Corporation of the Municipality of Powassan does
hereby proclaim JUNE 2023 as Pride Month and encourages residents to commit
to continuing awareness, inclusion, and acceptance for all members of our
community regardless of gender identity, race, age, and beliefs. **Carried**

2023-155 Moved by: R. Hall Seconded by: L. Patey
That the minutes of the Regular meeting of council of May 2, 2023, be adopted. **Carried**

2023-156 Moved by: L. Patey Seconded by: R. Hall
That the District of Parry Sound Social Services Administration Board’s Chief
Administrative Officer’s Report dated May 2023, be received. **Carried**

2023-157

Moved by: R. Hall Seconded by: L. Patey

That the memo dated May 4, 2023, from Protective Service Official, B. Mousseau, and the PCNC Working Committee, regarding the Regional Community Safety and Well-Being Plan Update, be received. **Carried**

2023-158

Moved by: L. Patey Seconded by: R. Hall

That the memo dated May 12, 2023, from Public Works Foreman, T. Tennant, regarding the Tender 2023-01 Granular A Gravel, be received;

AND FURTHER that Tender 2023-01 in the amount of \$292,054.15, including HST, be awarded to Evan Hughes Excavating, and that the provisional Public Works stockpile item be reduced accordingly to meet the Municipal Budget. **Carried**

2023-159

Moved by: R. Hall Seconded by: L. Pacey

That the memo dated May 12, 2023, from Public Works Foreman, T. Tennant, regarding the Tender 2023-02 Winter Sand, be received;

AND FURTHER that Tender 2023-02 in the amount of \$67,065.50, including HST, be awarded to Bruman Inc. **Carried**

2023-160

Moved by: L. Patey Seconded by: R. Hall

That Bylaw 2023-12, being a Bylaw to Regulate Filming Activity on Municipality of Powassan Property,

Be considered **READ** a **FIRST** and **SECOND** time on May 16, 2023, and to be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 6th day of June 2023. **Carried**

2023-161

Moved by: R. Hall Seconded by: L. Patey

That Bylaw 2023-13, being a Bylaw to Allow and Regulate the Keeping of Backyard Chickens,

Be considered **READ** a **FIRST**, and **SECOND** time and **READ** a **THIRD** and **FINAL** time and considered passed as such this 16th day of May 2023 for the immediate wellbeing of the Municipality. **Carried**

2023-162

Moved by: R. Hall Seconded by: L. Patey

That the Memo from Deputy Clerk, K. Bester, regarding an update on McDonald Street be received,

AND FURTHER that Council directs staff to move ahead with Procedure Section 1 of the Municipality of Powassan Policy for the Closing and Sale of Municipal Road Allowances. **Carried**

2023-163

Moved by: L. Patey Seconded by: R. Hall

That the Municipality of Powassan Donation Policy be received,

AND FURTHER that Council members review the policy and provide comments to Acting Clerk, A. Quinn, by Wednesday, May 31st. Proposed revisions to the Policy will be presented to Council at the June 6th, 2023, meeting. **Carried**

2023-164 Moved by: R. Hall Seconded by: L. Patey
That the accounts payable listing reports of May 3, 2023, be approved for payment. **Carried**

2023-165 Moved by: R. Hall Seconded by: L. Patey
That Council now adjourns to closed session at 7:50 p.m. to discuss:
18. 1 Adoption of Closes Session Minutes of April 4, 2023
18.2 Security of Property – Section 239(2)(a) of the Municipal Act and under
6(1)(a) of the Procedural Bylaw – the security of property of the municipality
or local board. **Carried**

2023-166 Moved by: L. Patey Seconded by: R. Hall
That Council now reconvenes to regular session at 8:05 p.m. **Carried**

2023-167 Moved by: R. Hall Seconded by: L. Patey
That Council now adjourns at 8:05 p.m. **Carried**

Mayor

Clerk

Powassan & District Union Public Library

Minutes for Monday, April 24, 2023 – 6:00 p.m.

Board Meeting @ Library


In-person: Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Leo Patey, Debbie Piper, Doug Walli, Marie Rosset


Via Zoom: Pat Stephens

Item	Action	Responsibility
1. Call to order	6 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO	
3. General Consent Motion: Present the general Consent Motion which includes: <ol style="list-style-type: none"> a) Approval of April 24, 2023 Agenda b) Approval of Minutes for March 27, 2023 meetings c) Approval of Financial Reports for March 2023 d) Library Report for March 2023 deferred until next month 	Motion: 2023-17 That the General Consent Motion for April 2023 be adopted as presented Moved by: Steve Kirkey Seconded by: Bernadette Kerr	
4. Disclosure of pecuniary interest	None	none
5. General Business <ol style="list-style-type: none"> a) Strategic Plan – Update b) Insurance with Cooperators c) 2023 Powassan Maple Syrup Festival – Update 	Presentation of draft document deferred to next month’s meeting CEO will send out chart organizing various pricings <ul style="list-style-type: none"> • Library will sell Taffy from noon to 2pm during the Powassan Maple Syrup Festival (PMSF). Taffy is donated by Bella Hill Farms and Scotia Bank employees volunteered to sell taffy. • StoryWalk displayed inside library • Ran drawing contest in partnership with Bella Hill Maple • Friends ran a draw for basket with Maple Syrup related products 	Members review chart to vote at next meeting. Report results at next meeting

<p>d) Grants applications submitted and outcomes</p> <p>e) Musical Instruments Library – Update</p> <p>f) Community Conversations</p> <ul style="list-style-type: none"> - April 26 – Indigenous culture - May 24 – Muslim Culture - June 28 – LGBTQ+/Queer culture <p>g) This summer library is participating in a Blue Sky Library Initiative where the public is encouraged to visit all regional libraries in order to be entered in a contest to win prizes.</p>	<ul style="list-style-type: none"> - Seniors Community Grant application submitted, \$12,475 - unsuccessful - YCW – \$5,720 – still possibility - CSJ - \$8,602 - unsuccessful <ul style="list-style-type: none"> - Lending policy needs to be completed - Ironing out final details about instruments <p>Guest Speaker: Maurice Switzer Guest Speaker: Ainul Ahmed Guest speaker: Seth Compton</p> <p>Contest begins in July and ends on Labor Day weekend.</p>	<p>CEO to write policy and contact media to promote program</p>
<p>6. Correspondence</p>	<p>None to report</p>	
<p>7. Committee Reports</p> <p>a) Property Committee</p> <p>b) Financial Committee</p> <p>c) Fundraising Committee</p> <ul style="list-style-type: none"> - An evening with Lisa LaFlamme fundraising event <p>d) Policy Committee report</p> <ul style="list-style-type: none"> • RES-05 Library Emergency and Disruption of Service Policy <p>e) Friends of the Library</p> <ul style="list-style-type: none"> • Update 	<p>Nothing to report</p> <p>Nothing to report</p> <p>Fundraising Committee held first meeting. Cmte consists of Debbie Piper- Chair, Marty Schreiter – secretary, Marie Rosset – Treasurer, Linda Morrin, Bernard Penney, and Jodi Roadknight. Venue, caterer, format, invitations, music, accommodations determined.</p> <p>Requires further adaptations to specific situation. Defer presentation to next month.</p> <p>Are running a Maple Syrup Basket raffle during the PMSF. Agreed to cover the cost of a Blood Pressure monitor as part of lending library.</p>	<p>Next meeting scheduled for May 10 at CTTT to gauge the venue.</p> <p>Next meeting: May 1, 2023</p>

8. Adjournment	Motion: 2023-18 That the April 24, 2023 meeting be adjourned at 7:34 Moved by: Debbie Piper	Next meeting May 15, 2023
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Chairperson:  _____
Debbie Piper, Vice-Chair

Secretary:  _____
Marie Rosset, CEO

<p>c) HR Update</p>	<ul style="list-style-type: none"> - - New employee - Hired Owen Derosier to replace Saturday employee who resigned - Owen is second year Nipissing University student majoring in Business, English and Film Studies. <p>Summer Hours</p> <ul style="list-style-type: none"> - Library will close at 6pm versus 7pm on Tuesdays and Thursday for month of July and August. <p>Pride month</p> <ul style="list-style-type: none"> - Marty Schreiter presenting to Council on Tuesday May 16, looking for Municipal support of Pride month. - Suggestion that library purchase a wall mounted flagpole to hang the pride flag from it. <p>Incident Report</p> <ul style="list-style-type: none"> - CEO read an incident report regarding a staff member and a medical emergency involving a patron at the library. Was handled very well. <p>Summer Student Hires</p> <ul style="list-style-type: none"> - CEO reported that the library was unsuccessful in grant applications. Discussed how the library could manage more programming in the summer and stay within budget. 	
<p>d) Musical Instruments Library – Update</p>	<p>Bernadette informed the Board</p> <ul style="list-style-type: none"> - One guitar ready to start program - Start promoting program in media - Item will be part of Library of Things Collection 	<p>CEO to write policy and contact media to promote program</p>
<p>e) Community Conversations</p> <ul style="list-style-type: none"> - May 24 – Muslim Culture - June 28 – LGBTQ+/Queer culture 	<p>Guest Speaker: Ainul Ahmed Guest speaker: Seth Compton</p>	<p>CEO to alert OPP of June 28 community conversations.</p>
<p>f) December Board Meeting</p>		

<p>g) Strategic Plan</p>	<ul style="list-style-type: none"> - CEO recommends reinstating the December meeting with an end of year review along with pot-luck refreshments - Presentation of draft document deferred further again to next month's meeting 	<p>Meeting date: December 18, 2023</p> <p>CEO to present draft copy</p>
<p>6. Correspondence</p>	<p>None to report</p>	
<p>7. Committee Reports</p> <p>a) Property Committee</p> <p>b) Financial Committee</p> <p>c) Fundraising Committee</p> <ul style="list-style-type: none"> - An evening with Lisa LaFlamme fundraising event <p>d) Policy Committee report</p> <ul style="list-style-type: none"> • RES-05 Library Emergency and Disruption of Service Policy • SERV-06 Programming Policy 	<p>- lack of emergency button in downstairs accessible washroom</p> <p>Library Services Contract requires signing by mayors and CAO, ASAP.</p> <ul style="list-style-type: none"> - Event planning progressing nicely. It was decided, cost of tickets -- \$100 each. Will provide a \$70 charitable tax receipt (meal cost \$30.00 per person) - Leo Patey confirmed that, despite rumors to the contrary, the Municipality is not participating in or organizing any other event on the same evening (Sept 23). - Both policy requires further adaptations to specific situation. Defer presentation to next month. 	<p>Will install a wireless doorbell until able to secure funding from an Accessibility Grant</p> <p>Steve Kirkey committed to deliver signed copies until completed.</p> <p>Next meeting scheduled for May 29, @ 12:30pm. Brea to present ticket sale system.</p> <p>CEO to complete policies</p> <p>Next meeting:</p>

e) Friends of the Library <ul style="list-style-type: none"> • Update 	Agreed to cover the cost of three pairs of binocular to be include in the new Adventure Packs Lending Initiative.	June 5, 2023 @ 5:30pm
8. Adjournment	Motion: 2023-121 That the May 15, 2023 meeting be adjourned at 8:20 Moved by: Doug Walli	Next meeting June 19, 2023

Chairperson: _____
Tina Martin, Chair

Secretary: _____
Marie Rosset, CEO

DRAFT

The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2023-04

Tuesday April 18, 2023

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday April 18, 2023.

Present: Doug Walli, Bernadette Kerr, Mieke Krause, Leo Patey, Tom Piper & Amber Mclsaac, Property Manager. Regrets: Nancy McFadden

1. Call to order

Resolution No. 2023-23– Moved by Tom, seconded by Leo that the meeting was called to order at 9:33 am. Carried

2. Additions to Agenda – none

3. Approval of the Agenda-

Resolution No. 2023-24– Moved by Tom, seconded by Leo that the agenda be adopted as presented.

4. Conflict of Interest Disclosure –Leo Patey’s employer, Powassan Home Hardware, listed on accounts payable

5. Approval of the Minutes from the March 23, 2023 board meeting

Resolution No. 2023-25– Moved by Tom seconded by Mieke that the minutes from the board meeting on March 23, 2023 were adopted as presented.

6. **Business arising**

a) **Painting**

Painting the hallways and common areas for the building will be differed to next years budget.

b) **Garden Committee Plan for 2023**

Differed to the next meeting as no garden committee members were present.

c) **Capital Project – MUA/ Retaining Wall**

Ainsworth project is now complete, outstanding invoices must be paid out. Amber to contact Powassan building official to confirm the HVAC system is complete to code before paying all outstanding invoices. Money will be moved from capital account to help pay for outstanding invoices.

Resolution No. 2023-26– Moved by Dave, seconded by Tom that the GSMNP approves the transfer of \$20,000 from the capital account to the daily operating account to pay final invoices to Ainsworth Mechanical for the Makeup Air Unit for the Capital Project contract with the District of Parry Sound Social Services Administration Board.

d) Cochi- Projects

Amber advised the next projects to start will be the security cameras and fence around the retaining wall and MUA- unit.

e) Policy Review

The Pet Policy #2022-04 was reviewed and a discussion took place. Amber to present policy to the tenants and ask for feedback.

f) Enbridge/ Hydro Rates

Amber presented hydro bills from the same period this year and last year and a discussion took place. No significant financial changes noted at this time.

7. Correspondences

a) Managers Report

Draft audit presented from Kendall, Sinclair, Cowper & Daigle. Water Main for the building is leaking. Amber to reach out the DSSAB to see if they can help fund the repair. Amber will notify tenants that water will be shut off in the building on the date of the repair.

b) Financial Report

Resolution No. 2023-27– Moved by Tom, seconded by Mieke that the board approves the March 2023 financials that were presented. Carried

8. Next Board Meeting –AGM May 16, 2023 @ 9:30am regular meeting to follow.

9. Adjournment - Resolution No. 2023-28– Moved by Tom, seconded by Leo that the board meeting be adjourned at 10:33 am. Carried



President, Bernadette Kerr



Property Manager, Amber McIsaac

The Golden Sunshine Municipal Non-Profit Housing Corporation
Annual General Meeting Minutes – Common Room
2022-06

Tuesday May 17, 2022

An Annual General meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday May 17, 2022.

Present: Debbie Pekarski, Bernadette Kerr, Doug Walli, Dave Britton, Mieke Krause, Amber McIsaac, Property Manager

Regrets: Zigmas Rybij

Resolution No. 2022-34 – Moved by Debbie, seconded by Doug that we call the meeting to order at 9:25 am Carried

Resolution No. 2022-35 – Moved by Debbie, seconded by Doug that the agenda is adopted as presented. Carried

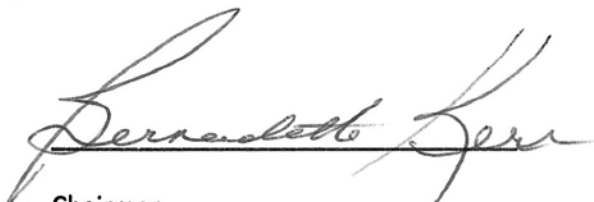
Resolution No. 2022-36 – Moved by Doug seconded by Debbie that the amended minutes from the Annual General Meeting on June 22, 2021 are adopted as presented.

Disclosure of pecuniary interest: None

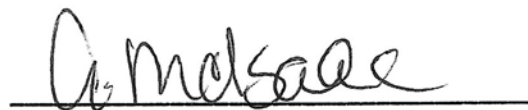
Resolution No. 2022-37 – Moved by Debbie seconded by Mieke that the board approved the 2020 Audited Financial statements from Kendal, Sinclair, Cowper & Daigle. Carried

Resolution No. 2022-38 – Moved by Bernadette, seconded by Doug that the Golden Sunshine Municipal Non-Profit Housing Corporation Board agrees to have Kendal, Sinclair, Cowper & Daigle complete the audit for 2022.

Resolution 2022-39 – Moved by Debbie, seconded by Bernadette that the meeting be adjourned at 9:31 a.m.



Chairman



Property Manager/Secretary

**North Bay-Mattawa
Conservation Authority
Financial Statements
For the year ended December 31, 2022**

North Bay-Mattawa Conservation Authority
Financial Statements
For the year ended December 31, 2022

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BDO Canada LLP
101 McIntyre Street W
Suite 301
North Bay ON P1B 2Y5 Canada

Independent Auditor's Report

To the Members and Board of Directors of the North Bay-Mattawa Conservation Authority

Opinion

We have audited the financial statements of the North Bay-Mattawa Conservation Authority (the Authority), which comprise the statement of financial position as at December 31, 2022, the statements of operations, change in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority as at December 31, 2022, and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

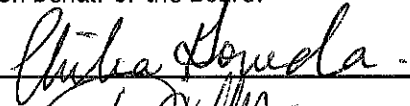
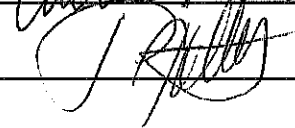
BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants
North Bay, Ontario
May 30, 2023

**North Bay-Mattawa Conservation Authority
Statement of Financial Position**

December 31	2022	2021
Financial assets		
Cash and cash equivalents	\$ 1,497,980	\$ 1,908,506
Accounts receivable (Note 3)	127,976	181,829
Notes receivable (Note 4)	20,733	20,733
	1,646,689	2,111,068
Liabilities		
Accounts payable and accrued liabilities	455,512	263,061
Deferred revenue (Note 5)	1,368,099	1,432,258
Net long-term liabilities (Note 6a)	553,741	582,994
Employee future benefits (Note 7)	154,412	245,560
	2,531,764	2,523,873
Net debt	(885,075)	(412,805)
Non-financial assets		
Tangible capital assets (Note 2)	13,650,160	13,511,976
Prepaid expenses	22,212	18,174
	13,672,372	13,530,150
Accumulated surplus (Note 9)	\$12,787,297	\$ 13,117,345

On behalf of the Board:


 _____ Director CAO, NBMCA

 _____ Director

North Bay-Mattawa Conservation Authority Statement of Operations

For the year ended December 31	2022 Budget	2022 Actual	2021 Actual
Revenues (Note 13)			
Core - Grant eligible	\$ 912,524	\$ 940,875	\$ 920,660
Core - Other	1,070,851	1,246,550	1,387,813
Core Capital	2,031,217	1,211,957	980,395
Interpretive Centre	198,050	53,653	52,592
Laurentian Ski Hill	125,000	125,000	125,000
	<u>4,337,642</u>	<u>3,578,035</u>	<u>3,466,460</u>
Expenses (Note 14)			
Core - Grant eligible	912,524	829,896	833,795
Core - Other	1,070,851	1,365,111	1,057,855
Core Capital	2,031,217	1,059,689	970,485
Interpretive Centre	198,050	192,280	182,694
Laurentian Ski Hill	125,000	80,000	1,447
Gain on disposal of tangible capital assets	-	(26,758)	(6,272)
Amortization of tangible capital assets	-	407,865	417,145
	<u>4,337,642</u>	<u>3,908,083</u>	<u>3,457,149</u>
Annual surplus (deficit) for the year	-	(330,048)	9,311
Accumulated surplus, beginning of year		<u>13,117,345</u>	13,108,034
Accumulated surplus, end of year		<u>\$ 12,787,297</u>	<u>\$ 13,117,345</u>

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority Statement of Change in Net Debt

For the year ended December 31	2022 Budget	2022 Actual	2021 Actual
Annual surplus (deficit)	\$ -	\$ (330,048)	\$ 9,311
Acquisition of tangible capital assets	-	(546,049)	(270,991)
Amortization of tangible capital assets	-	407,865	417,145
Gain on disposition of tangible capital assets	-	(26,758)	(6,272)
Proceeds of disposition of tangible capital assets	-	26,758	6,272
	-	(468,232)	155,465
Acquisition of prepaid expenses	-	(22,212)	(18,174)
Use of prepaid expenses	-	18,174	16,488
	-	(4,038)	(1,686)
Change in net debt	-	(472,270)	153,779
Net debt, beginning of year	(412,805)	(412,805)	(566,584)
Net debt, end of year	\$ (412,805)	\$ (885,075)	\$ (412,805)

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority Statement of Cash Flows

For the year ended December 31	2022	2021
Cash provided by (used in)		
Operating transactions		
Annual surplus (deficit)	\$ (330,048)	\$ 9,311
Items not involving cash		
Amortization of tangible capital assets	407,865	417,145
Gain on disposal of tangible capital assets	(26,758)	(6,272)
	<u>51,059</u>	<u>420,184</u>
Changes in non-cash working capital balances		
Accounts receivable	53,853	195,636
Notes receivable	-	68,823
Prepaid expenses	(4,037)	(1,686)
Accounts payable and accrued liabilities	192,450	49,107
Deferred revenue	(64,159)	147,024
Employee future benefits	(91,148)	62,085
	<u>138,018</u>	<u>941,173</u>
Capital transactions		
Acquisition of tangible capital assets	(546,049)	(270,991)
Proceeds of disposition of tangible capital assets	26,758	6,272
	<u>(519,291)</u>	<u>(264,719)</u>
Financing transactions		
Repayment of long-term debt	(29,253)	(30,877)
(Decrease) increase in cash and cash equivalents during the year	(410,526)	645,577
Cash and cash equivalents, beginning of year	<u>1,908,506</u>	<u>1,262,929</u>
Cash and cash equivalents, end of year	\$ 1,497,980	\$ 1,908,506

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority

Notes to Financial Statements

December 31, 2022

1. Significant Accounting Policies

Nature of the Authority The Authority manages a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal, and minerals in the North Bay - Mattawa area. The Authority was incorporated under the Conservation Authorities Act of Ontario. The Authority is a registered charitable organization and is exempt from income taxes under the Canadian Income Tax Act.

Management's Responsibility for the Financial Statements The financial statements of the Authority are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards.

Cash and Cash Equivalents Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

Notes Receivable The Authority records loans receivable at fair value when the loan is issued. The loan receivable is subsequently measured at the lower of cost and net recoverable value. When the Authority becomes aware that the loan is no longer recoverable, the loan is reduced by the amount of the loss and any loss is included in expenses for the period.

Tangible Capital Assets Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land	no amortization
Buildings	20 to 50 years
Infrastructure	5 to 50 years
Vehicles	3 to 5 years
Power equipment	5 to 20 years
Equipment	4 to 10 years

North Bay-Mattawa Conservation Authority

Notes to Financial Statements

December 31, 2022

1. Significant Accounting Policies (continued)

Employee Future Benefits The Authority offers non-pension post-retirement benefits to employees through non-pension defined benefit plans. The costs associated with these future benefits are actuarially determined using the projected benefits method prorated on service and best estimate assumptions. (See Note 7).

Liabilities for vacations and vested sick leave credits earned but not taken are accrued as earned.

The Authority is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. The Authority has adopted defined contribution plan accounting principles for this Plan because insufficient information is available to apply defined benefit plan accounting principles.

The Authority records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the Plan for past employee service.

Revenue Recognition Provincial grant revenues are recognized in the year to which the program relates and expenditures are incurred in accordance with the terms and conditions of the respective grants. Municipal operating levies are recognized in the year they are levied to member municipalities and capital or special levies are recognized as funds are utilized on the applicable projects. Other revenues are recognized when they are invoiced and collection is reasonably assured.

Deferred Revenue Certain amounts are received pursuant to agreements including specific levies and may only be used in the conduct of certain programs or in the delivery of specific services. These amounts are deferred when conditions or stipulations have not been met under the terms of these agreements.

North Bay-Mattawa Conservation Authority

Notes to Financial Statements

December 31, 2022

1. Significant Accounting Policies (continued)

Use of Estimates

The preparation of the financial statements in conformity with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of financial statements, disclosure of contingent assets and liabilities and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are the estimated useful life of tangible capital assets and the estimates involved in employee future benefits. Actual results could differ from management's best estimates as additional information becomes available in the future.

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2022

2. Tangible Capital Assets

	2022						
	Land	Buildings	Infrastructure	Vehicles	Power Equipment	Equipment	Total
Cost, beginning of year	\$ 7,172,448	\$ 3,709,683	\$ 9,183,026	\$ 296,392	\$ 88,410	\$ 604,919	\$ 21,054,878
Additions	-	190,414	289,736	32,939	-	32,960	546,049
Disposals	-	-	-	(53,719)	-	-	(53,719)
Cost, end of year	<u>7,172,448</u>	<u>3,900,097</u>	<u>9,472,762</u>	<u>275,612</u>	<u>88,410</u>	<u>637,879</u>	<u>21,547,208</u>
Accumulated amortization, beginning of year	-	1,354,913	5,466,035	165,933	77,982	478,039	7,542,902
Amortization	-	79,443	272,522	31,449	4,046	20,405	407,865
Disposals	-	-	-	(53,719)	-	-	(53,719)
Accumulated amortization, end of year	<u>-</u>	<u>1,434,356</u>	<u>5,738,557</u>	<u>143,663</u>	<u>82,028</u>	<u>498,444</u>	<u>7,897,048</u>
Net carrying amount, end of year	<u>\$ 7,172,448</u>	<u>\$ 2,465,741</u>	<u>\$ 3,734,205</u>	<u>\$ 131,949</u>	<u>\$ 6,382</u>	<u>\$ 139,435</u>	<u>\$ 13,650,160</u>

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2022

2. Tangible Capital Assets (continued)

	2021						
	Land	Buildings	Infrastructure	Vehicles	Power Equipment	Equipment	Total
Cost, beginning of year	\$ 7,068,887	\$ 3,709,683	\$ 9,117,562	\$ 252,154	\$ 88,410	\$ 564,204	\$ 20,800,900
Additions	103,561	-	65,464	61,251	-	40,715	270,991
Disposals	-	-	-	(17,013)	-	-	(17,013)
Cost, end of year	<u>7,172,448</u>	<u>3,709,683</u>	<u>9,183,026</u>	<u>296,392</u>	<u>88,410</u>	<u>604,919</u>	<u>21,054,878</u>
Accumulated amortization, beginning of year	-	1,276,851	5,181,195	151,870	73,936	458,918	7,142,770
Amortization	-	78,062	284,840	31,076	4,046	19,121	417,145
Disposals	-	-	-	(17,013)	-	-	(17,013)
Accumulated amortization, end of year	<u>-</u>	<u>1,354,913</u>	<u>5,466,035</u>	<u>165,933</u>	<u>77,982</u>	<u>478,039</u>	<u>7,542,902</u>
Net carrying amount, end of year	<u>\$ 7,172,448</u>	<u>\$ 2,354,770</u>	<u>\$ 3,716,991</u>	<u>\$ 130,459</u>	<u>\$ 10,428</u>	<u>\$ 126,880</u>	<u>\$ 13,511,976</u>

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2022

3. Accounts Receivable

	2022	2021
Sales tax recoverable	\$ 72,025	\$ 45,263
Fees for services and other	55,951	145,560
Allowance for doubtful accounts	-	(8,994)
	\$ 127,976	\$ 181,829

Included in the above is \$6,932 (2021 - \$23,899) from contributing municipalities.

4. Notes Receivable

	2022	2021
Operating loans	\$ 20,733	\$ 20,733

The operating loans are receivable from the Laurentian Ski Hill Snowboarding Club. The terms of these loans require annual principal repayments of \$8,293 plus interest of 2.59% to commence May 1, 2017. The loan is expected to be paid in full by 2024. The receivable is secured by a general security agreement over all assets of Laurentian Ski Hill Snowboarding Club.

5. Deferred Revenue

	2022	2021
Balance, beginning of year	\$ 1,432,258	\$ 1,285,234
Contributions received	1,567,359	1,333,460
Amounts recognized to revenue	(1,631,518)	(1,186,436)
Balance, end of year	\$ 1,368,099	\$ 1,432,258

Year end balances consist of the following:

	2022	2021
Municipal levies	\$ 1,093,106	\$ 1,182,105
Provincial grants	274,993	250,153
	\$ 1,368,099	\$ 1,432,258

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2022

6. Credit Facility Agreements

a. Long-term Liabilities

	2022	2021
Loan payable to the City of North Bay, repayable in annual installments equal to \$10,000. The loan is interest free and is due May 2022.	\$ -	\$ 10,000
Loan payable - 4.65%, due June 2027, repayable in monthly installments of \$3,603 principal and interest.	<u>553,741</u>	<u>572,994</u>
	<u>\$ 553,741</u>	<u>\$ 582,994</u>

The interest bearing loan payable contains certain debt covenants regarding (i) financial reporting to the lender, (ii) standard covenants regarding the operation of the Authority, (iii) restrictions on further borrowing without the lender's consent, and (iv) debt service coverage. The Authority was in compliance with all covenants as at December 31, 2022. Currently the authority has available to it an unused committed reducing term facility totaling \$147,783 available at fixed or floating rate term loans.

Principal payments are scheduled to be paid over the next 5 years as follows:

2023	\$ 17,867
2024	18,716
2025	19,605
2026	20,536
2027	<u>477,017</u>
	<u>\$ 553,741</u>

b. Line of Credit

The Authority also has a demand operating line of credit with its Canadian chartered bank permitting advances to a maximum of \$300,000 bearing interest at the bank's prime rate plus 0.25%. The balance utilized on this line at year end was \$Nil (2021 - \$Nil).

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2022

7. Employee Future Benefits

At December 31, this liability consists of the following:

	2022	2021
Accrued vacation for active employees	\$ 82,987	\$ 164,519
Post-retirement benefits (i)	71,425	81,041
	\$ 154,412	\$ 245,560

(i) These costs are determined in accordance with accepted actuarial practice. The figures presented are from an actuarial valuation report dated December 31, 2021. Selected information about this plan is as follows:

	2022	2021
Accrued benefit liability, beginning of year	\$ 81,041	\$ 74,788
Current service costs	5,758	4,865
Interest cost on obligation	2,518	2,317
Actuarial gains	(17,892)	(929)
Less: Benefit payments	-	-
Accrued benefit liability, end of year	\$ 71,425	\$ 81,041

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2022

7. Employee Future Benefits (continued)

Included in wages and salaries is a net benefit expense as follows:

	2022	2021
Current service costs	\$ 5,758	\$ 4,865
Interest cost on obligation	2,518	2,317
Actuarial gains	(17,892)	(929)
	\$ (9,616)	\$ 7,182
Discount rate used at January 1	3.00%	
Discount rate used at December 31	5.00%	
Total value of plan assets	\$Nil	
Expected average remaining service life of active employees	11 years	
Health & medical cost inflation trend	6.5% in first year reducing by 0.5% until 4% attained	

8. Net Change in Non-cash Working Capital Balances

The net change in non-cash working capital balances consists of:

	2022	2021
Accounts receivable	\$ 53,853	\$ 195,636
Notes receivable	-	68,823
Prepaid expenses	(4,037)	(1,686)
Accounts payable and accrued liabilities	192,450	49,107
Deferred revenue	(64,159)	147,024
	\$ 178,107	\$ 458,904

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2022

9. Accumulated Surplus

	2022	2021
General (deficit) surplus	\$ (939,550)	\$ (686,782)
Reserve - Septic building permit	481,434	629,461
Reserve - Laurentian Ski Hill Capital	162,033	298,043
Reserve - Laurentian Ski Hill Operating	64,592	84,592
Reserve - Land Acquisition	76,781	108,604
Invested in Tangible capital assets	13,650,160	13,511,976
Amounts to be recovered from future revenues	(708,153)	(828,554)
	\$ 12,787,297	\$ 13,117,340

10. Pension Agreements

The Authority makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer pension plan, on behalf of full-time members of staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The Administration Corporation Board of Directors, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to nearly half a million active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2022. The results of this valuation disclosed total going concern actuarial liabilities of \$130,306 million in respect of benefits accrued for service with actuarial assets at that date of \$123,628 million indicating a going concern actuarial deficit of \$6,678 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Authority does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the Authority to OMERS for 2022 were \$150,813 (2021 - \$136,466).

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2022

11. Laurentian Ski Hill Snowboarding Club

Effective December 1, 2004 the operation of the business segment known as Jack Pine Hill was transferred by way of legal agreement to the Laurentian Ski Hill Snowboarding Club, a local not-for-profit organization, for proceeds of \$Nil. Under the terms of this agreement the Authority maintains legal title/ownership to a majority of the fixed assets of Jack Pine Hill and will provide the use of these assets to the Laurentian Ski Hill Snowboarding Club at an annual operating fee of \$30,305, plus an annual economic increase. The term of this agreement is to August 23, 2023 at which time the Laurentian Ski Hill Snowboarding Club may renew the agreement with the Authority by giving notice thereof in writing.

12. Segmented Reporting

The Canadian Institute of Chartered Accountants Public Sector Accounting Handbook Section PS 2700, Segment Disclosures, establishes standards on defining and disclosing segments in a government's financial statements. Government organizations that apply these standards are encouraged to provide the disclosures established by this section when their operations are diverse enough to warrant such disclosures.

13. Sources of Revenues

	<u>2022</u>	<u>2021</u>
Municipal levies	\$ 1,129,787	\$ 1,059,694
Provincial grants	501,731	344,310
Permits and fees	1,039,421	1,279,104
Rentals, property and other	898,637	779,642
Donations	8,459	3,710
	<u>\$ 3,578,035</u>	<u>\$ 3,466,460</u>

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2022

14. Expenses by Object

	<u>2022</u>	<u>2021</u>
Wages and benefits	\$ 2,234,848	\$ 2,021,444
Maintenance and repair programs	952,918	740,527
Insurance	86,044	71,277
Occupancy expenses and utilities	73,897	68,330
Bank charges and interest on long-term debt	46,836	44,710
Travel	61,482	36,782
Office	17,626	15,164
Equipment rental and purchases	17,272	15,780
Professional fees	16,226	16,053
Repairs and maintenance	10,312	11,742
Training	7,625	4,146
Promotion	1,887	321
Gain on disposal of tangible capital assets	(26,758)	(6,272)
Amortization	407,867	417,145
	<u>\$ 3,908,082</u>	<u>\$ 3,457,149</u>

To: Clerk, Council
From: Public Works Foreman
Re: Tender 2023-03 Rehabilitation of Memorial Park Drive East (#222)
Culvert
Date: May 30, 2023

ANALYSIS:

Below please find the summary of the Rehabilitation of Memorial Park Drive East (#222) Culvert Tender that closed on May 26, 2023, at 12:00 p.m., and was opened in the Director of Corporate Services/Treasurer's Office at 4:00 p.m. All submissions have been reviewed by staff, and Tender openings were witnessed by:

Brayden Robinson, Director of Corporate Services/Treasurer; Trevor Tennant, Public Works Foreman; Brian Slingerland, Public Works Assistant Foreman.

A total of one (1) bid was received.

Company	Quote (Tax Included)
Miller Paving Limited	\$301,258.00

10% certified cheque, and signed bid form were included in Tenders

The Tender received was checked for errors and omissions, and none were found.

The certified cheques shall be released to the unsuccessful bidders within the next 30 days. The Municipality shall retain the tender deposit of Evan Hughes Excavating Inc. until the conditions are successfully met and all work has been completed.

RECOMMENDATION:

That Tender 2023-03 for the Rehabilitation of the Culvert in the amount of \$301,258.00, including H.S.T., be awarded to Miller Paving Limited and that council complete provisional work. The budget allowance for this project is \$231,600. To cover the remaining costs, the Municipality will be required to use the unused funding from OSIF.

Respectfully submitted by,

Trevor Tennant, Public Works Foreman

MEMORANDUM

TO: MAYOR AND COUNCIL
FROM: K.BESTER, DEPUTY CLERK
DATE: MAY 29, 2023
RE: **POULTRY PROCESSING PLANT REQUEST**

In 2022 the Public Works Committee received a request from the new owners of the property on Proudfoot Road which was previously used as a Poultry Processing Facility. The request from the owners was for the Municipality to consider accepting waste (inedibles) from this process at the landfill. At that time our engineer proposed the following:

- A 1 year contract to accept the waste from the poultry processing facility, with the option to renew or cancel at the conclusion of the 1 year term.
- The cost of creating the cell at the landfill to be taken from the deposit of \$3,600
- A charge of \$66 per cubic yards to be charged for deliveries (to be taken from the deposit of \$3,600)
- An additional charge of \$50 per day/delivery if an attendant had to be available to accept a delivery on a day when the landfill is not open.

Further information:

A cell would be created by the landfill attendant specifically for this waste and waste would be covered upon receipt (same day). The cost of the cell will be taken from the deposit of \$3,600.

The owners of the processing facility have advised that they are aiming for a June opening of their business and have requested that the municipality confirm whether they will accept his waste.

Our Public Works foreman has advised that it would be preferable to have this waste delivered to the landfill outside of regular landfill hours when the public are not in attendance.

Please provide Council's direction as to whether or not staff **or our legal counsel** should move forward with creating the agreement, and if there are any additional items that should be included within the agreement.

Legal fees will also be taken from the deposit of \$3,600.

To: Council
From: Treasurer/Director of Corporate Services
Re: Extension Agreement- 102 Corkery Street

RECOMMENDATION:

That the memo from Treasurer/Director of Corporate Services B. Robinson be received; and further that the Treasurer be authorized to negotiate and execute a tax sale extension agreement on behalf of the Municipality.

BACKGROUND AND ANALYSIS:

Sections 371 to 389 of the *Municipal Act, 2001* outline the process to be followed when a tax arrears certificate has been registered on a property. Section 347(3) prohibits the Municipality from accepting partial payments on account of taxes unless an extension agreement has been entered into as outlined in Section 378.

Prior to the expiration of the one-year period from the date the tax arrears certificate was registered, the Municipality can enter into an extension agreement which specifies a payment schedule over which the property's cancellation price is to be paid. The agreement can be for any amount of time at the discretion of the Municipality and includes payment of any additional taxes levied and interest accumulated over its term.

A tax arrears certificate was registered on the property at 102 Corkery Street in Trout Creek on July 11, 2022. As of the date of this meeting, the total accumulated balance is \$215,619.41. Through negotiations with the owner, we have established a payment schedule as outlined in Schedule B of the attached By-law, which can be briefly summarized as follows:

- \$25,000.00 due on June 15, 2023
- \$16,500.00 payable on the 15th of each month from July 2023 to May 2024, inclusive
- Notwithstanding the above, a payment of \$50,000.00 due on December 15, 2023
- \$40,000.00 due on June 15, 2024
- The remaining balance payable by June 30, 2024

Please note that the creation of an extension agreement does not reset the timelines associated with the tax sale process; in the event of default, proceedings would resume as they were immediately before the agreement was entered into.

Due to the rapidly approaching deadline for entering into this agreement, we are requesting that the By-law, if approved, be read all three times at the June 6, 2023, meeting.

To: Council
From: Treasurer/Director of Corporate Services
Re: Fees By-law update

RECOMMENDATION:

That the memo from Treasurer/Director of Corporate Services B. Robinson be received; and further that staff be directed to commence the public notice process for the amended User Fee By-law.

BACKGROUND AND ANALYSIS:

At the meeting of May 2, 2023, a first draft of the updated User Fee By-law was provided to Council for review. Subsequent to that meeting, the By-law was again circulated to staff for comment, as well as to the Recreation Committee.

The following is a summary of the comments provided to date:

- With reference to Schedule G- Landfill Fees, it was suggested that the garbage bag fee be increased to \$2.00/bag, and shingles to \$40/yd³.
- For Schedule H- Cemetery Fees, there was a recommendation that the Municipality introduce a 'weekend burial' fee, to cover the call-in pay for Public Works staff.
- In Schedule I- Planning Fees, it was recommended that a consultation fee and general deposit be required for planning advice that is sought prior to an application being submitted. This would ensure that residents are not being taxed for advice that is specifically beneficial to one individual's property.
- Regarding Schedules L- Sportsplex Fees and M- TCCC Fees, it was recommended that:
 - The Sportsplex arena fees be brought closer in line with those charged in Astorville, with Astorville remaining the higher of the two.
 - TCCC prime time be a maximum of \$120/hour for minor hockey, and \$130-140/hour otherwise; and that a fee be introduced for 90 minutes of ice time to attract more practice bookings.
 - There was a separate recommendation that the fees for both the Sportsplex and TCCC should be aligned, to avoid us 'competing' against ourselves for revenue.

In addition to the Fees By-law, a comparison of area arena rates was also circulated to the Recreation Committee. Note that, simultaneous to us, both Burk's Falls and South River are undergoing reviews and updates to their arena fees, and the figures used as comparables for them will likely not be accurate by the start of the fall season.

On the basis of these comments, the following changes were made from the previous draft:

- The 2024-2025 landfill bag fee was increased from \$1.75 to \$2.00 per bag, with corresponding changes to the commercial pick-up, commercial dropoff, residential waste, and mixed load fees.
- The sorted shingles fee was increased to \$40.00/yd³ effective January 1, 2024.
- A 'weekend burial surcharge' fee of \$105.00, representing three hours of Public Works staff time per Schedule F, was introduced in Schedule H- Cemetery Fees.
- The internment fees in Schedule H were increased to pass along a fee increase from the BAO of \$30.00 per burial.
- In the Planning Fee Schedule (I), a pre-consultation fee of \$180.00, and a refundable deposit of \$500.00, was introduced.

Given the conflicting feedback, at this point changes have not been made to either of the arena fee schedules; a fee structure does exist for 90-minute time blocks in Trout Creek. Council direction is requested if other changes are required to these or other schedules.

It is the opinion of staff that the updates are ready for the public notice process to commence. As mentioned in the previous memo, ancillary to this By-law are a number of policies that need to be implemented to clarify some of the changes contained therein. Staff will need some time to develop these policies before the final reading and are targeting August at the latest for this By-law to be effective.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "B" TO BY-LAW XX - 23
TREASURY FEES

	2022	2023	2024	2025	2026	2027
Tax and Water Certificates (each)	\$65.00	\$65.00	\$65.00	\$70.00	\$70.00	\$70.00
NSF Payment Charge	\$35.00	\$45.00	\$46.00	\$47.00	\$48.00	\$49.00
Interest on Past Due Accounts- per month	1.25%					
Application of Fee to Tax Roll	-	\$45.00	\$46.00	\$47.00	\$48.00	\$49.00
Transfer Water/Sewer Balance to Tax Roll	-	\$45.00	\$46.00	\$47.00	\$48.00	\$49.00
Transfer of Ownership- where no tax certificate was purchased	-	\$65.00	\$65.00	\$70.00	\$70.00	\$70.00
<i>Tax Sale Fees</i>						
Upon Delivery to Solicitor	\$200.00*	\$205.00*	\$210.00*	\$215.00*	\$220.00*	\$225.00*
Registration of Tax Arrears Certificate	\$400.00*	\$410.00*	\$420.00*	\$430.00*	\$440.00*	\$450.00*
Processing of Final Notice	\$200.00*	\$205.00*	\$210.00*	\$215.00*	\$220.00*	\$225.00*
Processing of Cancellation Certificate	\$100.00*	\$100.00*	\$105.00*	\$105.00*	\$110.00*	\$110.00*
Entering into Extension Agreement	\$300.00*	\$305.00*	\$310.00*	\$320.00*	\$330.00*	\$340.00*
Upon Advertising for Sale	\$300.00*	\$305.00*	\$310.00*	\$320.00*	\$330.00*	\$340.00*
Tender Opening	\$300.00*	\$305.00*	\$310.00*	\$320.00*	\$330.00*	\$340.00*
Finalization of Process	\$500.00*	\$510.00*	\$520.00*	\$530.00*	\$540.00*	\$550.00*
Tax Sale Tender Information Package	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
<p>*Professional fees of a lawyer, planner, surveyor, or other professional consultant and their disbursements will be charged at their actual cost to the Municipality in addition to the Municipal administration fee.</p>						

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "E" TO BY-LAW XX - 23
PROPERTY STANDARDS FEES

Description	2022	2023	2024	2025	2026	2027
Necessary Work Fee (any work undertaken by the Municipality as the result of an order issued by an Officer)	100% of the cost					
Administrative Fee (in addition to the necessary work fee)	Greater of \$100.00 or 25% of the necessary work fee					

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "F" TO BY-LAW XX - 23
PUBLIC WORKS FEES

Description	2022	2023	2024	2025	2026	2027
Public Works Staff (per hour)	cost recovery	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
Equipment Rates	as per OPSS 127					
Materials (sand, gravel, etc.)	full cost recovery					
Road Damage Reinstatement	full cost recovery					
Damage to Guiderails, signs, posts, hydrants, etc	full cost recovery					
Excess Weight Exemption Permit	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Oversize or Weight Exemption Permit	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
Road Occupancy Permit	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
Encroachment Permit*	\$250.00	\$300.00	\$300.00	\$325.00	\$325.00	\$325.00
Encroaching on Municipal Property Without Permit	full cost recovery for removal of materials from municipal property					
*applicant will assume all legal, engineering, and land survey fees						
<i>Engineering</i>						
Engineering review and approval	3% of the estimated work value, minimum of \$600.00					
Site Inspection	\$150.00	\$150.00	\$155.00	\$160.00	\$165.00	\$170.00
<i>Entrances</i>						
Residential Entrance Permit	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
Commercial Entrance Permit	\$400.00	\$400.00	\$410.00	\$410.00	\$420.00	\$420.00
Civic Address/911 Sign	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
<i>Water & Sewer</i>						
Water and Sewer Offences	Per by-law 2009-12, 2021-18, or amending or superceding by-law					

	Sportsplex	TCCC	Burks Falls	East Ferris	Palangio	South River
Daytime Ice	97.00	100.00	77.00	86.67	133.70	115.00
Prime Time Ice	168.00	150.00	113.00	185.22	222.82	115.00
Minor Hockey/Figure Skating	133.00	120.00	87.00	131.76	-	-
Hall Rental (day)	133.00	132.00	232.00	153.75	696.80	30.00/hr
Hall/Kitchen/Bar Rental (day)	325.00	462.00	284.00	461.19	1256.27	150.00/hr
Arena Floor (day)	860.00	380.00	344.00	746.29	2717.34	370.00
				(1552.26 w/setup)	(building rates)	

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "G" TO BY-LAW XX - 23
WASTE MANAGEMENT FEES

Description	2022	2023	2024	2025	2026	2027
<i>Standard Waste</i>						
Household bags (per bag)	\$1.50	\$1.50	\$2.00	\$2.00	\$2.00	\$2.00
Commercial pick-up (per yd ³)*	\$45.00	\$43.00	\$52.00	\$53.00	\$54.00	\$55.00
Commercial dropoff (per yd ³)	\$24.00	\$24.00	\$32.00	\$32.00	\$32.00	\$32.00
Sorted shingles (per yd ³)	\$20.00	\$20.00	\$40.00	\$40.00	\$40.00	\$40.00
Sorted wood (per yd ³)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Sorted compostables (per yd ³)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Sorted scrap metal (per yd ³)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Sorted masonry (per yd ³)	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Mixed Load (per yd ³)	\$30.00	\$30.00	\$40.00	\$40.00	\$40.00	\$40.00
Residential Waste (per yd ³)	\$24.00	\$24.00	\$32.00	\$32.00	\$32.00	\$32.00
Contaminated Waste	\$40/yd ³ + landfill attendant					
Asbestos	\$40/yd ³ + landfill attendant					
<i>Recycling and Other Items</i>						
Large Appliances	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Medium Appliances	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00
Small Metal Items	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Untagged Appliances	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Dishwasher	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Mattress or Boxspring	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Small/Mid Sized Furniture	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Large Furniture	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Fiberglass Boat (per foot)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Tires	No charge if dropped in tire pile					
Electronics/Batteries	No charge if dropped in electronics bin					
Boxes and Recyclables	No charge if dropped in recycling bin					
<i>Standard Load Sizes</i>						
Pickup Truck 6' Box	1.5 yd ³					
Pickup Truck 8' Box	1.8 yd ³					
One Ton Dump Truck	3.0 yd ³					
Single/Tandem Trailer	1.5-2.0 yd ³					
Dump Trailer	3.0 yd ³					
Tri-Axle Dump Truck	16 yd ³					
Tandem Dump Truck	12 yd ³					

Roll-off	As per bin size					
<i>Standard Rates</i>						
Service Call	\$50.00 + landfill attendant					
Landfill Attendant (per hour)	\$25.00	\$30.00	\$31.00	\$32.00	\$33.00	\$34.00

*for 2023, commercial garbage pickup fees are as follows:

Jan-Mar: 28.75/yd³

Apr-Jun: 33.50/yd³

Jul-Sept: 38.25/yd³

Oct-Dec: 43.00/yd³

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "H" TO BY-LAW XX - 23
CEMETERY FEES

Description	2022	2023	2024	2025	2026	2027
<i>Municipal Fees</i>						
Regular Plot	\$241.50	\$241.50	\$241.50	\$241.50	\$241.50	\$241.50
Cremation Plot	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Regular Interment	\$350.00	\$440.00	\$450.00	\$460.00	\$470.00	\$480.00
Cremation Interment	\$150.00	\$165.00	\$170.00	\$175.00	\$180.00	\$185.00
Interment- Child's Casket	\$115.00	\$165.00	\$170.00	\$175.00	\$180.00	\$185.00
Monument Under 4' Upright	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Pillow Monument	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
Death Registration	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Vault (Participating Municipality)	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00
Vault (Non-Participating Municipality)	\$172.50	\$172.50	\$172.50	\$172.50	\$172.50	\$172.50
All Burials- Weekend Burial Surcharge	-	\$105.00	\$108.00	\$111.00	\$114.00	\$117.00
Administrative Fee (Burial on Existing Plot)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
<i>Care and Maintenance Fund</i>						
Care and Maintenance Fund Fees	as per the BAO fee schedule					

*where applicable, HST is in addition to the above fees

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "I" TO BY-LAW XX - 23
PLANNING FEES

Description	2022		2023-2024		2025-2027	
	Fee	Deposit	Fee	Deposit	Fee	Deposit
Official Plan Amendment	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,100.00	\$2,500.00
Zoning By-law Amendment	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,100.00	\$2,500.00
Subdivision Review	\$1,000.00	\$0.00	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00
Subdivision Agreement	\$500.00	\$2,000.00	\$1,000.00	\$5,000.00	\$1,000.00	\$5,000.00
In Lieu of Parkland for Subdivision Agreement	5% of vacant land value					
Site Plan Agreement	\$500.00	\$750.00	\$800.00	\$1,000.00	\$850.00	\$1,000.00
Minor Variance	\$500.00	\$500.00	\$600.00	\$1,000.00	\$650.00	\$1,000.00
Removal of Holding Symbol	\$50.00	\$0.00	\$50.00	\$0.00	\$60.00	\$0.00
Removal of Holding Zone Provision	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
Deeming By-law	\$400.00	\$800.00	\$500.00	\$1,000.00	\$550.00	\$1,100.00
Pre-Consultation Fee	\$0.00	\$0.00	\$180.00	\$500.00	\$190.00	\$500.00
Reviewing Consent Applications	\$100.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00
Consent- Parkland Dedication Fee	5% of vacant land value					

*where applicable, HST is in addition to the above fees

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "K" TO BY-LAW XX - 23
250 CLARK FEES

Description	2022	2023	2024	2025	2026	2027
<i>Rental Spaces</i>						
Gymnasium (Non-Event Rate)- per hour	\$25.00	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00
Gymnasium (Non-Event Rate)- 3 hours	\$75.00	\$75.00	\$75.00	\$75.00	\$87.50	\$87.50
Gymnasium (Event*)- per hour	\$50.00	\$60.00	\$60.00	\$60.00	\$70.00	\$70.00
Maple Room (Non-Event Rate)- per hour	\$25.00	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00
Maple Room (Event*, With Kitchen) per hour- 2 hour minimum	\$75.00	\$90.00	\$90.00	\$90.00	\$105.00	\$105.00
Cedar/Elm Room (Meeting/Class)- per hour	\$15.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
Event* Setup Fee- per hour	\$0.00	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00
Office Rentals- per square foot, per month	\$0.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
<i>Fitness Centre</i>						
Adult Membership- Annual	\$200.00	\$240.00	\$240.00	\$250.00	\$250.00	\$260.00
Youth Membership- Annual	\$75.00	\$100.00	\$100.00	\$105.00	\$105.00	\$110.00
Monthly Membership	\$20.00	\$24.00	\$24.00	\$25.00	\$25.00	\$26.00
Replacement FOB- First Occurrence	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Replacement FOB- Second and each Subsequent Occurrence	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00

*all public/licensed events require proof of insurance and a \$500 refundable security/cleaning deposit

*event rates apply where expected total attendees exceed 30 persons

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "J" TO BY-LAW XX - 23
BUILDING FEES

Description	2022	2023	2024	2025	2026	2027
Building/Zoning Certificate	\$65.00	\$105.00	\$105.00	\$105.00	\$113.00	\$113.00
Minimum Fee for Processing and Issuance of Permits (except as noted)	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Minimum Fee for Construction (per \$1,000 construction cost)	\$9.00	\$9.00	\$10.00	\$10.00	\$11.00	\$11.00
Demolition Permit	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Temporary Building	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Swimming Pools	\$180.00	\$210.00	\$210.00	\$210.00	\$225.00	\$225.00
Outstanding Work Order	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
911 Signs	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
<i>Administrative Fees</i>						
Additional Plan Review (resubmission)	full cost recovery					
Additional Permit Fee (revision)	full cost recovery					
Change of Use Permit- Part 9	\$100.00	\$105.00	\$105.00	\$105.00	\$113.00	\$113.00
Change of Use Permit- Part 3	\$300.00	\$315.00	\$315.00	\$315.00	\$339.00	\$339.00
Conditional Permit Fee	based on proposals					
Permit Renewal Fee (per 12 months inactive)	\$60.00	\$70.00	\$70.00	\$70.00	\$75.00	\$75.00
Premature/Additional Inspections (per hour)	\$100.00	\$105.00	\$105.00	\$105.00	\$113.00	\$113.00
Transfer of Permit	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Construction Without a Permit; Stop Work Orders	minimum \$300.00 plus 5% of construction costs, to a maximum of \$1,000.00					

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "N" TO BY-LAW XX - 23
RECREATION AND FACILITY FEES

Description	2022	2023	2024	2025	2026	2027
<i>Fields</i>						
Field Tournament Rate- Per Weekend (up to three days)	\$235.00	\$275.00	\$280.00	\$285.00	\$290.00	\$295.00
Field- Day Rate	\$98.00	\$100.00	\$105.00	\$110.00	\$115.00	\$120.00
Field- League Game (per game)	\$0.00	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
<i>Facilities Rentals</i>						
All Facilities- if user group has exclusive access	full cost recovery- all operating costs					

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE "O" TO BY-LAW XX - 23
POOL FEES

Description	2022	2023	2024	2025	2026	2027
<i>10 Day Lessons</i>						
Parented Lessons (30 mins; \$4.00/day)	\$40.00	\$40.00	\$40.00	\$50.00	\$50.00	\$50.00
Preschool - Level 7 (30 mins)	\$50.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
Levels 8-9 (45 mins)	\$66.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00
Semi-Private (30 mins)	\$83.00	\$100.00	\$103.00	\$106.00	\$109.00	\$112.00
Private (30 mins)	\$110.00	\$132.00	\$135.00	\$138.00	\$141.00	\$145.00
<i>Other Fees</i>						
Aquafitness	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00
Season Pass	\$95.00	\$115.00	\$118.00	\$121.00	\$124.00	\$127.00
Family Pass	\$215.00	\$265.00	\$272.00	\$279.00	\$286.00	\$293.00
Public Swimming	\$4.00	\$4.00	\$4.00	\$5.00	\$5.00	\$5.00
Private Rental (One Hour)	\$90.00	\$120.00	\$123.00	\$126.00	\$129.00	\$132.00
Private Rental (Two consecutive hours)	\$160.00	\$210.00	\$215.00	\$220.00	\$226.00	\$232.00

To: Council
From: Treasurer/Director of Corporate Services
Re: 2023 Playground Inspection Report

RECOMMENDATION:

That the memo from Treasurer/Director of Corporate Services B. Robinson be received; and further that Council direct staff to remove the old playground structure at the Powassan Lions' Park; and further that Council supports an application under the Ontario Trillium Grant Foundation Capital Program for a replacement.

BACKGROUND AND ANALYSIS:

As required by legislation, Powassan has completed its annual inspection of all three playgrounds in the Municipality. The inspection report, which is enclosed, was performed by S. Geisler who has completed the Certified Playground Inspector certification program.

There were only minor defects noted in the equipment at the Trout Creek and Glendale Parks, for which repairs will be completed.

At the Powassan Lions' Park, substantial defects were noted in the old playground structure. One of the slides was previously removed due to vandalism, and the yellow curved slide, ramps, climber, and platforms were noted in the report as being in need of replacement. The entire structure is currently cordoned off with snow fencing.

On the basis of this report, it is the recommendation from staff that the entire existing playground structure be removed. We are seeking quotes to have a replacement structure installed, for which external funding can be sought. The Ontario Trillium Foundation's Capital Grant program is currently active, closing on June 14, and Council is being asked to support an application under that funding stream for this project.

MAINTENANCE REPAIRS AND REPLACEMENTS - PARK #1

DATE	DEFECTS	SERVICE NOTES	SIGNATURE
MAY 29 2023	Survey, Bets Steelbrackets	SHARP EDGE ON STEEL BRACKET	
OLD SWING UP COMPOSITE STRUCTURE	HAVE SHARP EDGE 3 BLACK SEATS		
MAY 29 2023	YELLOW SLIDE (WELD)	RECOMMEND TO BE FRED ON REMOVED	
Composite	SLIDE	PLASTIC HAS CRACKS ON SLIDE WEAR	
Structure		HOLDING BRACKETS AND ARCH POINT FIBERS	
MAY 29 2023	WOOD ON RAMP	WOOD SHOULD BE REPLACED CRACKED	
OLD Composite	WOOD ON CLIMBER	LOGS IN STRENGTH GETTING CLOSE TO REPLACE	
Structure			
MAY 29 2023	PLAT FORMS (STEEL)	CRACKED STEEL WEAKENS PLATFORM AND COULD GET SOMEONE	
OLD Composite		RECOMMEND REPLACING	
	PLAT FORM THAT HAS WORN ON IT	PLYWOOD SHOULD BE REPLACED	
		ADDIN PLYWOOD IS A TARP HAZZARD	
MAY 29 2023	SURFACING	SHOULD BE TILED UP (SOME SPOTS)	
MAY 29 2023	SURFACING	PROTECTIVE SURFACING NEEDS TO EXTEND OUT BY YELLOW CURVE SLIDE	

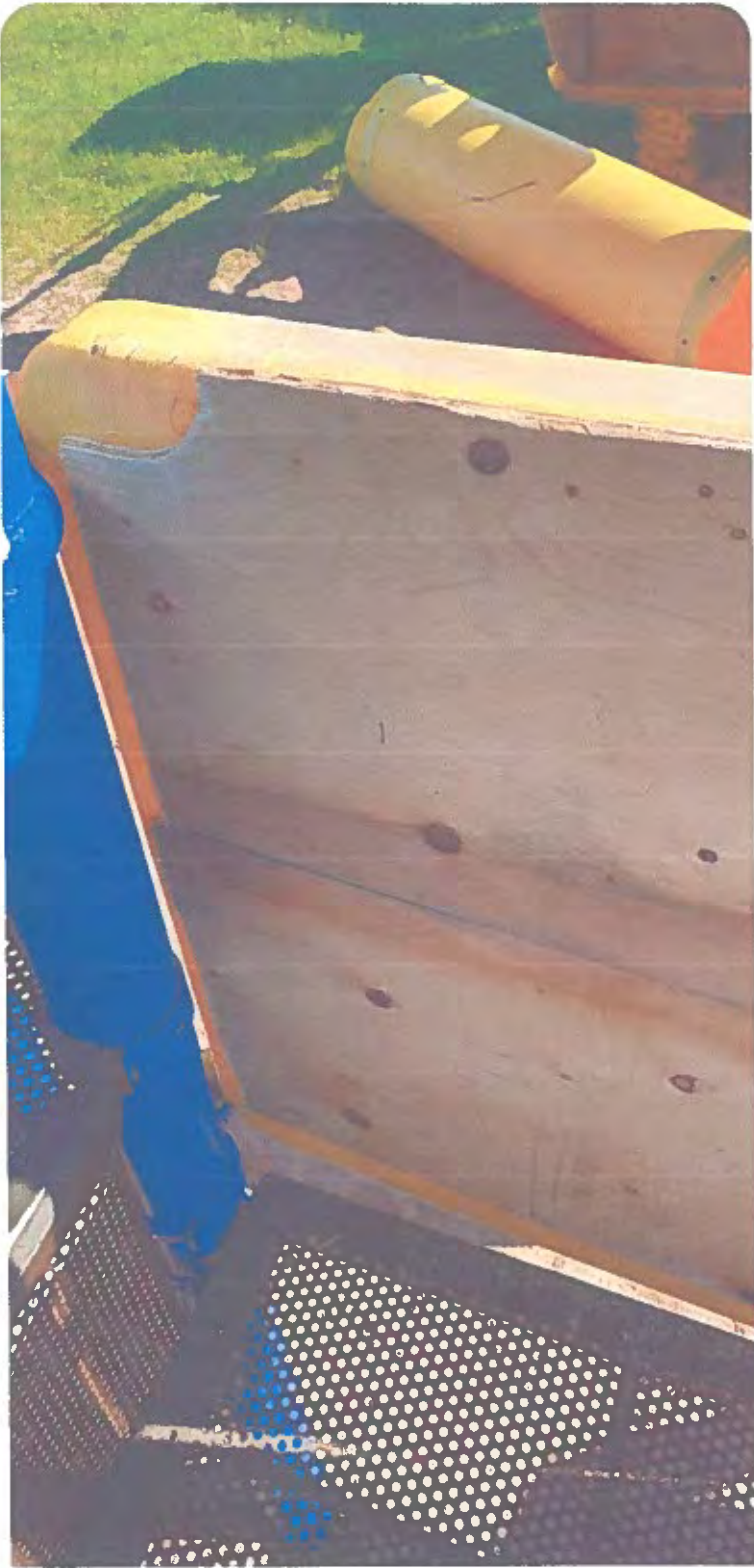
NEW COMPOSITE PLAY
STRUCTURE
LOOSE BOLTS NEEDED
TO BE TIGHTENED

JUNE - 31 - 2023
DONE

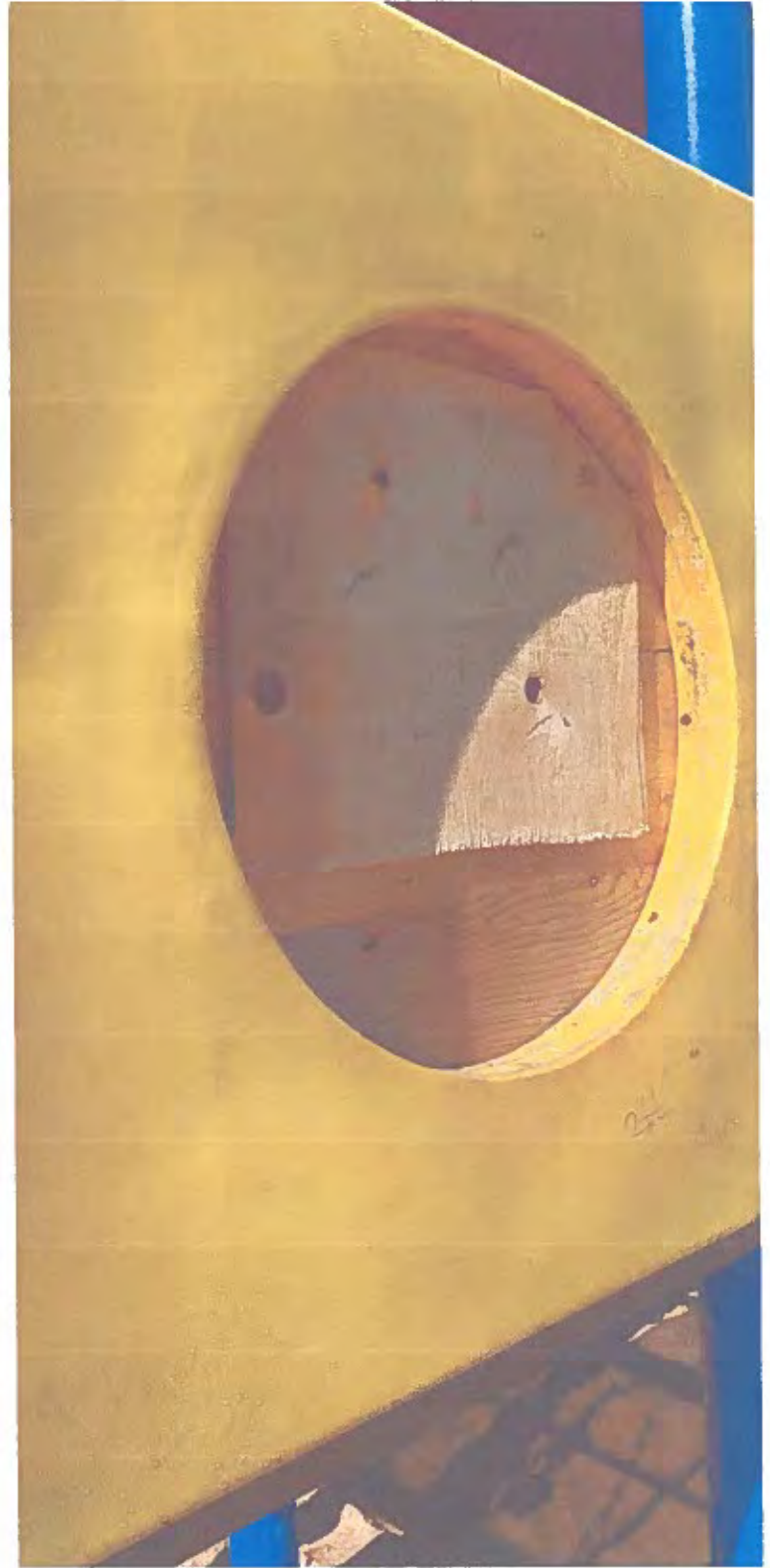


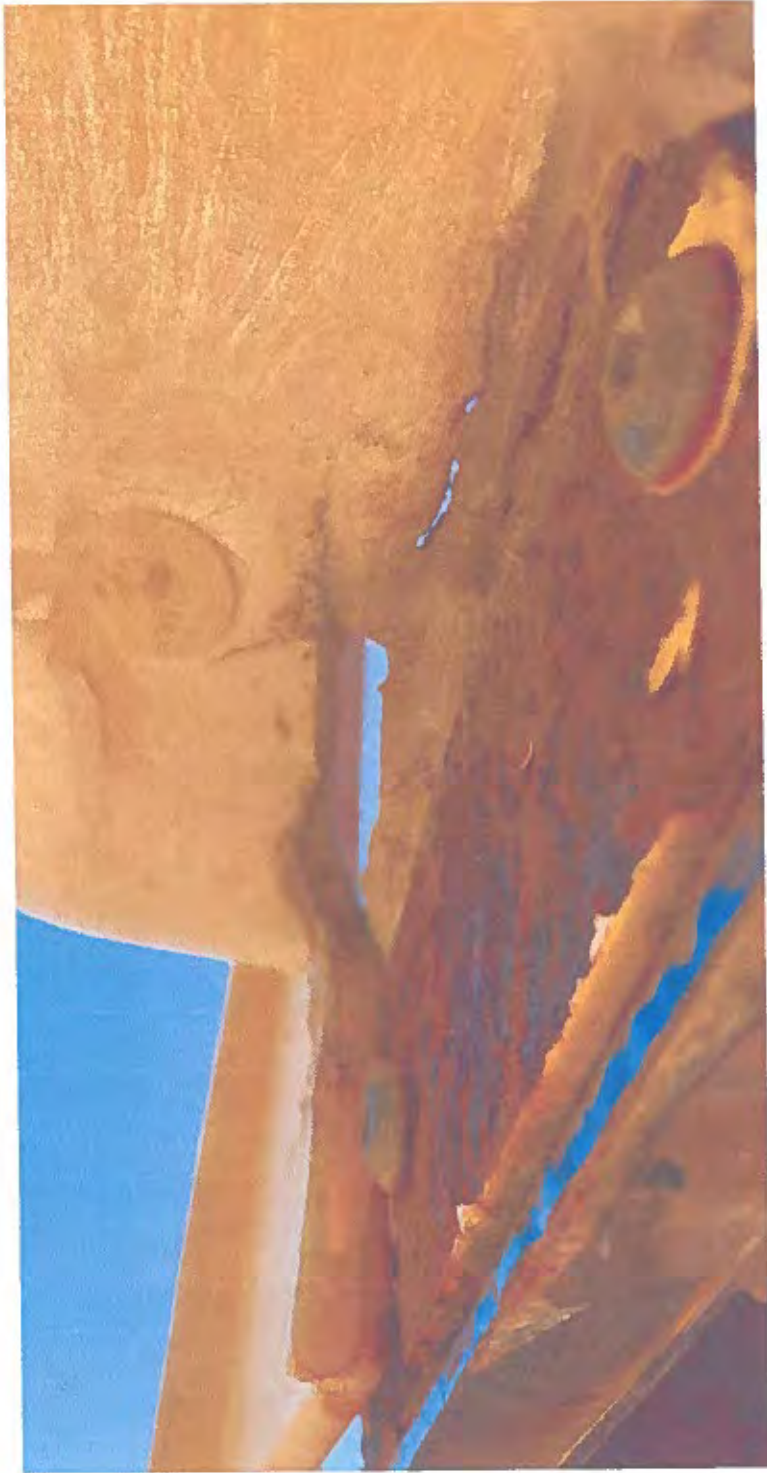


STRUCTURE BROKEN ~ REMOVED IN MAY -2023



SLIDE WAS VANDALIZED
BROKE BOTTOM OFFSLIDE SHARP EDGES
REMOVED MAY 26 2023
OLD STRUCTURE





CRACK ON SLIDE (BOTH SIDES
BY BRACKETS)
FINGER COULD GET CAUGHT IN IT



STEEL ON PLAT FORMS CRACKING
SHARP EDGES

OLD PLYWOOD STARTING TO BREAK UP
ON EDGE

OLD PLAY GROUND STRUCTURE

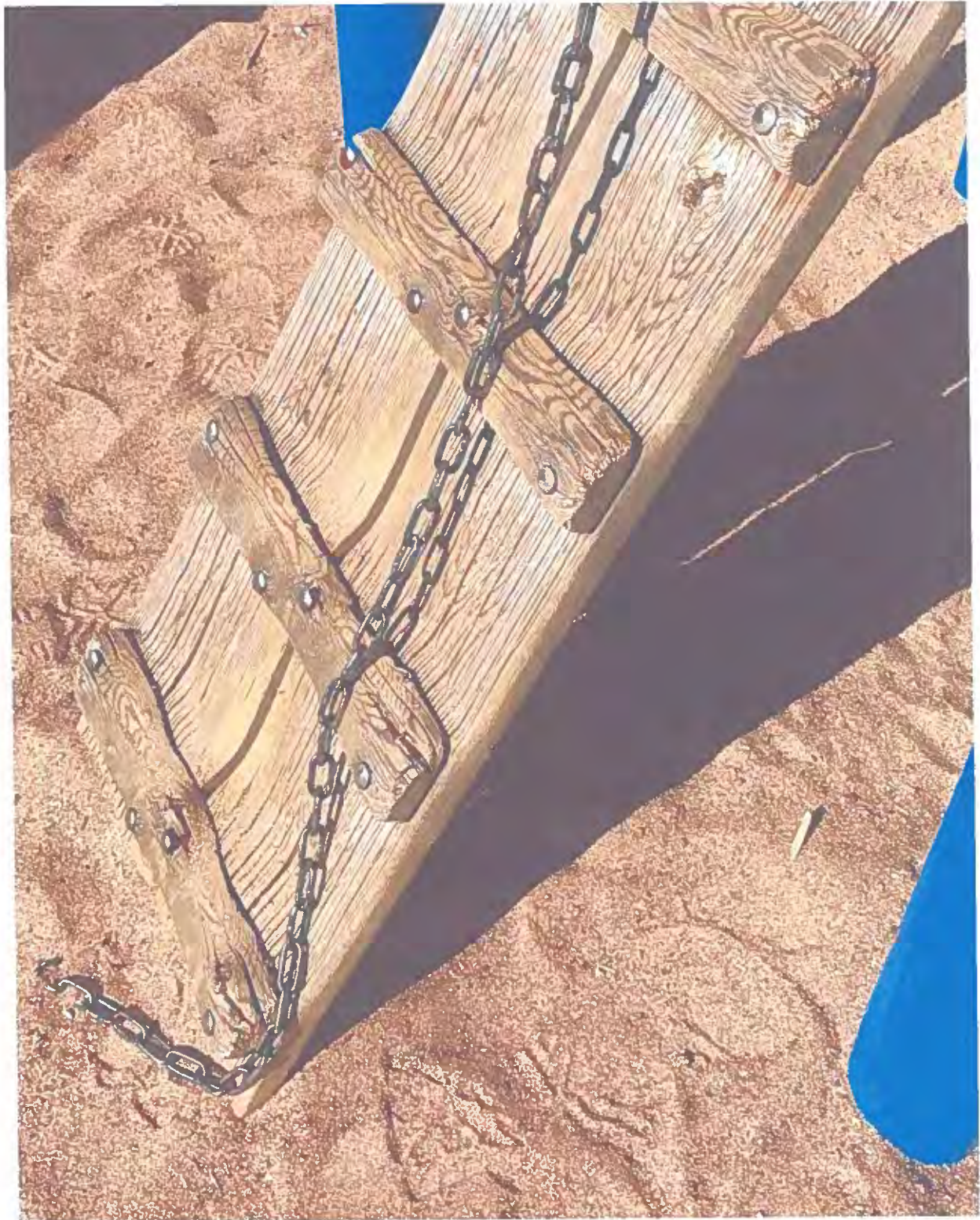
POWASSAN



PIC•COLLAGE

OLD PLAYGROUND
STRUCTURE
WEATHERED
BOARDS CRACKED
LOSING STRENGTH
DRY ROT





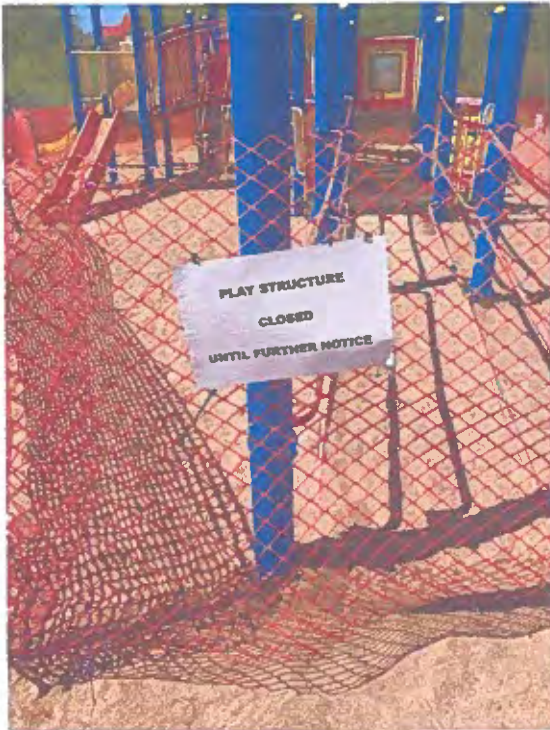
OLD STRUCTURE

BOARDS ARE WEARING OUT CRACKED

POWASSAN LIONS PARK



BELT SEATS
WAKE ON SEAT BRACKETS



MAY-26-2023

FENCED IN OLD COMPOSITE
PLAY STRUCTURE AND ADDED
SIGNS



PIC•COLLAGE

TROUT CREEK



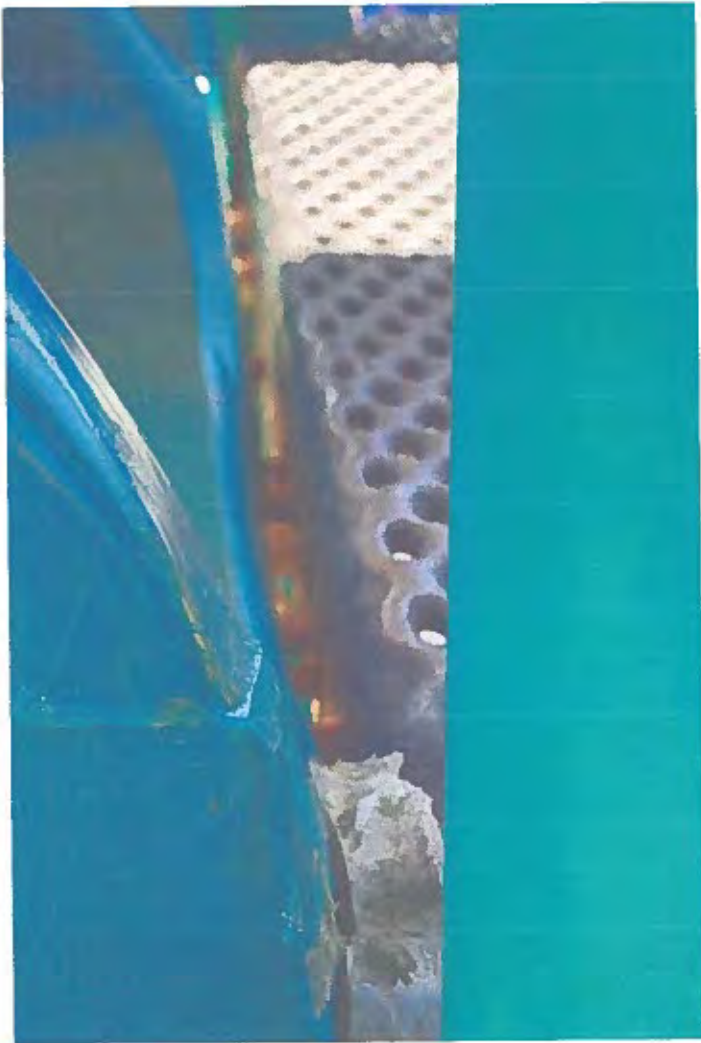
MAINTENANCE REPAIRS AND REPLACEMENTS - PARK #2

DATE	DEFECTS	SERVICE NOTES	SIGNATURE
05-29-2023	SLIDE GREEN ^{GREEN} BANDS HAS BURST HOLE IN IT AND MISSING BEAKER	RECOMMEND TO BE REPLACED	
05-29-2023	SIGN (NEED SIGN) SAME AS LOWESIAN PLAYGROUND	NEEDS SIGN SHOW CONTACT # JAGG GROUP STICKER ON EQUIPMENT SHOW WHICH ARE INTENDED INTENDED FOR GROUP	
05-29-2023	BLUE SLIDE (GREEN SIDE) PATCH + ENTAILGEMENT	RECOMMEND SOME CATCHES CAULKING ON EDGE AND START OF SLIDE	
05-29-2023	SURFACE PROTECTIVE ZONE	RECOMMEND ADD MORE SAND AT SWINGS AND TILL PROTECTIVE SURFACING	

TROUT CREEK PLAYGROUNDS
NEEDS SIGN
RULES AND REGULATIONS
HOURS OF OPERATION



SLIDES Trout Creek Play Ground



ENTANGLEMENT PINCH POINT
STARTING TO PULL AWAY FROM
STRUCTURE
ADD CALKING
START OF SLIDE

ADD SAND UNDER
BELT SWINGS,
AND ROTATE PROTECTIVE
SURFACING



PIC•COLLAGE



ADD RETAINING BARRIEL OR
EXCAVATE FIT TO KEEP MATERIALS IN
TILL ROTATE PROTECTIVE SURFACING



CAN / CSA Z614-20
Children's Playground Equipment
& Surfacing

11 Inspection and maintenance

11.1 General

11.1.1 Budgeting

Playground inspection and maintenance are integral parts of budgetary costing. The cost of inspection and maintenance shall be considered and incorporated into the budget at the time of design, purchase of equipment, and installation. See Annex E for an example of the annual cost considerations.

11.1.2 Maintenance program

A program of daily and monthly maintenance schedules shall be created by the owner/operator and strictly followed to promote a safe play environment and to minimize injuries to children. The maintenance schedule shall include preparation for summer use and any special preparations for winter.

March 2020

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10.4 Maintenance of protective surfacing

10.4.1

In accordance with Clause 10.1, the owner/operator shall maintain the protective surfacing within the protective surfacing zone of each piece of play equipment. The protective surfacing shall be appropriate for the fall height of each piece of equipment, in accordance with Clause 15.

10.4.2

A method of containment for loosefill materials, such as a retaining barrier or excavated pit, shall be provided to help keep the materials in the intended protective surfacing zone.

10.4.3

The owner/operator shall keep the protective surfacing within the protective surfacing zone of each piece of play equipment free from extraneous materials that can cause injury, infection, or disease.

10.4.4

As loosefill materials can deteriorate and will become displaced in heavy-use areas (e.g., under swings and the bottom of slides), regular monitoring and attention shall be required to ensure that proper material depth and grade are maintained.

To: Council
From: Treasurer/Director of Corporate Services
Re: Tangible Capital Asset By-law

RECOMMENDATION:

That the memo from Treasurer/Director of Corporate Services B. Robinson be received; and further that the Bylaw to approve a policy to prescribe the accounting treatment for tangible capital assets be approved.

BACKGROUND AND ANALYSIS:

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules regarding the accounting treatment for tangible capital assets. Under the new standards, municipalities were required to capitalize and amortize assets over a certain dollar value threshold, similar to their treatment under private sector accounting rules. At that time, Powassan created a Tangible Capital Asset By-law (2009-32) to prescribe how different classes of capital assets were to be treated for the purposes of the consolidated financial statements.

Over the course of our previous audit, certain required changes were noted. Most significantly, our practice regarding the amortization of newly purchased assets deviated from the policy; where the policy required that amortization to be calculated on a monthly basis, we were using the half-year rule in its place. The updated policy reflects the half-year rule currently in practice.

Other changes were made to the amortization schedule as Schedule 'A', to update useful lives for certain categories and introduce standardization across departments. A few new asset types were also introduced where necessary.

In the 2023 consolidated financial statements, there will be some changes to the opening balances in the capital asset schedule as certain assets are recategorized appropriately. The updates to this policy will not result in any material impact to the Municipality's overall financial position.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2023-12

Being a By-Law to Regulate Filming Activity on Municipality of Powassan Property

Whereas section 10(2) of the Municipal Act, 2001, S.O, 2001, c.25 authorizes a municipality to pass by-laws respecting the public assets of the municipality acquired for the purpose of exercising its authority, the economic, social, and environmental well-being of the municipality, health safety and well-being of persons, the provision of any service or thing that it considers necessary or desirable for the public and the protection of persons and property;

And Whereas Council of the Municipality of Powassan wishes to promote film production in the Municipality of Powassan;

And Whereas Council of the Municipality of Powassan deems it necessary to require permits for location filming in the Municipality of Powassan and to regulate the use of properties under its jurisdiction for purposes of location filming;

Now therefore Council of the Municipality of Powassan hereby enacts as follows:

Short Title

1.(1) This By-law may be cited as the “Film By-law”.

Interpretation

2.(1) In this By-law:

(a) “Municipal Property” means land owned, leased, or occupied by the Municipality, including buildings or other structures or facilities and includes highways and parks.

(b) “Clerk” means the Municipal Clerk or their designate.

(c) "Film Permit" means any permit issued in accordance with this By-law.

(d) “Filming” means recording, except in a film studio, for a feature film, television program or series, paid advertisement, including a commercial, music video, educational film, including the pre-production and post-production activities associated therewith, but does not include:

- (i) activities by news media related to the dissemination of information;
- (ii) location scouting; or
- (iii) recording personal movies or photographs.

(e) "Filming Guidelines" means the guidelines for Filming in the Municipality, as established by the Clerk from time to time, and includes the "Code of Conduct for Cast and Crew".

Permit

3.(1) No person shall occupy any Municipal Property for Filming purposes except in accordance with a Film Permit.

(2) A Film Permit shall not be required where the Filming is undertaken by the Municipality or by a contractor carrying out work on behalf of the Municipality.

(3) Despite any other Municipality by-law, where a Film Permit has been issued by the Clerk, the permit holder may use the Municipal Property identified in the Film Permit for the purposes and during the period specified in the Film Permit, on the terms and conditions set out in the Film Permit and as contained in the agreement made under Section 3.2 herein.

Procedure

4.(1) An application for a Film Permit shall be made through the office of the Clerk on the form prescribed by the Clerk. The Clerk may prescribe any information to be given therein and other necessary documents to be completed or submitted by the applicant in conjunction with the application.

(2) The Clerk shall issue a Film Permit to the applicant subject to the applicant entering into an agreement with the Municipality to:

(a) comply with this By-law, the Filming Guidelines, and any other applicable By-laws;

(b) indemnify and save harmless the Municipality from any action, claim, damage, or loss whatsoever and pay legal fees reasonably incurred by the Municipality arising from the issuance of the Film Permit or the use of the Municipal Property;

(c) provide a certificate of insurance in accordance with the Filming Guidelines and in a form satisfactory to the Clerk; and

(d) provide a security deposit, where deemed necessary in the sole determination of the Clerk, in an amount satisfactory to the Clerk to ensure that the Municipal Property is restored to the condition it was in prior to its occupation or use.

(3) Where an applicant fails to comply with this By-law, the Filming Guidelines, any agreement entered into pursuant to Section 3.2 herein or any Film Permit, the Clerk may revoke or suspend the Film Permit forthwith without notice.

Prohibition

5.(1) Without limiting Section 3.3 herein, no person shall:

- (a) cause, allow or permit Filming to occur on Municipal Property, except in accordance with a valid Film Permit; or
- (b) participate in Filming on Municipal Property, except in accordance with a valid Film Permit; or
- (c) fail to observe the Filming Guidelines.

(2) Every person who contravenes any of the provisions of this By-law is guilty of an offence and upon conviction is liable to a fine as provided in the Provincial Offences Act, R.S.O. 1990, c.P.33, as amended.

(3) Person(s) listed as “applicants” on a Municipality of Powassan Filming Permit Application may be held liable and prosecuted for any offence committed under this by-law by any worker or volunteer employed by the associated production.

(4) Prosecution under this By-law shall not preclude any other legal actions required to recover damages required to repair, replace, or restore damaged real or personal property, as the case may be.

Conflict

6.(1) This By-law shall not be construed to reduce or mitigate any restrictions or regulations lawfully imposed by the Municipality or by any governmental authority having jurisdiction to make such restrictions or regulations.

(2) If there is a conflict between a provision of this By-law and a provision of any other Municipality by-law, the provision that establishes the higher standard to protect the health and safety of the public and to maintain a clean and tidy condition on land shall apply.

Severability

7.(1) If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in certain circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

Effective Date

8.(1) This By-law comes into effect upon passage

READ a FIRST and SECOND time on May 16, 2023, and to be **READ a THIRD and FINAL** time and considered passed as such in open Council the 6th day of June 2023.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2023-14

BEING A BY-LAW to delegate authority to the municipal Treasurer to authorize the execution of tax arrears extension agreements pursuant to Section 378 of the *Municipal Act, 2001*.

WHEREAS Section 23.1 and 23.2 of the *Municipal Act, 2001*, permits a municipality to delegate certain powers and duties to a person.

Now, therefore, be it resolved that council of the Corporation of the Municipality of Powassan enacts as follows:

1. The municipal Treasurer/designate is authorized to negotiate and execute tax extension agreements on behalf of the Corporation of the Municipality of Powassan. The authority is subject to the following limitations:

- a. The tax extension agreement must be requested by and entered into with any owner of the land, the spouse of any owner of the land, any mortgagee, any tenant in occupation of the land or any person the treasurer is satisfied has an interest in the land, in accordance with Section 378 of the *Municipal Act, 2001*; and
- b. The tax extension agreement must be compliant with the requirements of Section 378 of the *Municipal Act, 2001* and in the form of Schedule A as negotiated by the Treasurer/designate;
- c. The tax extension agreement can only be entered into after a tax arrears certificate has been registered, and before the expiry of the one-year period.

2. The following positions at the Corporation of the Municipality of Powassan are identified as designates for the purpose of this By-law;

- a. Clerk
- b. Deputy Treasurer

This By-law shall come into force and take effect upon the final passing thereof.

READ a FIRST and SECOND time this 6th day of June, 2023.

READ a THIRD time and **FINALLY PASSED** this 6th day of June, 2023.

MAYOR

CLERK

SCHEDULE "A"

To By-Law No. 2023-14

EXTENSION AGREEMENT

THIS AGREEMENT made in triplicate this 8th day of June, 2023.

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(Hereinafter called the "Corporation")

OF THE FIRST PART;

- and -

FAIM INTERNATIONAL INC.
(Hereinafter called the "Owner")

OF THE SECOND PART;

WHEREAS Faim International Inc. is the/a Owner of the land in the Municipality of Powassan described in Schedule "A" attached hereto and forming part of this Agreement;

AND WHEREAS the Owner is in arrears of taxes on the 6th day of June, 2023 in the amount of \$215,619.41 and a tax arrears certificate was registered in the Land Registry or Land Titles Office on the 11th day of July, 2022 in respect of the Owner;

AND WHEREAS Section 378 of the *Municipal Act, 2001* provides that after the registration of a tax arrears certificate and before the expiry of one (1) year following the date of the registration of the tax arrears certificate, a Municipality or Board may authorize an extension agreement with the Owner(s) of the land, the spouse of the owner, a mortgagee or a tenant in occupation of such land, or a person the Treasurer is satisfied has an interest in the land to extend the period of time in which the cancellation price in respect to Owner is to be paid;

AND WHEREAS the period during which there is a subsisting extension agreement shall not be counted by the Treasurer in calculating the periods mentioned in sub-section 379(1) of the *Municipal Act, 2001*;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants and obligations hereinafter contained, it is hereby agreed as follows:

1. The Corporation will extend to June 30, 2024 the payment period for the cancellation price payable in respect of the land.
2. The Owner will make payments to the Corporation in accordance with Schedule "B" attached hereto.
3. In addition to paying the amounts provided for in paragraph 2, the Owner agrees to pay:
 - a. all further taxes levied on the land as they become due and payable during the term of this Agreement; and
 - b. not later than 15 days following the due date of the last payment under paragraph 2, such additional amount, if any, as is necessary to bring the total amount paid under this Agreement up to the amount of the cancellation price payable in respect of the land.
4. Notwithstanding any of the provisions of this Agreement, the *Municipal Act, 2001*, as amended, shall continue to apply to the collection and enforcement of all tax arrears and all taxes except that the Treasurer and the Tax Collector of the Corporation, without waiving the statutory rights and powers of the municipality or of the Treasurer, shall not enforce collections of such tax payments, except as set out in paragraph 2 and 3, during the time this Agreement is in force so long as the Owner is not in default hereunder.
5. In the event the Owner defaults in any payments required by this Agreement and upon notice being given to the Owner by the Corporation, this Agreement shall be terminated, and the Owner shall be placed in the position he or she was before this Agreement was entered into. In the event of a default, this Agreement shall cease to be considered a subsisting agreement on the day that the notice of termination is sent to the Owner.
6. Immediately upon the Owner or any other person making all the payments required under paragraphs 2 and 3, this Agreement shall be terminated and, the Treasurer shall forthwith register a tax arrears cancellation certificate in respect of the said lands.
7. Notwithstanding the provisions of paragraphs 2 and 3, the Owner and any other person may at any time pay the balance of the cancellation price and upon receipt of the aforesaid payment by the Corporation, this Agreement shall terminate, and the Treasurer shall forthwith register a tax arrears cancellation certificate.
8. This Agreement shall cease to be considered a subsisting Agreement upon the date of the sale or other disposition of the land.
9. If any paragraph or part of paragraphs in this Agreement is determined by a court or tribunal of competent jurisdiction to be illegal or unenforceable, it or they shall be considered separate and severable from the Agreement and the remaining provisions of the Agreement shall remain in force and effect and shall be binding upon the Parties hereto as though the said paragraph or paragraphs or part or parts of paragraphs had never been included.
10. Any notice required to be given to the Owner hereunder shall be sufficiently given if sent by registered mail to the Owner at the following address:

65 Glacier Court
Vaughan, ON L6A 2V3

IN WITNESS WHEREOF the Owner has hereunto set his/her hand and seal and the Corporation has caused its corporate seal to be hereunto affixed and attested to by its proper signing officers in that behalf.

THE CORPORATION OF THE
MUNICIPALITY OF POWASSAN

TREASURER

CLERK

Signed at the _____ this ____ day of _____, 2023.
(municipality)

witness

Signature of Owner

witness

Signature of Owner

SCHEDULE "A"
TO EXTENSION AGREEMENT

DESCRIPTION OF THE LAND:

PIN'S: 52210-0066 (LT), 52210-0078 (LT)

FIRSTLY: PCL 12203 SEC NS; FIRSTLY: PT LT 24 CON 3 HIMSWORTH PT 2 PSR124; THIRDLY: PT LT 5 N/S CORKERY ST PL M9; PT LT 6 N/S CORKERY ST PL M9 PT 1 42R3672; SECONDLY: LT 7 N/S CORKERY ST PL M9; LT 8 N/S CORKERY ST PL M9 SAVING AND EXCEPTING THE ROW OF THE NORTHERN AND PACIFIC JUNCTION RAILWAY SHOULD IT PASS THROUGH THE SAID LAND AS RESERVED IN THE ORIGINAL PATENT FROM THE CROWN; S/T BY-LAW 55 AND RETURNS OF THE CORPORATION OF THE TOWNSHIP OF HIMSWORTH FOR THE PURPOSE OF ENABLING THE TRUSTEES OF SCHOOL SECTION NUMBER SIX TO BUILD A SCHOOL HOUSE AND AUTHORIZING THE RAISING OF THE SUM OF \$1300.00 REPAYABLE WITH INTEREST AT SIX PER CENT PER ANNUM IN TWELVE ANNUAL INSTALMENTS OF \$155.08; POWASSAN

SECONDLY: PCL 14412 SEC NS; PT LT 25 CON 3 HIMSWORTH PT 1 42R7276; POWASSAN

FILE NO. 22-03

SCHEDULE "B"
TO EXTENSION AGREEMENT

PAYMENTS REQUIRED UNDER EXTENSION AGREEMENT:

	Payment Due Date	Payment Amount
1	June 15, 2023	\$25,000.00
2	July 15, 2023	\$16,500.00
3	August 15, 2023	\$16,500.00
4	September 15, 2023	\$16,500.00
5	October 15, 2023	\$16,500.00
6	November 15, 2023	\$16,500.00
7	December 15, 2023	\$50,000.00
8	January 15, 2024	\$16,500.00
9	February 15, 2024	\$16,500.00
10	March 15, 2024	\$16,500.00
11	April 15, 2024	\$16,500.00
12	May 15, 2024	\$16,500.00
13	June 15, 2024	\$40,000.00

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO: 2023-15

Being a By-law to approve a policy to prescribe the accounting treatment for tangible capital assets.

WHEREAS the Public Sector Accounting Board, (PSAB), has approved the reporting of all tangible capital assets for Municipalities, beginning January 1st, 2009, and

WHEREAS Councils are required to pass a policy to deal with the treatment for tangible capital assets, and

WHEREAS the Canadian Institute of Chartered Accountants (CICA) has developed guidelines to assist Municipalities in the creation of a policy.

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

THAT the following shall be approved as the policy prescribed for the accounting treatment of tangible capital assets of the Municipality of Powassan,

AND FURTHER that By-law 2009-32 be repealed.

PURPOSE OF POLICY:

The objective of this policy is to prescribe the accounting treatment for tangible capital assets, so that users of the financial report can discern information about the investment in property, plant and equipment and the changes to such investment. The principal issues in accounting for tangible capital assets are the recognition of the assets, the determination of their carrying amounts and amortization charges, and the recognition of any related impairment losses.

SCOPE:

This policy applies to all departments, boards and commissions, agencies, and other organizations falling within the reporting entity of the Municipality of Powassan.

DEFINITIONS:

Tangible Capital Assets:

Non-financial Assets having physical substance that:

- a) are held for use in the production or supply of goods and services, for rental to others, for administrative purposes, or for the development, construction, maintenance or repair of other tangible capital assets;
- b) have useful economic lives extending beyond an accounting period;
- c) are to be used on a continuing basis; and
- d) are not for sale in the ordinary course of operations.

Betterments:

Subsequent expenditures on tangible capital assets that:

- a) increase previously assessed physical output or service capacity;
- b) lower associated operating costs;
- c) extend the useful life of the asset; or
- d) improve the quality of the output.

Any other expenditure would be considered a repair or maintenance cost and expensed in the period incurred.

Cost:

Cost is the gross amount of consideration given up to acquire, construct, develop, or better a tangible capital asset, and includes all costs directly attributable to acquisition, construction, development, or betterment of the tangible capital asset, including installing the asset at the location and in the condition necessary for its intended use. The cost of a contributed tangible capital asset, including a tangible capital asset in lieu of a developer charge, is considered to be equal to its fair value at the date of contribution. Capital grants would not be netted against the cost of the related tangible capital asset. The cost of a leased tangible asset is determined in accordance with Public Sector Guideline PSG-2, Leased Tangible Capital Assets.

Pooled Assets:

From 2023 onwards, assets will not be pooled and the capitalization threshold will be determined on a unit value basis.

Fair Value:

Fair value is the amount of consideration that would be agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

Capital Lease:

A capital lease is a lease with contractual terms that transfer substantially all the benefits and risks inherent in ownership of property to the Municipality of Powassan. For substantially all of the benefits and risks of ownership to be transferred to the lessee, one or more of the following conditions must be met:

- a) there is reasonable assurance that the Municipality will obtain ownership of the leased property by the end of the lease term.
- b) the lease term is of such a duration that the Municipality will receive substantially all of the economic benefits expected to be derived from the use of the leased property over its life span.
- c) the lessor would be assured of recovering the investment in the leased property and of earning a return on the investment as a result of the lease agreement.

POLICY STATEMENTS:**Capitalization:**

Tangible capital assets should be capitalized (recorded in the fixed asset sub-ledger) according to the following thresholds:

- a) all land;
- b) all individual assets or others with a unit cost of \$5,000.00 or greater.

Betterments to existing assets are capitalized when unit costs exceed the threshold.

Primary Categories:

A category of assets is a grouping of assets of a similar nature in the Municipality of Powassan's operations. The following provides definitions for the primary classes of capital assets that will be used by the municipality, as well as examples of how specific assets will be classified.

Construction in Progress

The cost of tangible capital assets under construction, constructed or in an uncompleted process of acquisition by the municipality, and that are not yet in service.

Land

Real property in the form of a plot, lot or area. Includes all expenditures made to acquire land and ready it for use where the improvements are considered permanent in nature and includes the purchase price, closing costs, grading, filling, draining and clearing, removal of old buildings (net of any salvage), assumption of liens or mortgages, and any additional land improvements that have an indefinite life.

Land Improvements

Land improvements consists of betterments, site preparation and site improvements (other than buildings) that ready land for its intended use, which generally decay or break down over time. Land improvements that are removable and can degrade or deplete over the course of time through use or due to the elements should be separately capitalized and their value amortized over the useful life of the improvement.

Examples include but are not limited to: landfill site development, construction of driveways, parking lots, retaining walls, bike paths in parks, drop-off locations, sidewalks, fencing, patios, water fountains, outdoor swimming pools, ball diamonds, soccer fields, irrigation systems, tennis courts, street lights, rail crossings, and the like.

Buildings

All structures that provide shelter from the elements which function independent of an asset network (i.e. independent of a water/sewer network). Includes capital and betterments to capital buildings that are owned by the municipality.

Examples include but are not limited to: sport and recreation facilities, office buildings, fire stations, pavilions, change rooms, park washroom and concession buildings, band shells, waste depots, recycling facilities, buildings in work yards.

Furniture and Equipment

An apparatus, tool, device, implement or instrument that likely uses energy (for example human, electrical, hydraulic fuel, or thermal) to facilitate a process, function or completion of a task, as well as furniture and fixtures. It may be installed within a building, but is generally capable of being moved and reinstalled at a different location (i.e., it is not permanently affixed to or integrated into the building or structure in which it resides). Includes graders, loaders, backhoes, bulldozers, excavators, and the like.

Computer Systems

All computer-related hardware and software, including printers.

Vehicles

A self-propelled, transportable asset, usually having wheels, capable of performing maintenance activities but generally used to transport people or materials from place to place.

Roads

This category includes roads as well as related things such as storm drainage collection systems, sidewalks, and curbs.

Bridges

Could include bridges and large culverts at the discretion of the Treasurer.

Water

Includes all assets associated with the Municipal water system, including water lines, water towers, meters, valves, and reservoirs.

Sewer

Includes all assets associated with the Municipal sewer system, including sewer lines, lagoons, manholes, pump stations, and valve gates.

Functional Categories:

A category of assets as a grouping of assets of a similar function in the Municipality of Powassan's operations. The following list of functional categories shall be used:

- General Government
- Protection Services
 - Fire
- Construction in Progress
- Transportation Services
 - Roads - Paved
 - Roads - Unpaved
 - Roads - Structures
 - Roads – General
- Environmental Services
 - Landfill

- Recycling
- Water
- Sewer
- Health Services
 - Cemeteries
- Recreation and Cultural Services
 - Parks
 - Recreation Facilities
 - Libraries

Valuation:

Tangible capital assets should be recorded at cost plus all ancillary charges necessary to place the asset in its intended location and condition for use.

1.1 Purchased Assets

Cost is the gross amount of consideration paid to acquire the asset. It includes all non-refundable taxes and duties, freight and delivery charges, installation and site preparation costs, etc. It is net of any trade discounts or rebates.

Cost of land includes purchase price plus legal fees, land registration fees, transfer taxes, etc. Costs would include any costs to make the land suitable for intended use, such as pollution mitigation, demolition, and site improvements that become part of the land.

When two or more assets are acquired for a single purchase price, it is necessary to allocate the purchase price to the various assets acquired. Allocation should be based on the fair value of each asset at the time of acquisition, or some other reasonable basis if fair value is not readily determinable.

1.2 Acquired, Constructed or Developed Assets

Cost includes all costs directly attributable (e.g. construction, architectural and other professional fees) to the acquisition, construction, or development of the asset. Carrying costs such as internal design, inspection, administrative, and other similar costs may be capitalized. Capitalization of general administrative overheads is not allowed.

Capitalization of carrying costs ceases when no construction/development is taking place or when the tangible capital asset is ready for use.

1.3 Capitalization of Interest Costs

Borrowing costs incurred by the acquisition, construction, and production of an asset that takes a substantial period of time to get ready for its intended use should be capitalized as part of the cost of that asset.

Capitalization of interest costs should commence when expenditures are being incurred, borrowing costs are being incurred, and activities that are necessary to prepare the asset for its intended use are in progress. Capitalization should be suspended during periods in which active development is interrupted. Capitalization should cease when substantially all of the activities necessary to prepare the asset for its intended use are complete. If only minor modifications are outstanding, this indicates that substantially all of the activities are complete.

1.4 Donated or Contributed Assets

The cost of donated or contributed assets that meet the criteria for recognition is equal to the fair value at the date of construction or contribution. Fair value may be determined using market or appraisal values. Cost may be determined by an estimate of replacement cost. Ancillary costs should be capitalized.

Componentization:

Tangible capital assets may be accounted for using either the single asset or component approach.

Factors to consider when determining whether to use a component approach include:

- a) Major components have significantly different useful lives and consumption patterns than the related tangible capital asset.
- b) Value of components in relation to the related tangible capital asset.

Civil infrastructure systems should use the component approach. Major components should be grouped when the assets have similar characteristics. Roads will be split into the following components:

- o land
- o sub-base
- o surface

Amortization:

The cost, less any residual value, of a tangible capital asset with a limited life should be amortized over its useful life in a rational and systematic manner appropriate to its nature and use. The amortization rate and estimated useful life of the remaining unamortized portion should be reviewed on a regular basis and revised when the appropriateness of a change can be clearly demonstrated.

The municipality will use the straight-line method for calculating amortization for all assets. The following specific principles will be employed when applying the straight-line method:

- a) residual value is assumed to be zero in all cases;
- b) all asset additions and disposals will be considered to have occurred on July

1. Consequently, half year amortization will be recorded in the years of acquisition and disposal;
- c) amortization will be calculated annually, for the period January - December.

Estimated useful lives and the implied amortization rates to be employed by the municipality are outlined in the attached Schedule A.

Write-downs:

When conditions indicate that a tangible capital asset no longer contributes to a government's ability to provide goods and services, or that the value of future economic benefits associated with the tangible capital asset is less than its net book value, the cost of the tangible capital asset should be reduced to reflect the decline in the asset's value.

The net write-down of tangible capital assets should be accounted for as expenses in the statement of operations.

A write-down should not be reversed.

Any write downs will be considered to occur on July 1st.

Disposal:

The difference between the net proceeds on disposal of a tangible capital asset and the net book value of the asset should be accounted for as a revenue or expense in the statement of operations.

Disposal of tangible capital assets that are moveable personal property is the responsibility of the Treasurer, as per the disposal policy. Department heads shall notify the Treasurer when assets become surplus to their needs, so that the asset can be assessed by the Treasurer for the method of disposal.

Disposal of real property shall be the responsibility of the Treasurer or designate.

When other constructed tangible capital assets are taken out of service, destroyed, or replaced due to obsolescence, scrapping or dismantling, the department head or designate must notify the Treasurer of the asset description and effective date. The Treasurer will adjust the registers and accounting records, recording a loss/gain on disposal.

Capital Leases:

If a lease meets the definition of a leased tangible capital asset, and the leasing agreement transfers substantially all of the benefits and risks associated with the asset from the lessor to the lessee, it must be recorded as a tangible capital asset and a liability.

If substantially all of the risks and benefits associated with the asset are not transferred, it must be accounted for as an operating lease.

READ a FIRST and SECOND time this 6th day of June, 2023.

READ a THIRD time and FINALLY PASSED this 20th day of June, 2023.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

SCHEDULE A TO BY-LAW 2023-15

Summary of Tangible Capital Assets

<u>Primary Category</u>	<u>Useful Life/Amortization</u>
Land	Permanent
Land Improvements	
- utility lines	50 years
- railway crossing	10 years
- sheet piling	50 years
- signage	15 years
- parking lots	20 years
- fencing	10 years
- street/park lights	10 years
Buildings	
- cemetery vault	20 years
- gazebo	15 years
- sheds and storage buildings	10 years
- all others	50 years
Equipment & Furniture	
- light equipment	10 years
- heavy equipment	15 years
- trailers	15 years
- riding mowers	10 years
- small equipment	5 years
- mechanical equipment	20 years
- electrical equipment	20 years
- furniture	10 years
- elevators	20 years
- generators	10 years
- portable pumps	10 years
- bunker gear	10 years
- radio system	15 years
- SCBA	10 years
- extraction tools	15 years
- hoses/nozzles	15 years
- defibrillators/medical	10 years

- ice plants 25 years
- ice resurfacing equipment 15 years
- pool pumps 15 years
- pool heater 15 years
- playground equipment 15 years
- recreational programming equipment 5 years
- other miscellaneous 15 years

Roads

- paved surface 25 years
- double prime & surfaced 15 years
- loose top surface 10 years
- sub-base 75 years
- sidewalks 15 years

Bridges & Large Culverts

- bridge- structure 50 years
- bridge- deck 20 years
- culvert- minor 10 years
- culvert- major 20 years

Vehicles, New

- light duty trucks 10 years
- heavy duty trucks 15 years
- pumpers/tankers/aerials 20 years
- rescue vans 20 years

Vehicles, Used

Useful life to be determined at the time of purchase

Computer Hardware/Software

- computers 5 years
- servers 7 years
- phone/communication equipment 10 years
- printers 5 years
- specialty software 10 years

Sewer

- lagoons 100 years
- outfall 50 years
- sewer mains 50 years
- pump stations 30 years
- pumping equipment 15 years
- sewer lateral 50 years

- manholes 50 years
- valve gates 50 years

Water

- pumphouse 50 years
- wells 30 years
- reservoirs 30 years
- buildings 40 years
- electrical equipment 20 years
- mechanical equipment 20 years
- instrumentation 15 years
- fire hydrants 50 years
- valves 50 years
- meters 20 years
- water service 50 years
- water mains 50 years

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



North East Region Headquarters
Quartier général de la région du Nord-Est

911A Gormanville Road
North Bay ON P1B 8G3

911A rue Gormanville
North Bay ON P1B 8G3

Telephone/Téléphone:
Facsimile/Télécopieur:

(705) 475-2600
(705) 845-2796

File Reference/Dossier:

COM-2000

May 24, 2023

Mayor Peter McIsaac
Municipality of Powassan Council
250 Clark Street, P.O. Box 250
Powassan, ON P0H 1Z0

Dear Mayor McIsaac:

The Honourable Caroline Mulroney, Minister of Transportation, has provided approval for the North East Region Ontario Provincial Police (OPP) to move forward with an event to dedicate the Highway 11 overpass at Highway 534 (Clark Street), in the Municipality of Powassan, to the memory of Provincial Constable (PC) Patrick Clayton Armstrong.

The North East Region OPP, in consultation with the family, has chosen July 18th, 2023, as our ceremony date. We respectfully require an accessible venue that seats approximately 50-60 guests in theatre-style, offers an extra room for dignitaries to gather before the ceremony, and has a kitchenette available to provide refreshments. Adequate floor space for a large presentation area, the podium, and for the Colour Party to march in to place the flags, is also essential.

Our preference is to host the ceremony in your municipality, ideally in the gymnasium located at 250 Clark Street due to its proximity to the structure. Correspondence has been sent to Clerk Allison Quinn, asking to reserve the hall for that date, and to please provide us with copies of any user agreements and fee structures necessary to confirm our rental of the venue.

If this particular venue is not available on that date, could you kindly let us know of any other suitable locations within your municipality we could consider. Thank you for your continued support and partnership in making this a memorable experience for the family.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Pilon", is written over a horizontal line.

M.R.(Mike) PILON, C/Supt.
Regional Commander
North East Region
/cj

POLICY: Donation Policy	RESOLUTION NUMBER:	DATE PASSED:
EFFECTIVE DATE:	REVIEW DATE:	AUTHORITY:

POLICY STATEMENT

The Municipality of Powassan recognizes the valued contributions being provided through efforts of volunteer community groups and organizations on behalf of its residents. Municipal donation funding demonstrates Council’s commitment to working with groups and organizations which provide these beneficial programs, services, and events to the community. This policy is to establish and maintain an orderly procedure for organizations and groups making applications for donation funding from the Municipality.

DEFINITIONS

Budgeted – a discretionary gift, either financial or of service in-kind, as allocated by Council annually within the Municipality of Powassan’s budget and granted to a group or organization which meets the eligibility requirements of this Policy.

Donations – donations are gifts to non-profit organizations or organizations that meet the eligibility requirements of this Policy and may be budgeted or unbudgeted.

In-Kind Donations – contributions of municipal property/facilities, materials, or resources other than monetary to groups that meet the eligibility criteria of this Policy.

Unbudgeted – a discretionary, un-forecasted financial gift granted upon the recommendation of Council to an organization or group which provides a service or benefit to the Municipality of Powassan, and which meets the eligibility requirements as set out in this Policy.

PURPOSE AND SCOPE

The purpose of this policy is:

- To establish funding criteria and application procedures for requests for financial assistance from groups and organizations in the Municipality of Powassan.
- To provide Council and staff with clear direction in considering and responding to requests for donations.
- To provide an accessible, transparent, organized, and equitable process for groups and organizations seeking donations from Council.
- To establish an annual process for all donation requests.
- To ensure all potential applicants have equitable access to donation funding.
- To ensure that donation funding decisions represent value for money in achieving Council's goal of a socially just and inclusive community.

All requests for donations must be made through the application process as outlined in this policy.

POLICY REQUIREMENTS

Council recognizes that many groups and organizations conduct events and provide programs or services which benefit the community as a whole. Council will consider requests for donations from groups or organizations that meet at least one (1) of the following eligibility criteria:

- Programs and Services delivered to residents of the Municipality of Powassan initiated or delivered by local community groups and organizations that:
 - o Are Not for Profit
 - o Serves, in whole or in part, the residents of the Municipality
 - o At least 80% of the organization's members reside in the Municipality
- Regionally based organizations if their services directly benefit municipal residents.
- Events of municipal, provincial, or national significance, which could be expected to bring economic and/or public relations benefit to the Municipality and the surrounding area.
- Teams, individuals, or groups who require assistance to participate in recognized regional, provincial, national, or individual championships.

Who is Not Eligible

- Individuals who do not meet the eligibility criteria listed above.
- For profit groups/organizations.
- Organizations with a political mandate.
- Ratepayer's associations or tenant/landlord associations.
- Daycare or Nursery Schools.
- School or school related extracurricular events.
- Organizations that receive funding from or benefit from Bingo Lottery proceeds.
- Activities with high liability (e.g., fireworks, dunk tanks, and pyrotechnics).
- Religious organizations.

Contributions will not be made for the following purposes:

- On a retroactive basis for events that have already occurred.
- To groups whose programming, events or activities are designed to benefit or are geared towards a single group instead of to the majority of residents of the Municipality.
- To organizations aligned with any political party, or to support programs or services which are politically partisan in nature.
- For activities that could be deemed discriminatory, as defined by the Ontario Human Rights Code.
- To be used as donations to charitable causes or other organizations.
- Flow-through donations.
- For debt retirement.
- To an applicant that has an overdue amount owing to the Municipality.

GIDELINES

Applications are available from the Municipal office or on the website. While completed applications are accepted at any time throughout the year, application requests will not be reviewed by Council prior to adoption of the annual budget. Applications will be evaluated on a first come, first served basis.

Applicants submitting applications will be required to provide information about the purpose and mission of the organization or project, a statement describing the proposed use of the funds, and the anticipated benefits to the community.

The Municipality assesses all organizations and their applications according to the following criteria to ensure fairness and accountability:

- Eligibility of the organization and use of funds; organizations that do not meet eligibility requirements will be automatically declined.
- Requested amount(s) and other Municipal assistance, such as In-Kind services, received by the organization in prior years.
- Financial need - other government grants and fundraising activities of the organization.
- Clear, measurable benefits to the community.

While Council will consider requests for contribution, there is no guarantee that a request will be approved.

All applicants will be notified regarding Council's decision about their application in writing and/or by email. All applicants' names and any amounts donated shall be made available in a report to Council, and available on the municipal website.

The Municipality of Powassan has a history of supporting local organizations in the community and maintains a list of organizations to which donations will be automatically approved. For all other donation requests the Municipality will first ensure that there is sufficient room remaining in their donations budget to fund the organizations listed below:

- Powassan Agricultural Society - \$500.00 or an equivalent of in-kind services
- Trout Creek Agricultural Society - \$500.00 or an equivalent of in-kind services

This list shall be maintained internally by staff and amended as necessary. For an organization to receive standing contribution status, it must successfully receive Council support for at least three (3) consecutive years, beginning the date this Policy was approved.

APPLICATION PROCESS

- All requests for donations must be submitted to the Municipal office to the Clerk's attention.
- Incomplete applications for donations will not be eligible for Council consideration.
- All decisions of Council are final; there will be no appeals.

- All requests for donations shall be made by submitting a completed "Donation Request Application", attached as Appendix A.
- Only one application request per group/organization per year will be considered.
- Council shall allocate an annual amount for donation purposes annually within the Municipal budget. Should donation requests exceed the amount included in the budget no further Donation Request Applications will be received, unless under special circumstances and approved by the Treasurer. No approval is guaranteed.

- No donation will be granted unless specifically authorized by Council in the form of a resolution for support or as otherwise authorized by this policy.
- In making donations, the Municipality reserves the right to impose any conditions and restrictions that it deems fit.

FUNDING

Within the awarded fiscal year, the successful group/organization must spend any funding on the sole purposes for which it was awarded. All donations will have a maximum awarded value of \$500.00 per application, which includes monetary and in-kind services. This is to assist Council in maintaining an equal and fair distribution of donations.

At their discretion, Council reserves the authority to:

- Award partial amount of donation funds that has been requested by the applicant.
- Award donations with certain terms and conditions; the letter of award will state, if any, restrictions apply to the donation.

Donations made by the Municipality shall not be regarded as a commitment for continued financial support in the future.

Any unused funds must be reported to the Municipality with an explanation as to why they went unused and if an event/program is cancelled, the Municipality must be notified immediately. Council will determine if the funds should be returned to the Municipality.

The Municipality reserves the right to request all information that it deems necessary to determine compliance with the requirements of this policy.

MONITORING AND REVIEW

The Treasurer is responsible for the administration and maintenance of this policy, including a detailed review every two (2) years.

APPENDIX A

DONATION REQUEST APPLICATION

Group/Organization Applying: _____

Address: _____

Contact Person(s): _____

Position(s): _____

Telephone or Email: _____

What type of donation is being requested?

Monetary Donation

“In-Kind” Donation

Donation value being requested: _____

How Will Funds Be Used? _____

Is Your Group Based in the Municipality of Powassan? Yes No

If no, how does your group support the residents of the Municipality of Powassan?

Is Your Group Not-For-Profit organization? Yes No

How Many Years Has Your Group/Organization Been in Operation? _____

What other sources of funding are used by your organization to provide its services?

If successful, describe how the Municipality of Powassan will be given recognition for this donation:

Any additional information which you consider necessary for Council to make an informed decision? _____

Applicant Name (Print): _____

Applicant Signature: _____

Date of Application: _____

FOR INTERNAL USE ONLY:

Date application received by the Municipality: _____

Does this application meet all criteria as outline in Donation Policy? Yes No

If successful, has the Municipality received written letter after the event: Yes No

Planning Report – 1884045 ONTARIO LTD. (Home Hardware), 0 Industrial Park Road, Powassan, Con 13, Part Lot 18 (South Himsworth), Plan 42R-20465, Parts 5 to 19, Parts 21 to 23, and Parts 27 to 29, Municipality of Powassan

Introduction

A Site Plan Agreement application has been submitted by 1884045 Ontario Ltd. to permit the development of a vacant lot with a building supply outlet and retail store with accessory warehousing and office uses (Home Hardware) in the Municipality of Powassan.

Location and Lot Description

As shown on Figures 1 and 2, the subject property is known municipally as 2 Industrial Park Drive, in the Town of Powassan, within the Municipality of Powassan. The subject property is vacant and contains no structures.

Figure 1. General Location Map



Figure 2. Detailed Location Map



Proposed Development

The application proposes to construct a 1783.7 sqm building supply/retail building, two 557.2 sqm and 185.8 sqm warehouse buildings, a 37.2 sqm office building, and associated parking, loading and entrances. Figure 3 includes the proposed site plan.

Supporting Materials

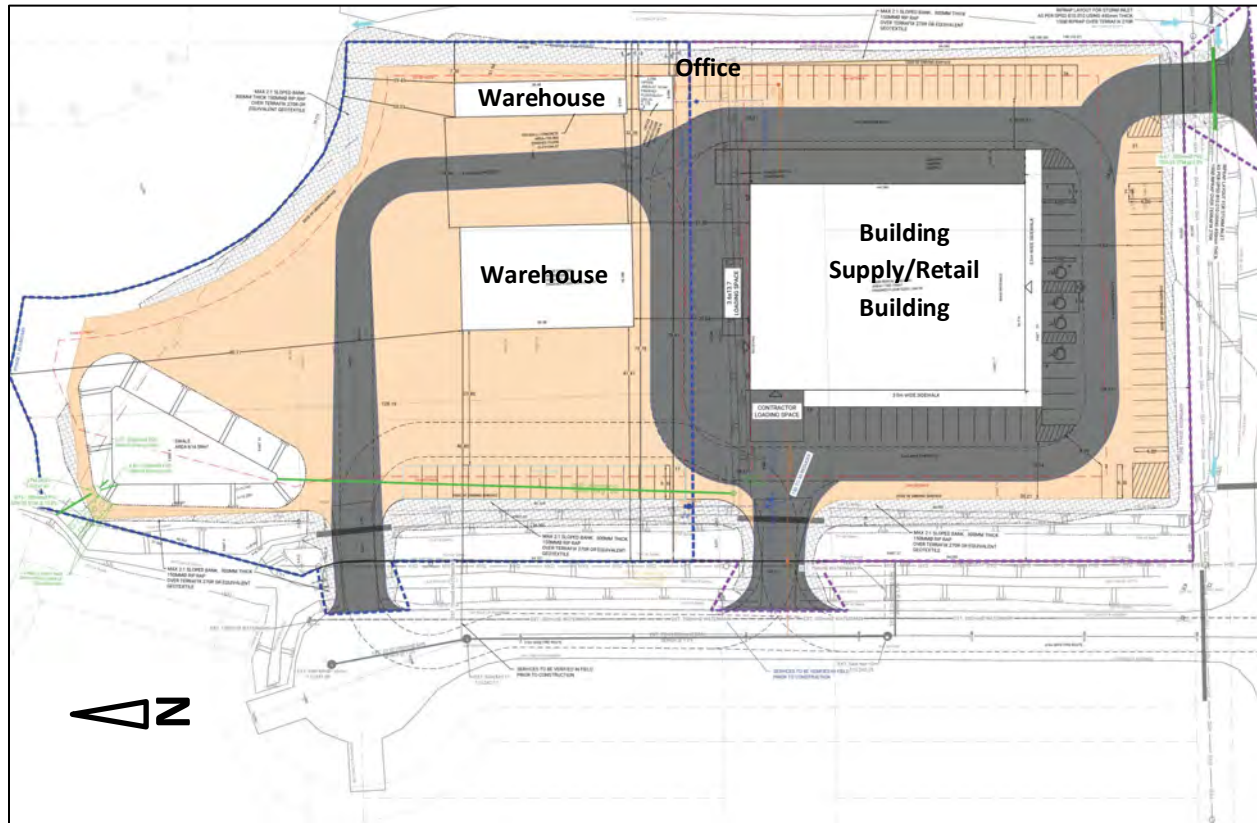
In support of the proposed application the following plans were provided:

1. Site Plan/Site Servicing Plan by Miller and Urso
2. Lot Grading Plan by Miller and Urso
3. Erosion Control Plan by Miller and Urso
4. Technical Standards by Miller and Urso

A Stormwater Management Report was also prepared for the development by Miller and Urso, dated May 21, 2023. The report includes analysis to determine the post-development flows and the required quantity and quality controls for stormwater runoff.

The Stormwater Management Report was completed in accordance with the Ministry of Environment Stormwater Management Planning and Design Manual. A grassed storage swale will be used as the quantity control measure to reduce post development flows. The report concludes that peak flows for the proposed development can be adequately controlled on site and requirements of the Ministry of Environment and Climate Change are satisfied.

Figure 3. Site Plan (Provided by Applicant)



Site Characteristics

The subject property is approximately 1.67 ha in size with 230 metres of frontage. The terrain is level with no steep slopes or elevated areas. The vegetation is pastoral with tall grasses, several shrubs and no trees.

Servicing

The subject lands are located within the Serviced Area boundary of the Powassan Urban Service Area on Schedule C of the Official Plan. The proposed development will be connected to full municipal water and sewage services.

Parking, loading and Access

Zoning By-law 2016-39 requires a minimum of 1 parking space per 20 sqm of retail/office area and 1 parking space per 35 sqm of other unspecified uses. A minimum of 91 parking spaces is required for the proposed retail/office uses. 6 parking spaces are required for the warehouse use. A total of 97 parking spaces are required. The proposed site plan includes 91 identified parking spaces located on asphalt and gravel surfaces. While 97 parking spaces are not show, large areas are available on the site to accommodate additional parking if required. Warehousing is recognized as not being a large parking generator. 4 barrier-free parking spaces are proposed at the entrance of the building supply/retail building

in accordance with Ontario Regulation 191/11 - Integrated Accessibility Standards. The proposed development complies with the required parking standards.

Zoning By-law 2016-39 requires a minimum of one loading space for the proposed development and two loading spaces are proposed. The development complies with the required loading space standards.

Access to the property is to be via three entrances. Two entrances are proposed off of Industrial Park Road and one entrance off Fairview Road. The entrances will be designed to commercial standards.

Sufficient parking, loading and access are provided for the proposed development.

Landscaping and Lighting

No landscaping or lighting plan has been submitted. Zoning By-law 2016-39 requires a minimum 20% of the lot area to be landscaped open space. Landscaped Open Space is defined as:

“The open unobstructed space from ground to sky at grade on a lot accessible by walking and which is suitable for the growth and maintenance of grass, flowers, trees, bushes and other landscaping and includes any surfaced walk, patio or similar area but does not include any driveway or ramp, whether surfaced or not, any curb, retaining wall, parking area or any open space beneath or within any building or structure.”

The proposed site plan includes primarily asphalt and gravel surfaces on the site. The treatment of the sloped banks is unclear but expected to be grassed. Asphalt and gravel surfaces are not considered to be landscaped open space.

The proposed development does not comply with the 20% landscape open space requirement and the site plan must be revised to show compliance. Consideration could also be given to requiring the planting of trees and shrubs as part of the required landscaping works.

No lighting exterior light details have been provided. **The site plan drawing must be amended to show the location of all proposed lighting fixtures mounted to buildings and poles.** Lighting fixture details must also be provided to confirm conformity with the Dark Sky Policies in Section 4.7 of the Official Plan. The Official Plan requires large scale commercial uses, industrial uses, and illuminated parking areas to ensure that light trespass to adjacent properties is prevented.

Setbacks, Lot Coverage, and Building Height

Zoning By-law 2016-39 requires minimum setbacks of 15m, 20m, 50m, and 7.5m for the front yard, interior side yard, exterior side yard, and rear yard setbacks. The proposed buildings meet or exceed the minimum setbacks and complies.

Zoning By-law 2016-39 limits lot coverage to 20% of the lot area. The proposed lot coverage is 15.4% and complies.

Zoning By-law 2016-39 limits the maximum building height to 10.5m. The proposed building supply/retail building is 6.1m in height. All proposed buildings are less than 10.5m in height and comply.

Securities

The *Planning Act* allows municipalities to require the payment of securities as part of granting site plan approval. Securities are typically taken for landscaping, grading, stormwater management and servicing works. Some municipalities take securities in 100% of the value of the proposed work, while others take a lesser percentage (i.e. 50%).

In the case of grading, parking lot and stormwater management works, the securities amount is based on a cost estimate provided by the applicant's engineer. The cost of landscaping works is provided by a landscape architect, or similar landscape designer/contractor.

Collection of securities is intended to protect the municipality in the event that the approved works are not completed as required or problems are identified. The securities are used in part, to compel the applicant to complete the required works and the securities can be taken by the municipality and used to rectify any deficiencies that are not addressed by the applicant.

The securities are returned in full to the applicant once the required works are completed and documentation/sign off is provided by the applicant's engineer or landscaper that the works were completed within acceptable tolerances. Some municipalities hold back 10% of the securities for the first year after development to ensure there are no longer term issues.

Payment of securities is authorized under the *Planning Act* but is not a planning related matter. The municipal Public Works and Engineering Departments should advise whether payment of securities should be taken for the grading, parking lot, and stormwater management works. Council has the discretion to take securities for landscaping.

Department Comments

The proposed application was circulated to municipal department for review. The following comments were received from the various departments.

Building Dept: No concerns of the storage structure and to note traffic flows and the effect the transport truck delivery.

Fire Dept: Ensure hydrants/watermains are live prior to construction.

Public Works Dept: No concerns. Monitor traffic volume and road conditions.

Municipality of Powassan
Planning Services - 1884045 Ontario Ltd.
June 1, 2023

Ministry of Transportation Comments

The Ministry of Transportation (MTO) has indicated that a Building and Land Use permit will be required prior to any construction.

Next Steps

Council is currently the approval authority for Site Plan Agreement applications. Recent changes to the *Planning Act* through Bill 109 require municipalities to delegate the approval of all Site Plan Agreement application to staff or a designate. At this time a Delegation By-law has not been brought to Council to delegate approval to staff. This application has been brought to Council for approval in the interest of time.

Once the proposed Site Plan Agreement application has been approved by Council, the agreement can be prepared, payment of securities are received (if required), and the agreement is signed by the owner.

Recommendation

It is recommended that the application be approved subject to the following conditions:

1. A revised site plan be provided showing compliance with the 20% minimum landscape open space requirement; and
2. A revised site plan be provided showing the location of all exterior lighting fixtures with technical details and specifications for each lighting fixture.

Yours truly,

PLANSCAPE INC.



Rian Allen MSc, MCIP, RPP
Planning Consultant



Resolution no. 2023 - _____

Date: June 6, 2023

Moved by:

Seconded by:

That Council hereby approves the Site Plan Agreement Application SPA2023-01, with the condition that a revised site plan be provided to show both landscaped open space and exterior lighting details, along with fixture design details. Once a revised site plan is provided, our Planner to execute an agreement between the municipality and the landowner. The approval is subject to the following conditions:

1. That payment of securities be provided for the stormwater management, grading and parking lot works, at 50% of the value of the work being done.
2. That payment of securities be provided for the landscaping works at 50% of the value of the work being done.
3. That this approval is in effect for a period not exceeding 3 years.
4. That the applicant is responsible for all costs associated with the execution of this agreement.

_____ Carried _____ Defeated _____ Deferred _____ Lost

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

Date: June 6, 2023

Moved by:

Seconded by:

**June 2023 National Indigenous History Month
 June 21, 2023 National Indigenous Peoples Day**

WHEREAS, in 2009, June was declared National Indigenous History month by the passing of a unanimous motion of the House of Commons; and,

WHEREAS, recognizing National Indigenous History Month is an opportunity for citizens to learn more about the history of the Indigenous peoples in Canada - the first peoples of Canada; and,

WHEREAS, in cooperation with Indigenous Peoples’ national organizations, the Government of Canada designated June 21 as National Indigenous Peoples Day; and,

WHEREAS, June 21 was chosen because it corresponds to the summer solstice, the longest day of the year, and for generations many Indigenous Peoples’ groups have celebrated their culture and heritage at this time of year; and,

WHEREAS, National Indigenous Peoples Day is a wonderful opportunity to become better acquainted with the cultural diversity of First Nations, Inuit and Métis peoples and to discover the unique accomplishments of Indigenous Peoples;

NOW THEREFORE, I, Mayor Peter McIsaac, on behalf of Council, do hereby proclaim June 2023 as “National Indigenous History Month” and June 21, 2023 as “National Indigenous Peoples Day” in the Municipality of Powassan and urge all residents to take this opportunity to celebrate and recognize the contributions of the Indigenous peoples to our communities and Country.

 Carried Defeated Deferred Lost

 Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

COMMUNITY DRUG STRATEGY

NORTH BAY & AREA

The Community Drug Strategy North Bay & Area are members of the Drug Strategy Network of Ontario (DSNO) who has launched its “Choosing a New Direction” call-to-action. This project invites all municipalities in Ontario to take strategic action to end the drug poisoning crisis.

What is the “Choosing a New Direction” project?

- The DSNO was established in 2008, and represents forty-three, four-pillar drug strategies throughout the Province of Ontario.
- The DSNO advocacy efforts offer practical policy solutions to end the drug poisoning crisis.
- April 17, 2023 the DSNO launched the Choosing a New Direction call-to-action.
- Supported by 3 Fact sheets. “Choosing a New Direction” outlines province-wide data and information about the costs and harms of current drug policies and practices – and steps to mitigate life-threatening risks, including specific actions that municipalities can take.
- The three Fact sheets are available in English and French and plain language text on the DSNO website. <https://www.drugstrategy.ca> (information in news and events),
- Please distribute, the “Choosing A New Direction” fact sheets to all your membership and networks utilizing the information above that explains the DSNO call-to-action.

If you would like more information on “Choosing a New Direction” please feel to contact.

Michael Parkinson, Coordinator
Drug Strategy Network of Ontario (DSNO)
ontariodrugstrategies@gmail.com

or

Patricia Cliche
Coordinator
Community Drug Strategy North Bay & Area
Pat17@sympatico.ca

Addressing the drug poisoning crisis in Ontario

Current federal and provincial drug policies have contributed to:

- disturbingly high rates of fatal drug poisonings
- unprecedented demand on Emergency Medical Services (EMS) and Emergency Departments (EDs) that are already working over capacity
- insufficient health care funding to provide appropriate and timely services to people who use substances
- unsustainable demand on municipal budgets facing increasing policing and EMS costs for substance-related calls for service.

What are the costs of continuing with the current approach to drug policy?

Human costs



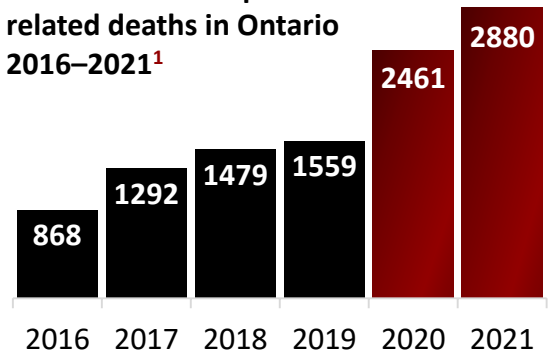
In 2021, an average of

8 people per day died

from opioid overdose in Ontario¹. In Canada, this rate is 21 people per day².

The death toll in Ontario increased by 232% from 2016–2021, with higher rates of death in the North.

Total number of opioid-related deaths in Ontario 2016–2021¹



Societal costs

Costs associated with substance use in Ontario, 2017³

■ Healthcare ■ Lost productivity ■ Criminal justice



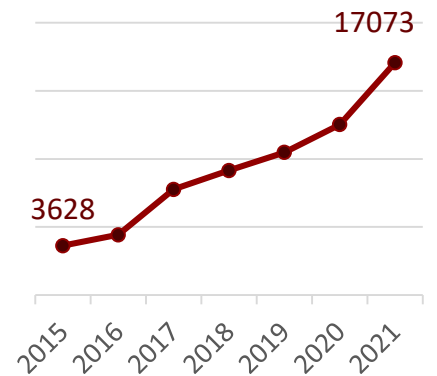
This includes opioids, other Central Nervous System (CNS) depressants, cocaine, other CNS stimulants, and other substances *excluding* alcohol, tobacco, cannabis.

Healthcare costs include inpatient hospitalizations, day surgeries, ED visits, specialized treatment events, physician time and prescription drugs.

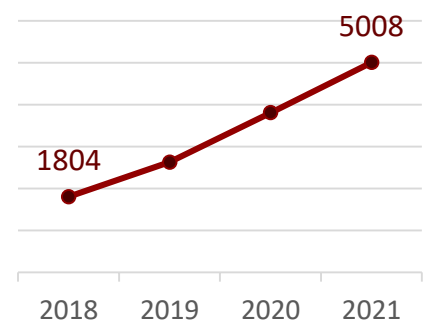
Lost productivity costs include potential years of productive life lost, long-term and short-term disability.

Criminal justice costs include policing, courts and corrections.

Opioid-related ED visits in Ontario¹



Number of EMS responses to suspected opioid-related overdoses in Ontario²



1. Public Health Ontario Interactive Opioid Tool. *Cases of opioid-related morbidity and mortality*. Available: <https://www.publichealthontario.ca/en/data-and-analysis/substance-use/interactive-opioid-tool>. Accessed December 2022.
 2. Special Advisory Committee on the Epidemic of Opioid Overdoses – Public Health Agency of Canada. 2022. *Opioid- and Stimulant-related Harms in Canada*. Available: <https://health-infobase.canada.ca/substance-related-harms/opioids-stimulants/>. Accessed December 2022.
 3. Canadian Substance Use Costs and Harms Project. *CSUCH Visualization Tool*. Available: <https://csuch.ca/explore-the-data/>. Accessed December 2022.

Additional harms resulting from current drug policies



an active unregulated market for illicit drugs which generates profit for criminal organizations



burnout, moral injury and secondary trauma for health and social service providers, further depleting the limited supply of healthcare providers in Ontario



immeasurable loss of human potential and disintegration of family and community, driving an ongoing cycle of grief and trauma

What actions need to be taken to address the drug poisoning crisis?

Drug policy reform at the federal and provincial levels is a key necessary intervention to end the drug poisoning crisis.



Health Canada's Expert Task Force on Substance Use recommends the development of a single public health framework with specific regulations for all psychoactive substances, including currently illegal drugs as well as alcohol, tobacco and cannabis. This framework should aim to minimize the scale of the illegal market, bring stability and predictability to regulated markets for substances, and provide access to safer substances for those at risk of injury or death from toxic illegal substances.⁵

Until such an umbrella drug policy framework is established, the following activities are suggested to reduce costs and harms:



ensure access to pharmaceutical-grade opioids, obtained within a model of care that includes medical and psychosocial supports, is available for people with opioid dependencies



offer a range of evidence-informed treatment and harm reduction services^{4,5,6} that are responsive to the identified need in each community, including services to reduce drug poisoning fatalities, such as consumption and treatment sites to oversee safe injection and inhalation, and drug checking services



ensure that people who use drugs are meaningfully included and engaged in all decisions on proposed solutions⁶



engage in efforts to eliminate the systemic stigma that discourages people who use drugs from seeking and accessing health services^{4,7}



maximize investments in prevention and early intervention services that provide foundational support for the health, safety and wellbeing of individuals, families and communities⁴ (e.g., housing, basic income, employment, childcare, food security, education, other services designed to address the social determinants of health)

4. Drug Strategy Network of Ontario. 2022. *Solutions to End the Drug Poisoning Crisis in Ontario: Choosing a New Direction*. Available: https://www.drugstrategy.ca/uploads/5/3/6/2/53627897/dsno_policy_solutions_final_2022-04-20_v2.pdf. Accessed December 2022.
5. Health Canada Expert Task Force on Substance Use. *Report 2: Recommendations on the federal government's drug policy as articulated in a draft Canadian Drugs and Substances Strategy (CDSS)*. 2021. Available: <https://www.canada.ca/en/health-canada/corporate/about-health-canada/public-engagement/external-advisory-bodies/expert-task-force-substance-use/reports/report-2-2021.html#a7>. Accessed December 2022.
6. Centre for Addiction and Mental Health. 2021. *Statement on the decriminalization of substance use*. Available: <https://www.camh.ca/en/driving-change/influencing-public-policy?query=statement+on+decriminalization> Accessed December 2022.
7. Community Addictions Peer Support Association (CAPSA). *Understanding Substance Use Health: A Matter of Health Equity*. 2021. Available: <https://capsa.ca/wp-content/uploads/2022/10/CAPSA-Substance-Use-Health-EN-1.pdf> Accessed December 2022.

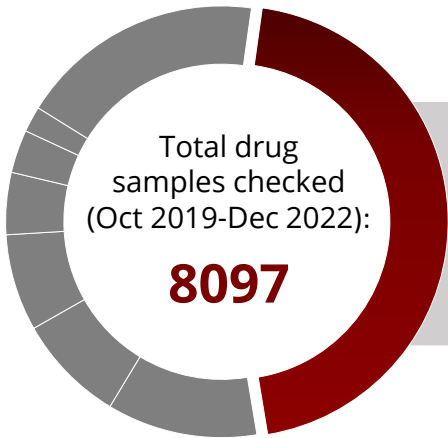
Understanding how the unregulated opioid supply impacts the drug poisoning crisis in Ontario

The unregulated drug market in Canada distributes products of unknown potency. These are often contaminated with unexpected and harmful drugs. Because of this, people who purchase drugs from the unregulated market are at high risk of fatal drug poisoning. The toxicity and unpredictability of the unregulated drug supply is largely responsible for increasing fatal drug poisonings in Ontario to the current rate of eight deaths per day.

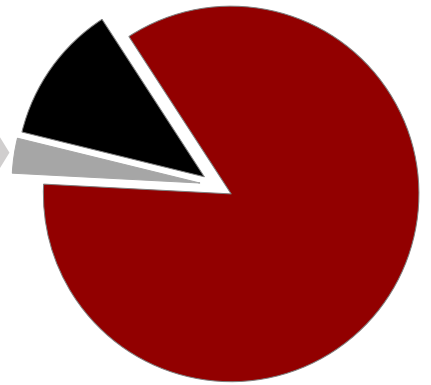
Since 2019, [Toronto’s Drug Checking Service](#) has systematically monitored and analyzed Toronto’s street supply of drugs by way of a free and anonymous public health service. Funded by Health Canada, their results clearly demonstrate that **the opioids people believe they are purchasing are *not* what they are getting**. Below is a snapshot of insights from their data.

What people believed they were purchasing¹

What people actually purchased²



3676 of samples were believed to be fentanyl. Just 3% of those were **actually** only fentanyl.



- fentanyl (45%)
- MDMA (8%)
- ketamine (5%)
- crack cocaine (2%)
- cocaine (11%)
- methamphetamine (7%)
- benzodiazepine (3%)
- other (19%)

- only fentanyl (3%)
- no fentanyl (12%)
- Fentanyl, other drugs and fillers (85%)

Other drugs found in the samples that were believed to be fentanyl³

1611 samples contained fentanyl-related substances and other high-potency synthetic opioids.

- Ultra-potent synthetic opioids such as nitazene opioids (up to 10 times stronger than fentanyl) and carfentanil (100 times stronger than fentanyl) are consistently being introduced into the unregulated opioid supply.
- Information about the presence and potency of these substances is not available to the consumer.
- Unpredictability in the content and potency of the opioid supply is responsible for many of the fatal drug poisonings that occur.

2019 samples contained benzodiazepine-related drugs and other tranquilizers.

- The risk of experiencing a fatal drug poisoning greatly increases when opioids and other central nervous system or respiratory depressants, like benzodiazepine-related drugs or tranquilizers, are consumed together.
- Naloxone can temporarily reverse an opioid overdose and should always be used to improve breathing in cases of suspected overdose, but naloxone will be less effective when other drugs have been combined with an opioid.

For a more detailed breakdown of individual substances detected, visit [Toronto’s Drug Checking Service](#) website. For information on the substances listed, visit Toronto Drug Checking Service’s Drug Dictionary <https://drugchecking.cdpe.org/drug-dictionary/>

References

1. Toronto’s Drug Checking Service. (2023). Available: <https://drugchecking.cdpe.org/#checked-samples-by-expected-drug> Accessed January 2023.
2. Toronto’s Drug Checking Service. (2023). Available: <https://drugchecking.cdpe.org/#presence-of-the-expected-drug> . Accessed January 2023.
3. Toronto’s Drug Checking Service. (2023). Available: <https://drugchecking.cdpe.org/#other-drugs-found>. Accessed January 2023.

EST. 2008

Drug Strategy Network of Ontario CHOOSING A NEW DIRECTION 

camh

This knowledge exchange activity is supported by Evidence Exchange Network (EENet), which is part of the Provincial System Support Program at the Centre for Addiction and Mental Health - “CAMH”. EENet has been made possible through a financial contribution from Ontario Health (“OH”). The views expressed herein do not necessarily represent the views of either OH or of CAMH.

Implications of the unregulated drug market on the opioid crisis:



Accidental drug poisonings continue at disturbingly high rates. While the unregulated opioid supply continues to be comprised of products of unknown potencies and composition, anyone purchasing these substances is at risk of drug-related injury or overdose.



Crisis services are overburdened. While drug poisonings continue to occur, first responder calls for these events remain at high levels throughout Ontario. This increased demand adds additional stress to already overworked health care and first responder services.



First responders, front-line workers, people who use substances and their communities experience moral distress. Standard procedures to reverse drug poisonings, such as administering naloxone, do not work when unknown substances have been consumed. This can result in fatalities, generating burnout and secondary trauma for those involved.



Low rates of engagement in treatment and health-based services. When the unregulated market is the only source of supply for people who use opioids, engagement with health and social service pathways remain limited or non-existent.

Questions for consideration:

1. How does the toxic drug supply process align with other Public Health Practices?

- Many people who use substances have no choice but to access unregulated drugs. As a result, they risk criminalization and, potentially fatal contamination. How does this align with other consumer protection practices for health-based concerns?

2. Are public resources being effectively used to address the drug poisoning crisis?

- If some of the resources that are currently provided to courts, police and correctional services were redirected to provide appropriate and timely prevention, harm reduction and treatment services, would this redirection of public funds be better able to reduce crime, reduce emergency healthcare use and costs, and prevent fatal drug poisonings?

3. Are stigma and bias preventing a thoughtful approach to ending the drug poisoning crisis?

- What are the fears, concerns, biases and beliefs that underlie our current drug policy? Do they still make sense in 2023, given the knowledge and experience that we now have available?

4. What does our approach to the drug poisoning crisis say about us?

- If you depend on a prescription drug for a health condition, would you accept it if you had to get this drug from an unregulated market, knowing that it is likely to be contaminated and may kill you?

Actions municipalities can take to influence provincial and federal drug policies and practices

The drug poisoning crisis is a complex and multifaceted problem. Drug policy is set at the federal level, health services are funded at the provincial level, but the most devastating impacts of the drug poisoning crisis are felt at the municipal level. Tackling these large-scale issues at the municipal level alone is challenging; a coordinated and collaborative response from all levels of government is needed.

Below is a list of potential actions municipalities can take to effect change against the drug poisoning crisis. **Click on the images and links to access additional reference materials for each action item.**

1

Advocate for drug and health policy changes by working with your municipal counterparts at the Association of Municipalities of Ontario (AMO) and affiliated associations¹, to generate collective action.

Refer to AMO’s 2022 submission to the Ministry of Health, “[An Integrated Approach to Mental Health and Addictions](#)” to see recommendations for an integrated and comprehensive provincial-municipal response.

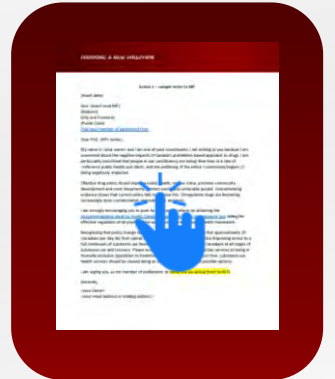


2

Connect with your MP, MPP, Senator, Indigenous governing body, and municipal intergovernmental affairs committee (if relevant/available in your community) to establish or strengthen common goals to address the drug poisoning crisis within your community.

Work to develop shared understanding of the specific substance use health service gaps or needs in your community, and use the above mechanisms to advocate for funding and policy reforms to address addiction and mental health issues at the provincial and federal levels.

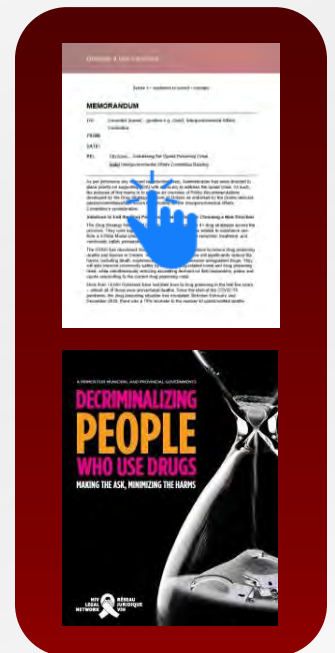
A sample letter to MP or MPP is attached.



3

Follow the lead of other municipalities that have already taken action and built momentum to address the opioid and drug poisoning crises in their communities. Examples:

- The City of Thunder Bay passed a unanimous resolution to endorse the Drug Strategy Network of Ontario’s proposed Solutions to End the Drug Poisoning Crisis in Ontario ([visit the CBC news article here](#)). A sample resolution to council is attached.
- The City of Toronto is currently in the process of applying for an exemption to the *Controlled Drugs and Substances Act* to allow for the possession of drugs for personal use ([visit their exemption request here](#)). You can find practical guidance for municipalities on the decriminalization process from the [HIV Legal network here](#).
- The Health and Social Services Committee of the Region of Niagara approved a motion to declare states of emergency for homelessness, mental health and opioid addiction in Niagara ([visit The Standard news article here](#)).



1. AMO-affiliated municipal associations: [Ontario’s Big City Mayors](#), [Eastern Ontario Wardens’ Caucus](#), [Western Ontario Wardens’ Caucus](#), [Northeastern Ontario Municipal Association](#), [Northwest Ontario Municipal Association](#), [Ontario Small Urban Municipalities](#) and [Rural Ontario Municipal Association](#).

EST. 2008

Drug Strategy Network of Ontario CHOOSING A NEW DIRECTION

4

Work with your local public health unit, local opioid response plan and/or your municipality's Community Safety and Wellbeing Plan (CSWP) to implement community-specific priorities.

Through these partnerships, track local data on substance use-related trends and costs (e.g. police, EMS and fire calls for service, impacts on parks, recreation & tourism, etc.). Consider how substance use-related costs and harms could be addressed directly within municipally-controlled services (e.g., through investments in social and housing services and integrating harm reduction services in existing services).



5

Lead your community in developing a health-based approach to substance use by providing training on stigma and trauma to all municipal service staff.

In addition to training for all staff, recognize that many people use substances and some will experience substance use health-related challenges. Therefore, ensure supports for employees wellbeing and/or substance use health concerns is available for all staff.

A list of training options is attached.



6

Access the expertise of people with lived and living experience of substance use by working with local drug user networks and/or grassroots organizations.

If local drug user networks do not yet exist, consider how your community can ensure that the perspectives and insight of people who use/used drugs and families/caregivers are meaningfully represented in all processes where substance use health-related discussions and decisions are being made. Partnering with local grassroots organizations who have already established trust and relationships with marginalized community members can help to facilitate a community-led response.

Refer to the [Canadian Association of People who Use Drugs \(CAPUD\) website](#) and best practices document, [Hear Us, See Us, Respect Us: Respecting the Expertise of People who Use Drugs \(PWUD\)](#) for guidance on meaningful inclusion and engagement with PWUD.



7

Prioritize improving access to a full continuum of substance use health services to meet the wide range of needs present in your community.

Ensure substance use health services including harm reduction interventions (e.g. supervised consumption, safe supply), and various forms of treatment are viewed along an integrated spectrum of possible options. Avoid misunderstanding harm reduction as being in conflict or opposition with treatment interventions – harm reduction and treatment are integral components of a strong substance use health system.

Refer to the Canadian Centre on Substance Use and Addiction's [Best Practices across the Continuum of Care for the Treatment of Opioid Use Disorder](#) for more information. The National Harm Reduction Coalition provides a helpful overview of the [Principles of Harm Reduction](#) which can be used to help build a shared understanding.



EST. 2008

Drug Strategy

Network of Ontario CHOOSING A NEW DIRECTION



camh

This knowledge exchange activity is supported by Evidence Exchange Network (EENet), which is part of the Provincial System Support Program at the Centre for Addiction and Mental Health - "CAMH". EENet has been made possible through a financial contribution from Ontario Health ("OH"). The views expressed herein do not necessarily represent the views of either OH or of CAMH.

The Municipality of Powassan
250 Clark Street
P.O. Box 250
Powassan, ON P0H 1Z0

Dear Mayor and Council,

I'm writing to request that you replace and re-open the foot bridge near Memorial Park Drive.

I now walk along Queens Avenue to Memorial Park Drive several times most days. There are no sidewalks along Queens and with the creek on one side it is narrow and dangerous for walking. Two days ago I was about to cross Memorial Park at the intersection of Queens when a truck suddenly appeared around the corner and didn't even slow down for the stop sign. It isn't common for drivers to ignore that stop sign, but I've seen it happen far too often, and the visibility down Memorial Park from Queens is very limited.

I have a second request and that is for a crosswalk on Main Street near the Medical Centre. It is dangerous to cross the street there and especially so for some seniors who can't walk quickly.

I think you would all agree that, as a community, we should encourage people to walk and stay fit, so we need to make it easier and safer.

Thank you for considering these matters. If you would find it useful, I'd be happy to address Council and answer any questions.

Yours truly,



Denis Lawrence

RECEIVED
FEB 07 2023
The Municipality of Powassan



May 2023

Your Worship,

Whether you live in a large, cosmopolitan city or a small hamlet, you have been faced with the opioid crisis facing Canadians.

The National Chronic Pain Society is asking for your assistance to help patients suffering from chronic pain from becoming addicted to opioids.

Recently, the Ontario College of Physicians and Surgeons has made a decision that will lead more people who suffer from chronic pain to turn to opioids to alleviate their pain. The College is targeting community pain clinics by requiring the use of ultrasound technology in the administration of nerve block injections by licensed physicians. They are not mandating this requirement for physicians in any other capacity, such as epidurals in hospitals. This requirement will increase the time it takes to administer the nerve block and, therefore, reduce the number of patients a physician can see in a day.

Also, the Ontario Health Insurance Plan (OHIP) is proposing to reduce coverage for several vital healthcare services, including a drastic reduction in the number and frequency of nerve block injections a patient can receive. These changes have been proposed without any consultation with pain management medical professionals or with their patients. This cut will force chronic pain clinics to shut down, putting a greater strain on family physicians and emergency rooms.

With the reduction in the number of nerve blocks being administered, many patients, looking for pain relief, will turn to overcrowded emergency rooms, opioid prescriptions from doctors or opioid street drugs.

We are asking that your Council pass a motion requesting that the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario.

Further if you can please communicate that motion to the Premier, Minister of Health, Associate Minister of Mental Health and Addictions and your local MPP(s),

Thank you for your kind consideration of this matter. If you have any question, please do not hesitate to contact me at 1-800-252-1837, or by email at info@nationalchronicpainsociety.org. You may also contact me through Elias Diamantopoulos of GTA Strategies at (416) 499-4588 ext. 6, or at elias@gtastrategies.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Leeann Corbeil".

Leeann Corbeil, Executive Director
National Chronic Pain Society

Municipality of Tweed Council Meeting
Council Meeting



Resolution No.

328

Title:

Proposed Resolution Re: Bell-Hydro Infrastructure

Date:

Tuesday, May 9, 2023

Moved by

J. Palmateer

Seconded by

J. DeMarsh

WHEREAS poles are essential for deployment of telecommunication and hydro networks across the Province of Ontario;

AND WHEREAS the coordination of pole infrastructure between stakeholders is necessary to limit duplication of servicing infrastructure;

AND WHEREAS the Canadian Radio-Television and Telecommunications Commission recently set expediated timelines for large telephone companies to provide competitors with access to poles to roll out networks more efficiently leading to more competition across Canada;

AND WHEREAS provincial and territorial government are being encouraged to coordinate with service providers and other stakeholders to facilitate sound network deployment;

NOW THEREFORE BE IT RESOLVED that the Municipality of Tweed calls on the Province of Ontario to facilitate, coordinate, and regulate pole deployment measures across the Province of Ontario to prevent unnecessary duplication of pole infrastructure;

AND FURTHER, that the Province of Ontario encourage Bell Canada and Hydro One to work together to provide access for poles to better service the infrastructure needs of Ontarians;

AND FURTHER, that this motion be circulated to the Premier of Ontario, the Association of Municipalities of Ontario (AMO), MPP Ric Bresee, all Ontario Municipalities for support, Bell Canada, Hydro One.

Carried



RORAB SHRINE CLUB



Serving the community since 1927

1260 Brookes St. North Bay, Ontario P1B 2P1

May 29, 2023

Allison Quinn
Acting Clerk
Municipality of Powassan
250 Clark Street, Box 250, Powassan ON P0H 1Z0

Dear Ms. Quinn:

The Shriners of North Bay and area would like to reserve Saturday June 17, 2023 as a Tag Day.

The Primary role of the Shrine is to support the operation of the various Shrine Hospitals for Children in North America, and particularly the Montreal Shrine Hospital for Children. It is our belief that no child, or family, should have to experience undue financial hardship because of the disease or sickness, or be denied medical services. There are several children in the North Bay/Nipissing area who have and or currently receive ongoing care at our Montreal Hospital because of the support of the local Rorab Shrine Club.

Annually the Rorab Shrine Club conducts a Tag Day in order to promote the work of the club, and to raise funds. In the past, we have been granted generous cooperation from both the Municipality of Powassan, and the various merchants of the area who allow us to tag on their properties. We are respectfully requesting that Saturday June 17, 2023 be set aside as Shriners Tag Day by the Municipality of Powassan.

Unfortunately, no merchants have responded to our request at this time.

Sincerely,

Alan Immel
Rorab Shrine Club Secretary

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
	8728	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8								
	7657	05/23/23 HST 5%		05/23/23	\$18.29	\$18.29	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	7657	05/23/23 HST recoverable		05/23/23	\$22.82	\$22.82	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$41.11					
	8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0								
	7429	05/23/23 HST 5%		05/23/23	\$120.00	\$120.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	7429	05/23/23 HST recoverable		05/23/23	\$149.76	\$149.76	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$269.76					
	8775	GIN-COR., 5151 HWY 17 WEST, MATTAWA , ON, P0H 1V0								
	78732	05/23/23 HST 5%		05/23/23	\$894.00	\$894.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	78734	05/23/23 HST 5%		05/23/23	\$415.61	\$415.61	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	79106	05/23/23 HST 5%		05/23/23	\$894.00	\$894.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	78732	05/23/23 HST recoverable		05/23/23	\$1,115.71	\$1,115.71	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	78734	05/23/23 HST recoverable		05/23/23	\$518.68	\$518.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	79106	05/23/23 HST recoverable		05/23/23	\$1,115.71	\$1,115.71	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$4,953.71					
	8778	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN , ON, P0H 1Z0								
	511223	05/23/23 HST 5%		05/23/23	\$0.53	\$0.53	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	511318	05/23/23 HST 5%		05/23/23	\$19.62	\$19.62	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	511424	05/23/23 HST 5%		05/23/23	\$3.02	\$3.02	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	511223	05/23/23 HST recoverable		05/23/23	\$0.66	\$0.66	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	511318	05/23/23 HST recoverable		05/23/23	\$24.48	\$24.48	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	511424	05/23/23 HST recoverable		05/23/23	\$3.77	\$3.77	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$52.08					
	8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0								
	18172	05/23/23 HST 5%		05/23/23	\$507.31	\$507.31	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	18186	05/23/23 HST 5%		05/23/23	\$40.68	\$40.68	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	18190	05/24/23 HST 5%		05/24/23	\$59.00	\$59.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	79360	05/23/23 HST 5%		05/23/23	\$31.40	\$31.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	79744	05/23/23 HST 5%		05/23/23	\$8.55	\$8.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	7987	05/23/23 HST 5%		05/23/23	\$8.36	\$8.36	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	7987	05/23/23 HST 5%		05/23/23	\$32.64	\$32.64	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	18172	05/23/23 HST recoverable		05/23/23	\$633.12	\$633.12	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	18186	05/23/23 HST recoverable		05/23/23	\$50.77	\$50.77	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	18190	05/24/23 HST recoverable		05/24/23	\$73.64	\$73.64	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	79360	05/23/23 HST recoverable		05/23/23	\$39.18	\$39.18	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	79744	05/23/23 HST recoverable		05/23/23	\$10.67	\$10.67	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
27349	05/24/23	HST 5%	05/24/23	\$2.16	\$2.16	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
27349	05/24/23	HST recoverable	05/24/23	\$2.69	\$2.69	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
<p>8954 RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8</p>									
200000129757	05/23/23	HST 8%	05/23/23	\$4.51	\$4.51	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
2000001034173	05/23/23	HST 5%	05/23/23	\$7.45	\$7.45	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
200000129757	05/23/23	HST 5%	05/23/23	\$2.82	\$2.82	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
200000368973	05/23/23	HST 5%	05/23/23	\$2.42	\$2.42	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
2000001034173	05/23/23	HST recoverable	05/23/23	\$9.29	\$9.29	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
200000368973	05/23/23	HST recoverable	05/23/23	\$3.02	\$3.02	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
<p>8973 SAFEGUARD BUSINESS SYSTEMS LTD, LOCKBOX T57251C, PO BOX 57251 STN A, TORONTO, ON, M5W 5M5</p>									
9000867391	05/24/23	HST 5%	05/24/23	\$25.36	\$25.36	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
9000867391	05/24/23	HST recoverable	05/24/23	\$31.65	\$31.65	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
9000867391	05/24/23	CHEQUES	05/24/23	\$516.10	\$516.10	10-10-61540	OFFICE SUPPLIES	\$12,400.00	\$10,611.52
<p>8980 SLING-CHOKER MFG (NORTH BAY), 600 GORMANVILLE ROAD UNIT E, NORTH BAY, ON, P1B 9S7</p>									
98739	05/23/23	HST 5%	05/23/23	\$16.75	\$16.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
98739	05/23/23	HST recoverable	05/23/23	\$20.91	\$20.91	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
<p>8982 SPECTRUM TELECOM GROUP LTD, 505 FROOD ROAD, SUDBURY, ON, P3C 5A2</p>									
1279940	05/23/23	HST 5%	05/23/23	\$16.25	\$16.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
1279940	05/23/23	HST recoverable	05/23/23	\$20.28	\$20.28	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
<p>9030 VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8</p>									
510444 523	05/23/23	HST 5%	05/23/23	\$3.75	\$3.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
510444 523	05/23/23	HST recoverable	05/23/23	\$4.68	\$4.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
<p>9074 BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3</p>									
759507/D	05/23/23	HST 5%	05/23/23	\$3.50	\$3.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
759507/D	05/23/23	HST recoverable	05/23/23	\$4.36	\$4.36	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
<p>9176 ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5</p>									
3988309	05/23/23	HST 8%	05/23/23	\$11.48	\$11.48	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
3957917	05/23/23	HST 5%	05/23/23	\$6.85	\$6.85	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
3957917	05/23/23	HST 5%	05/23/23	\$1.05	\$1.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
3957917	05/23/23	HST 5%	05/23/23	\$2.64	\$2.64	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)

Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		3957933	05/23/23	HST 5%	05/23/23	\$9.26	\$9.26	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		3988309	05/23/23	HST 5%	05/23/23	\$7.17	\$7.17	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		3957917	05/23/23	HST recoverable	05/23/23	\$3.29	\$3.29	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
		3957917	05/23/23	HST recoverable	05/23/23	\$8.55	\$8.55	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
		3957917	05/23/23	HST recoverable	05/23/23	\$1.32	\$1.32	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
		3957933	05/23/23	HST recoverable	05/23/23	\$11.55	\$11.55	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
		3957917	05/23/23	PEST CONTROL	05/23/23	\$53.62	\$53.62	10-10-61640	OFFICE & EQUIPMENT	\$2,000.00	\$1,768.94
							\$116.78				
		9221		K & T PORT A JOHN, P.O. BOX 750, CALLANDER, ON, P0H 1H0							
		4801	05/23/23	HST 5%	05/23/23	\$104.00	\$104.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		4841	05/23/23	HST 5%	05/23/23	\$12.50	\$12.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		4801	05/23/23	HST recoverable	05/23/23	\$129.79	\$129.79	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
		4841	05/23/23	HST recoverable	05/23/23	\$15.60	\$15.60	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
							\$261.89				
		9256		LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1							
		35673884	05/23/23	HST 5%	05/23/23	\$5.04	\$5.04	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		35673884	05/23/23	HST recoverable	05/23/23	\$6.29	\$6.29	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
							\$11.33				
		9354		PENNEY & COMPANY, BOX 87, POWASSAN, ON, P0H 1Z0							
		9124	05/23/23	HST 5%	05/23/23	\$25.25	\$25.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		9124	05/23/23	HST recoverable	05/23/23	\$31.51	\$31.51	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
							\$56.76				
		9363		KNIGHT PIESOLD CONSULTING, 200-1164 DEVONSHIRE AVE, NORTH BAY, ON, P1B 6X7							
		16218	05/23/23	HST 5%		\$8.06	\$8.06	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		16218	05/23/23	HST recoverable		\$10.06	\$10.06	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
							\$18.12				
		9479		CGIS SPATIAL SOLUTIONS, 52 SOUTH STREET, PERTH, ON, K7H 2G7							
		45017	05/23/23	HST 5%		\$201.05	\$201.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		45017	05/23/23	HST recoverable		\$250.91	\$250.91	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
							\$451.96				
		9622		POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0							
		8128	05/23/23	HST 5%	05/23/23	\$11.97	\$11.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		8128	05/23/23	HST recoverable	05/23/23	\$14.94	\$14.94	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
							\$26.91				
		9669		SERVICE 1 2022 INC, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5							
		1870	05/03/23	HST 5%	06/02/23	\$11.34	\$11.34	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		1984	05/03/23	HST 5%	06/02/23	\$6.20	\$6.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)

Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	1870	05/03/23	HST recoverable	06/02/23	\$14.15	\$14.15	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	1984	05/03/23	HST recoverable	06/02/23	\$7.74	\$7.74	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	9720		TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4			\$39.43				
	2023025	05/23/23	HST 5%	05/23/23	\$499.04	\$499.04	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	2023025	05/23/23	HST recoverable	05/23/23	\$622.80	\$622.80	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	2023025	05/23/23	CONSULTING AND SOFTWARE ANNUAL FEES	05/23/23	\$10,156.51	\$10,156.51	10-10-61570	COMPUTERS	\$85,800.00	\$62,111.64
	9798		DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1			\$11,278.35				
	8991324	05/23/23	HST 5%	05/23/23	\$9.39	\$9.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	8991324	05/23/23	HST recoverable	05/23/23	\$11.72	\$11.72	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	8991324	05/23/23	POSTAGE/COURIER/COPIER	05/23/23	\$191.18	\$191.18	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	9808		REALTAX INC., 17705B LESLIE ST, SUITE 1A, NEWMARKET, ON, L3Y 3E3			\$212.29				
	89469	05/23/23	TAX SALE REGISTRATION	05/23/23	\$514.13	\$514.13	10-10-33502	TAX SALE- LAROCQUE	\$0.00	(\$5,359.35)
	89470	05/23/23	TAX SALE REGISTRATION	05/23/23	\$1,074.05	\$1,074.05	10-10-33503	TAX SALE- WEILER	\$0.00	(\$75,147.04)
	9926		AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2			\$1,588.18				
	3111682 423	05/24/23	HST 8%	05/24/23	\$20.05	\$20.05	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
	3116366 423	05/24/23	HST 8%	05/24/23	\$18.00	\$18.00	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
	3111682 423	05/24/23	HST 5%	05/24/23	\$12.53	\$12.53	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	3113358 423	05/24/23	HST 5%	05/24/23	\$12.05	\$12.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	3113358 423	05/24/23	HST 5%	05/24/23	\$12.05	\$12.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	3115764 423	05/24/23	HST 5%	05/24/23	\$11.81	\$11.81	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	3116364 423	05/24/23	HST 5%	05/24/23	\$2.52	\$2.52	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	3116364 423	05/24/23	HST 5%	05/24/23	\$7.55	\$7.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	3116366 423	05/24/23	HST 5%	05/24/23	\$11.25	\$11.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	3113358 423	05/24/23	HST recoverable	05/24/23	\$15.04	\$15.04	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	3113358 423	05/24/23	HST recoverable	05/24/23	\$15.04	\$15.04	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	3115764 423	05/24/23	HST recoverable	05/24/23	\$14.74	\$14.74	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	3116364 423	05/24/23	HST recoverable	05/24/23	\$3.14	\$3.14	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	3116364 423	05/24/23	HST recoverable	05/24/23	\$9.42	\$9.42	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	3113358 423	05/24/23	INTERNET	05/24/23	\$245.19	\$245.19	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$4,208.41
	9977		POWASSAN FLOWERS & COUNTRY FAVORITES, P.O. BOX 428, 487 MAIN ST, POWASSAN, ON, P0H 1Z0			\$410.38				
	1296708	05/23/23	HST 5%	05/23/23	\$41.82	\$41.82	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	1296708	05/23/23	HST recoverable	05/23/23	\$52.19	\$52.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)

Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	1296708	05/23/23	DOWN TOWN FLOWERS	05/23/23	\$851.17	\$851.17	10-10-68410	B/A-MAT/SUPPLIES	\$3,100.00	\$3,100.00
	9985		GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0			\$945.18				
	76274	05/23/23	HST 5%	05/23/23	\$169.92	\$169.92	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	76337	05/23/23	HST 5%	05/23/23	\$177.59	\$177.59	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	76431	05/23/23	HST 5%	05/23/23	\$51.47	\$51.47	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	76274	05/23/23	HST recoverable	05/23/23	\$212.06	\$212.06	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	76337	05/23/23	HST recoverable	05/23/23	\$221.63	\$221.63	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	76431	05/23/23	HST recoverable	05/23/23	\$64.23	\$64.23	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	10021		KEY SPRINGS & TRUCK REPAIR, 600 GORMANVILLE RD, PO BOX 1260, NORTH BAY, ON, P1B8K5			\$896.90				
	7980	05/23/23	HST 5%	05/23/23	\$121.45	\$121.45	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	7980	05/23/23	HST recoverable	05/23/23	\$151.57	\$151.57	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	10035		TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3			\$273.02				
	40846	05/23/23	HST 5%	05/23/23	\$1.25	\$1.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	40870	05/23/23	HST 5%	05/23/23	\$7.79	\$7.79	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	40846	05/23/23	HST recoverable	05/23/23	\$1.56	\$1.56	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	40870	05/23/23	HST recoverable	05/23/23	\$9.72	\$9.72	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	10059		LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1			\$20.32				
	2310117	05/23/23	HST 5%	05/23/23	\$17.50	\$17.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	2310117	05/23/23	HST recoverable	05/23/23	\$21.84	\$21.84	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	2310117	05/23/23	COPIER LEASE	05/23/23	\$356.16	\$356.16	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	10143		BLACK & MCDONALD LTD, 328 Green Rd, Stoney Creek, ON, L8E 2B2			\$395.50				
	1473146	05/23/23	HST 8%	05/23/23	\$163.44	\$163.44	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
	1473150	05/23/23	HST 8%	05/23/23	\$117.88	\$117.88	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
	1473146	05/23/23	HST 5%	05/23/23	\$102.15	\$102.15	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	1473150	05/23/23	HST 5%	05/23/23	\$73.68	\$73.68	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	10233		LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0			\$457.15				
	1864	05/23/23	HST 5%	05/23/23	\$15.00	\$15.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	1864	05/23/23	HST recoverable	05/23/23	\$18.72	\$18.72	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	10236		XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5			\$33.72				
	60595656	05/23/23	HST 5%	05/23/23	\$1.25	\$1.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)

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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	60595909	05/23/23	HST 5%	05/23/23	\$2.29	\$2.29	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	60613575	05/23/23	HST 5%	05/23/23	\$2.76	\$2.76	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	60620038	05/23/23	HST 5%	05/23/23	\$2.97	\$2.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	60622373	05/23/23	HST 5%	05/23/23	\$3.17	\$3.17	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	9L0778644	05/24/23	HST 5%	05/24/23	\$0.15	\$0.15	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	9L0780923	05/24/23	HST 5%	05/24/23	\$0.14	\$0.14	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	9L0782903	05/24/23	HST 5%	06/23/23	\$0.19	\$0.19	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	60595656	05/23/23	HST recoverable	05/23/23	\$1.56	\$1.56	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	60595909	05/23/23	HST recoverable	05/23/23	\$2.86	\$2.86	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	60613575	05/23/23	HST recoverable	05/23/23	\$3.44	\$3.44	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	60620038	05/23/23	HST recoverable	05/23/23	\$3.71	\$3.71	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	60622373	05/23/23	HST recoverable	05/23/23	\$3.96	\$3.96	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	9L0778644	05/24/23	HST recoverable	05/24/23	\$0.19	\$0.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	9L0780923	05/24/23	HST recoverable	05/24/23	\$0.17	\$0.17	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	9L0782903	05/24/23	HST recoverable	06/23/23	\$0.23	\$0.23	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	60595656	05/23/23	PER COPY CHARGE	05/23/23	\$25.52	\$25.52	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	60595909	05/23/23	PER COPY CHARGE	05/23/23	\$46.63	\$46.63	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	60613575	05/23/23	PER COPY CHARGE	05/23/23	\$56.15	\$56.15	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	60620038	05/23/23	PER COPY CHARGES	05/23/23	\$60.49	\$60.49	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	60622373	05/23/23	PER COPY CHARGES	05/23/23	\$64.52	\$64.52	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	9L0778644	05/24/23	LATE PAYMENT CHARGE	05/24/23	\$3.13	\$3.13	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	9L0780923	05/24/23	LATE PAYMENT CHARGE	05/24/23	\$2.76	\$2.76	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
	9L0782903	05/24/23	LATE PAYMENT CHARGE	06/23/23	\$3.82	\$3.82	10-10-61600	POSTAGE/COURIER/C	\$25,000.00	\$15,250.48
						\$292.06				
	10254	CHERYL BARRETT, 26 PRINCE EDWARD DR, NORTH BAY, ON, P1A 2T4								
	MAY 23 2023	05/23/23	HST 5%	05/23/23	\$37.17	\$37.17	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	MAY 23 2023	05/23/23	HST recoverable	05/23/23	\$46.39	\$46.39	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
						\$83.56				
	10280	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1								
	266657	05/23/23	HST 5%	05/23/23	\$50.40	\$50.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	266657	05/23/23	HST recoverable	05/23/23	\$62.90	\$62.90	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
						\$113.30				
	10358	SECURTEK, 70-1ST AVENUE NORTH, YORKTON, SK, S3N 1J6								
	2023-04-05	05/23/23	HST 5%	05/23/23	\$14.40	\$14.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	2023-04-05	05/23/23	HST recoverable	05/23/23	\$17.97	\$17.97	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
						\$32.37				
	10381	BLUE SKY PLUMBING, 623 BROMLEY AVE, NORTH BAY, ON, P1B 9J1								
	876648B	05/23/23	HST 5%	05/23/23	\$28.75	\$28.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	876649B	05/23/23	HST 5%	05/23/23	\$18.25	\$18.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)

Municipality of Powassan
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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	876648B	05/23/23	HST recoverable	05/23/23	\$35.88	\$35.88	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	876649B	05/23/23	HST recoverable	05/23/23	\$22.78	\$22.78	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$105.66					
10486	HEATHER WALLINGFORD, , , ,									
	APRIL 4 2023	05/24/23	HST 5%	05/24/23	\$9.96	\$9.96	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	APRIL 4 2023	05/24/23	HST recoverable	05/24/23	\$12.43	\$12.43	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$22.39					
10538	GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5									
	139610	05/23/23	HST 5%	05/23/23	\$538.95	\$538.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	139673	05/23/23	HST 5%	05/23/23	\$521.45	\$521.45	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	139610	05/23/23	HST recoverable	05/23/23	\$672.61	\$672.61	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
	139673	05/23/23	HST recoverable	05/23/23	\$650.77	\$650.77	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$2,383.78					
10539	VISTA RADIO LTD, 152 HIGHLAND STREET, UPER LEVEL, P. O. BOX 960, HALIBURTON, ON, KOM 1S0									
	384868-1	05/23/23	HST 5%	06/22/23	\$50.75	\$50.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	384868-1	05/23/23	HST recoverable	06/22/23	\$63.34	\$63.34	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$114.09					
10582	FIRST ONSITE PROPERTY RESTORATION, 110 MATHESON BLVD, SUITE 210, MISSISSAUGA, ON, L5R 4G7									
	SONB-MT22100D	05/23/23	250 CLARK ST REPAIRS	05/23/23	\$11,158.96	\$11,158.96	10-10-33100	A/P OTHER	\$0.00	(\$45,819.93)
					\$11,158.96					
10597	WASTE CONNECTIONS OF CANADA, P.O. BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7									
	331142	05/23/23	HST 5%	05/23/23	\$19.08	\$19.08	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	331142	05/23/23	HST recoverable	05/23/23	\$23.81	\$23.81	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$42.89					
10638	EMILY BARBER, , , ,									
	MAY 23 2023	05/23/23	HST 5%	06/22/23	\$9.96	\$9.96	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	MAY 23 2023	05/23/23	HST recoverable	06/22/23	\$12.43	\$12.43	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$22.39					
10658	TATHAM ENGINEERING, 115 SANDFORD FLEMING DRIVING, SUITE 200, COLLINGWOOD, ON, L9Y 5A6									
	84206	05/23/23	HST 5%	05/23/23	\$279.09	\$279.09	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
	84206	05/23/23	HST recoverable	05/23/23	\$348.31	\$348.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
					\$627.40					
10662	RANDY BILODEAU, , , ,									
	2023 SOCCER RE	05/23/23	HST 8%	05/23/23	\$3.20	\$3.20	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
	2023 SOCCER RE	05/23/23	HST 5%	05/23/23	\$2.00	\$2.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
					\$5.20					

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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		10663	05/23/23	ADT SECURITY SERVICES CANADA INC., 8481 LANGELIER, MONTREAL, QC, H1P 2C3	05/23/23	\$25.87	\$25.87	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,176.20)
		32203252	05/23/23	HST 8%	05/23/23	\$16.17	\$16.17	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		32203252	05/23/23	HST 5%			\$42.04				
		10664	05/23/23	ADELLE BROOKER, ALMAGUIN PROM 2023, BOX 986, BURK'S FALLS, ON, P0A 1C0	05/23/23	\$200.00	\$200.00	10-10-61030	DONATIONS MADE	\$2,500.00	\$2,500.00
		10666	05/24/23	CLIMB N FUN, 920 KRAFT CREEK RD, TIMMINS, ON, P4N 7C3	05/24/23	\$52.52	\$52.52	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$27,775.96)
		1552	05/24/23	HST 5%	05/24/23	\$65.55	\$65.55	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$28,286.79)
		1552	05/24/23	HST recoverable			\$118.07				
							\$41,054.16				
Total GENERAL GOVERNMENT											
250 CLARK											
		8728	05/23/23	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8	05/23/23	\$372.19	\$372.19	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,872.26
		7657	05/23/23	TOILET TISSUE, FLOOR CLEANER			\$372.19				
		9176	05/23/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/23/23	\$139.43	\$139.43	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$13,015.14
		3957917	05/23/23	PEST CONTROL	05/23/23	\$21.45	\$21.45	10-12-61757	FITNESS CENTRE@250	\$4,800.00	\$4,316.24
		3957917	05/23/23	PEST CONTROL			\$160.88				
		9926	05/24/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/23	\$245.19	\$245.19	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$13,015.14
		3113358	05/24/23	TELECOM @ 250 CLARK			\$245.19				
		10233	05/23/23	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	05/23/23	\$305.28	\$305.28	10-12-61641	250 CLARK-BUILDING M	\$25,000.00	\$9,731.12
		1864	05/23/23	250 CLARK EXIT LIGHTS			\$245.19				
		10254	05/23/23	CHERYL BARRETT, , 26 PRINCE EDWARD DR, NORTH BAY, ON, P1A 2T4	05/23/23	\$756.44	\$756.44	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$13,015.14
		MAY 23 2023	05/23/23	CAKE WORK SHOP			\$756.44				
		10486	05/24/23	HEATHER WALLINGFORD, , , ,	05/24/23	\$202.61	\$202.61	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$13,015.14
		APRIL 4 2023	05/24/23	ART CLASSES			\$202.61				
		10638	05/23/23	EMILY BARBER, , , ,	06/22/23	\$202.61	\$202.61	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$13,015.14
		MAY 23 2023	05/23/23	CHAIR YOGA			\$202.61				

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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	Total 250 CLARK					\$202.61				
						\$2,245.20				
	<u>FIRE DEPARTMENT</u>									
	8880		NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3							
	94781	05/23/23	WATER TESTING	05/23/23	\$21.98	\$21.98	10-15-62064	FIRE HYDRANTS/MAINT	\$15,000.00	\$14,971.19
						\$21.98				
	8890		NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1							
	170568	05/23/23	MAT RENTAL	05/23/23	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENA	\$56,500.00	\$35,927.19
						\$17.55				
	8912		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0							
	27472	05/24/23	FIRE TRAINING LUNCH	05/24/23	\$22.81	\$22.81	10-15-62010	FIRE DEPT.-MAINTENA	\$56,500.00	\$35,927.19
						\$22.81				
	8954		RELiance HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8							
	200000368973	05/23/23	WATER HEATER RENTAL	05/23/23	\$49.30	\$49.30	10-15-62010	FIRE DEPT.-MAINTENA	\$56,500.00	\$35,927.19
						\$49.30				
	9926		AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2							
	3116364 423	05/24/23	TC FIRE HALL PHONE AND INTERNET	05/24/23	\$153.56	\$153.56	10-15-62020	FIRE DEPT.-INSURANC	\$31,600.00	\$30,264.58
						\$153.56				
	10566		CATHY GIESLER, BOX 41, 78 QUEENS AVE, POWASSAN, ON, P0H 1Z0							
	WAGON WHEEL	05/24/23	SUPPER AND SUPPLIES	05/24/23	\$152.08	\$152.08	10-15-62010	FIRE DEPT.-MAINTENA	\$56,500.00	\$35,927.19
						\$152.08				
	Total FIRE DEPARTMENT					\$417.28				
	<u>PUBLIC WORKS</u>									
	8775		GIN-COR, , 5151 HWY 17 WEST, MATTAWA, ON, P0H 1V0							
	78732	05/23/23	SAND SPREADER	05/23/23	\$18,194.69	\$18,194.69	10-20-63560	2013 FREIGHTLINER TR	\$21,000.00	\$15,996.68
	78734	05/23/23	DUMP BOX REPAIRS	05/23/23	\$8,458.44	\$8,458.44	10-20-63560	2013 FREIGHTLINER TR	\$21,000.00	\$15,996.68
	79106	05/23/23	SAND SPREADER	05/23/23	\$18,194.69	\$18,194.69	10-20-63560	2013 FREIGHTLINER TR	\$21,000.00	\$15,996.68
						\$44,847.82				
	8778		GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN, ON, P0H 1Z0							
	511424	05/23/23	SHOVELS	05/23/23	\$61.44	\$61.44	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
	511223	05/23/23	WHITE PINE	05/23/23	\$10.68	\$10.68	10-20-63740	LAWN EQUIPMENT-MA	\$3,000.00	\$2,930.84
						\$72.12				

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Vendor									
J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0									
8799	05/23/23	HYDRAULIC REPAIRS	05/23/23	\$10,324.78	\$10,324.78	10-20-63620	710 BACKHOE-MAT/SU	\$15,000.00	\$7,928.17
18172	05/23/23	AIR FILTERS LAWN MOWER PARTS	05/23/23	\$170.20	\$170.20	10-20-63620	710 BACKHOE-MAT/SU	\$15,000.00	\$7,928.17
7987	05/24/23	REAR AXLE PIN SEALS	05/24/23	\$1,200.85	\$1,200.85	10-20-63626	BACKHOE CAT420 EXP	\$10,000.00	\$9,764.35
18190	05/23/23	REPAIRS	05/23/23	\$638.97	\$638.97	10-20-63640	96 BACKHOE-MAT/SUP	\$2,500.00	\$2,500.00
79360	05/23/23	SANDER REPAIRS	05/23/23	\$828.01	\$828.01	10-20-63720	TRACKLESS-KUBOTA-S	\$5,300.00	\$4,024.51
18186	05/23/23	LAWN MOWER BLADES	05/23/23	\$174.08	\$174.08	10-20-63740	LAWN EQUIPMENT-MA	\$3,000.00	\$2,930.84
79744	05/23/23	AIR FILTERS LAWN MOWER PARTS	05/23/23	\$664.22	\$664.22	10-20-63740	LAWN EQUIPMENT-MA	\$3,000.00	\$2,930.84
7987				\$14,001.11					
JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1									
8806	05/23/23	DYED DIESEL	05/23/23	\$1,500.72	\$1,500.72	10-20-63075	CLEAR DIESEL	\$121,900.00	\$84,023.83
621372	05/23/23	CLEAR DIESEL	05/23/23	\$2,037.95	\$2,037.95	10-20-63075	CLEAR DIESEL	\$121,900.00	\$84,023.83
621373	05/23/23	CLEAR DIESEL	05/23/23	\$385.44	\$385.44	10-20-63075	CLEAR DIESEL	\$121,900.00	\$84,023.83
622098	05/23/23	2014 CHEV FUEL	05/23/23	\$634.44	\$634.44	10-20-63077	GASOLINE	\$0.00	(\$1,914.57)
621371	05/23/23	2014 CHEV FUEL	05/23/23	\$405.76	\$405.76	10-20-63077	GASOLINE	\$0.00	(\$1,914.57)
622099				\$4,964.31					
NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6									
8897	05/23/23	PW UNIFORM RENTALS	05/23/23	\$324.77	\$324.77	10-20-63060	PUBLIC WORKS MATE	\$68,850.00	\$61,596.32
588596	05/23/23	PW UNIFORM RENTALS	05/23/23	\$210.19	\$210.19	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
592164	05/23/23	PW UNIFORM RENTALS	05/23/23	\$222.65	\$222.65	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
595726	05/23/23	PW UNIFORM RENTALS	05/23/23	(\$57.29)	(\$57.29)	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
C0594632				\$700.32					
OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0									
8912	05/24/23	WATER AND LUNCH ROOM SUPPLIES	05/24/23	\$79.21	\$79.21	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
27308	05/24/23	LUNCH ROOM SUPPLIES	05/24/23	\$43.91	\$43.91	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
27349				\$123.12					
SLING-CHOKER MFG (NORTH BAY), 600 GORMANVILLE ROAD UNIT E, NORTH BAY , ON, P1B 9S7									
8980	05/23/23	LEVER HOIST	05/23/23	\$340.91	\$340.91	10-20-63060	PUBLIC WORKS MATE	\$68,850.00	\$61,596.32
98739				\$340.91					
SPECTRUM TELECOM GROUP LTD, 505 FROOD ROAD, SUDBURY, ON, P3C 5A2									
8982	05/23/23	TOWER RENTAL	05/23/23	\$330.72	\$330.72	10-20-63062	PUBLIC WORKS BLDGS	\$16,800.00	\$6,205.82
1279940				\$330.72					
BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3									
9074	05/23/23	GREASE	05/23/23	\$71.13	\$71.13	10-20-63060	PUBLIC WORKS MATE	\$68,850.00	\$61,596.32
759507/D				\$71.13					
LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1									
9256	05/23/23	CYLINDER RENTAL	05/23/23	\$102.51	\$102.51	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
35673884				\$102.51					

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9622 8128	05/23/23	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0 OIL CHANGE	05/23/23	\$243.65	\$102.51	10-20-63580	2019 CHEVY SILVERAD	\$1,500.00	\$1,500.00
9669 1870 1984	06/02/23	SERVICE 1 2022 INC, 4000 KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5 CHAIN LUBE	06/02/23	\$230.79	\$243.65	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
	06/02/23	NUTS BOLTS AND WASHERS	06/02/23	\$126.18	\$126.18	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$61,596.32
9926 3115764 423	05/24/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 INTERNET	05/24/23	\$240.32	\$356.97	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$7,032.35
9985 76431 76337 76274	05/23/23	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0 BREAK REPAIRS AND ANNUAL INSPECTION	05/23/23	\$1,047.42	\$240.32	10-20-63520	2011 FREIGHTLINER- BL	\$14,000.00	\$11,755.29
	05/23/23	ANNUAL INSPECTION BREAK REPAIRS	05/23/23	\$3,614.22	\$1,047.42	10-20-63560	2013 FREIGHTLINER TR	\$21,000.00	\$15,996.68
	05/23/23	BREAK REPAIRS	05/23/23	\$3,458.28	\$3,614.22	10-20-63780	2014 FREIGHTLINER-M	\$18,000.00	\$16,276.90
10021 7980	05/23/23	KEY SPRINGS & TRUCK REPAIR, 600 GORMANVILLE RD, PO BOX 1260, NORTH BAY, ON, P1B8K5 TRUCK REPAIRS	05/23/23	\$2,471.70	\$8,119.92	10-20-63780	2014 FREIGHTLINER-M	\$18,000.00	\$16,276.90
10280 266657	05/23/23	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1 PLOW BLADES	05/23/23	\$1,025.74	\$2,471.70	10-20-63660	99 GRADER-MAT/SUPP	\$10,000.00	\$9,773.44
10658 84206	05/23/23	TATHAM ENGINEERING, 115 SANDFORD FLEMING DRIVING, SUITE 200, COLLINGWOOD, ON, L9Y 5A6 TC CULVERT ENGINEERING	05/23/23	\$5,680.12	\$1,025.74	10-20-63895	CAPITAL-GAS TAX PRO	\$89,200.00	\$87,199.40
Total PUBLIC WORKS									
ENVIRONMENT									
8751 7429	05/23/23	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0 LANDFILL COMPACTING	05/23/23	\$2,442.24	\$83,692.49	10-25-64920	LANDFILL SITE EQUIPM	\$30,800.00	\$24,694.40
9363 16218	05/23/23	KNIGHT PIESOLD CONSULTING, 200-1164 DEVONSHIRE AVE, NORTH BAY, ON, P1B 6X7 LANDFILL SITE-MAINTENANCE RE C OF A		\$164.02	\$2,442.24	10-25-64965	LANDFILL SITE-MAINT	\$79,400.00	\$66,464.39
10538		GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5		\$164.02	\$164.02				\$164.02

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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	7559	05/23/23	PREDATION CLAIM 7559	05/23/23	\$1,299.83	\$1,299.83	10-50-62600	ANIMAL CONTROL & V	\$5,000.00	\$3,550.00
						\$1,299.83				
						\$41,385.83				
Total PROTECTION TO PERSONS & PROPERTY										
RECREATION										
	9221		K & T PORT A JOHN, P.O. BOX 750, CALLANDER, ON, P0H 1H0							
	4801	05/23/23	SUMMER PORTA JOHN RENTALS	05/23/23	\$2,116.61	\$2,116.61	10-55-67010	PARKS-MAT/SUPPLIES	\$9,000.00	\$8,423.99
	4841	05/23/23	weekend cleaning for ball tournament	05/23/23	\$254.40	\$254.40	10-55-67010	PARKS-MAT/SUPPLIES	\$9,000.00	\$8,423.99
						\$2,371.01				
	9354		PENNEY & COMPANY, BOX 87, POWASSAN, ON, P0H 1Z0							
	9124	05/23/23	MAPLE FEST PROGRAMS	05/23/23	\$513.89	\$513.89	10-55-61052	MAPLE SYRUP FESTIV	\$17,100.00	\$3,670.55
						\$513.89				
	9597		JAIMIE BOARD, RR #1 6892 HWY 534, NIPISSING, ON, P0H 1W0							
	MAY 23 2023	05/23/23	VENDOR REFUND	05/23/23	\$20.00	\$20.00	10-55-57550	MAPLE SYRUP FESTIV	\$17,100.00	(\$7,771.12)
						\$20.00				
	10539		VISTA RADIO LTD, 152 HIGHLAND STREET, UPER LEVEL, P.O. BOX 960, HALIBURTON, ON, KOM 1S0							
	384868-1	05/23/23	MAPLE FEST RADIO ADS	06/22/23	\$1,032.86	\$1,032.86	10-55-61052	MAPLE SYRUP FESTIV	\$17,100.00	\$3,670.55
						\$1,032.86				
	10662		RANDY BILODEAU, ...							
	2023 SOCCER RE	05/23/23	SOCCER REFUND	05/23/23	\$40.00	\$40.00	10-55-57480	SOCCER	\$0.00	\$0.00
						\$40.00				
	10666		CLIMB N FUN, 920 KRAFT CREEK RD, TIMMINS, ON, P4N 7C3							
	1552	05/24/23	1/2 DEPOSIT FOR 2023 CANADA DAY	05/24/23	\$1,068.93	\$1,068.93	10-55-67020	PARKS-CANADA DAY	\$0.00	(\$356.16)
						\$1,068.93				
						\$5,046.69				
Total RECREATION										
HISTORICAL & CULTURE										
	8954		RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8							
	2000001034173 52	05/23/23	WATER HEATER RENTAL	05/23/23	\$151.52	\$151.52	10-65-67680	POWASSAN LEGION E	\$23,900.00	\$17,238.77
						\$151.52				
	9176		ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5							
	3957933	05/23/23	PEST CONTROL	05/23/23	\$188.37	\$188.37	10-65-67680	POWASSAN LEGION E	\$23,900.00	\$17,238.77
						\$188.37				
	9926		AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2							
						\$188.37				

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 (Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	3116364 423	05/24/23	TC SENIORS	05/24/23	\$51.18	\$51.18	10-65-66030	TROUT CREEK SENIOR	\$8,500.00	\$1,755.80
	10035		TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3		\$51.18	\$51.18				
	40870	05/23/23	KITCHEN SUPPRESSION INSPECTION	05/23/23	\$158.56	\$158.56	10-65-67680	POWASSAN LEGIONE	\$23,900.00	\$17,238.77
					\$158.56	\$158.56				
					\$549.63	\$549.63				
Total HISTORICAL & CULTURE										
PLANNING & DEVELOPMENT										
	9479		CGIS SPATIAL SOLUTIONS, 52 SOUTH STREET, PERTH, ON, K7H 2G7		\$4,091.84	\$4,091.84	10-70-68010	PLANNING & DEVELOP	\$17,600.00	\$13,177.72
	45017	05/23/23	PLANNING & DEVELOPMENT- MAT/SUPPLIES		\$4,091.84	\$4,091.84				
					\$4,091.84	\$4,091.84				
Total PLANNING & DEVELOPMENT										
TROUT CREEK COMMUNITY CENTRE										
	8880		NEAR NORTH LABORATORIES INC.,, UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3		\$21.60	\$21.60	10-75-61800	SUPPLIES	\$3,000.00	\$1,335.95
	94781	05/23/23	WATER TESTING	05/23/23	\$21.60	\$21.60				
	8890		NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1		\$14.16	\$14.16	10-75-61820	MAINTENANCE	\$27,000.00	\$21,081.05
	169358	05/23/23	MAT RENTALS	05/23/23	\$14.16	\$14.16				
	9176		ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5		\$143.48	\$143.48	10-75-61820	MAINTENANCE	\$27,000.00	\$21,081.05
	3988309	05/23/23	PEST CONTROL	05/23/23	\$143.48	\$143.48				
	9926		AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2		\$225.00	\$225.00	10-75-61550	TELEPHONE & FAX & I	\$3,100.00	\$2,383.16
	3116366 423	05/24/23	PHONE AND INTERNET	05/24/23	\$225.00	\$225.00				
	10143		BLACK & McDONALD LTD, 328 Green Rd, Stoney Creek, ON, , L8E 2B2		\$2,043.00	\$2,043.00	10-75-61820	MAINTENANCE	\$27,000.00	\$21,081.05
	1473146	05/23/23	plant shut down	05/23/23	\$1,473.50	\$1,473.50	10-75-61820	MAINTENANCE	\$27,000.00	\$21,081.05
	1473150	05/23/23	PLANT SHUT DOWN MAINTENANCE	05/23/23	\$1,473.50	\$1,473.50				
					\$3,516.50	\$3,516.50				
	10358		SECURTEK, 70-1ST AVENUE NORTH, YORKTON, SK, S3N 1J6		\$293.07	\$293.07	10-75-61820	MAINTENANCE	\$27,000.00	\$21,081.05
	2023-04-05	05/23/23	ANNUAL ALARM MONITORING	05/23/23	\$293.07	\$293.07				
					\$293.07	\$293.07				

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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Total TROUT CREEK COMMUNITY CENTRE

SPORTSPLEX

8954	200000129757 523	05/23/23	WATER HEATER RENTAL	05/23/23	\$56.32	10-80-61940	EQUIPMENT-REPAIRS	\$25,000.00	\$15,246.08
9758	845520060017196	05/23/23	OFFICE EXPENSES SATELLITE TV	05/23/23	\$130.99	10-80-61555	OFFICE EXPENSES	\$6,000.00	\$4,881.94
9926	3111682 423	05/24/23	OFFICE EXPENSES	05/24/23	\$250.67	10-80-61555	OFFICE EXPENSES	\$6,000.00	\$4,881.94
10035	40846	05/23/23	EYE WASH	05/23/23	\$25.38	10-80-61945	EQUIPMENT- SUPPLIE	\$3,000.00	\$1,592.79
10663	32203252	05/23/23	ANNUAL ALARM MONITORING	05/23/23	\$323.40	10-80-61555	OFFICE EXPENSES	\$6,000.00	\$4,881.94
									\$4,213.81

Total SPORTSPLEX

CEMETERIES

8778	511318	05/23/23	PLYWOOD, SHOVELS, RAKE	05/23/23	\$399.20	10-85-65110	CEMETRY-SERVICE-MA	\$5,700.00	\$5,593.99
									\$399.20

Total CEMETERIES

Total Bills To Pay: \$225,029.13

June 2023

June 2023							July 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 28	29	30	31	Jun 1	2	3
4	5	6 Council 7pm	7	8 DSSAB	9	10
11	12	13 Public Works Committee Meeting 7pm	14	15	16	17
18	19 Library Board Meeting PSB MEETING @6:00PM	20 Council 7pm	21	22	23	24
25	26	27	28	29	30	Jul 1